



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/8/2023 **VisitType:** Incident Investigation & Follow Up **Arrival:** 10:30 AM **Departure:** 2:30 PM

CCLC-52189

Kids Harbor of Hamilton Mill

2852 Hog Mountain Road Dacula, GA 30019 Gwinnett County
 (770) 831-5454 director.hamiltonmill@kids-harbor.com

Regional Consultant

Alicia Loney

Phone: (470) 603-3971

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 alicia.loney@dec.al.gov

Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation		
03/08/2023	Incident Investigation & Follow Up	Good Standing
08/03/2022	Licensing Study	Good Standing
01/26/2022	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes					
Main	A-1L-Infants & 1's	Infants and One Year Olds	2	15	C	12	NC	NA	NA	Floor Play					
Main	B-2L-3's	Four Year Olds	1	12	C	20	C	28	C	Free Play					
Main	C-3L-1's & 2's	Two Year Olds	2	13	C	15	C	NA	NA	Free Play					
Main	D-4L-4's & 5's		0	0	C	20	C	27	C						
Main	E-5L-4's & 5's		0	0	C	24	C	34	C						
Main	F-6L-4's & Up	GA PreK	2	20	C	25	C	34	C	Centers					
Main	G-7L-4's & Up		0	0	C	24	C	33	C						
Main	H-8R-4's & Up	GA PreK	2	21	C	25	C	35	C	Circle Time					
Main	I-7R-4's & Up	GA PreK	2	19	C	25	C	35	C	Circle Time					
Main	J-6R-3's	Three Year Olds and Four Year Olds	1	15	C	25	C	35	C	Outside					
Main	K-5R-3's	Three Year Olds	1	15	C	19	C	26	C	Outside					
Main	L-4R-4's & Up		0	0	C	14	C	20	C	Breakfast					
Main	M-3R-2's	Two Year Olds	2	10	C	17	C	NA	NA	Outside					
Main	N-2R-2's	Two Year Olds	2	15	C	19	C	NA	NA	Outside					
Main	O-1R-Infants	Infants	2	9	C	12	C	NA	NA	Clean Up, Floor Play					
Total Capacity @35 sq. ft.: 296						Total Capacity @25 sq. ft.: 382									
Total # Children this Date: 164						Total Capacity @35 sq. ft.: 296					Total Capacity @25 sq. ft.: 382				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A-Front L-Infants,1's	14	C
Main	Playground B-Special use-Garden	36	C
Main	Playground C-Back L-4's & Up	88	C
Main	Playground D-Back R-4's & Up	140	C
Main	Playground E- Right Middle-3's	124	C
Main	Playground F-Special use-Splash	18	C
Main	Playground G-Front R-2's	33	C

Comments

The investigation remains open on this date, pending additional information. Upon completion the finding will be reviewed with the provider and a final copy of the report will be sent.

The purpose of this visit is to conduct an incident investigation and follow up.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.



Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the user id for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

 
Important Quality Rated/CAPS Update:
As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.
Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Sharon Griggs, Program Official	Date	Alicia Loney, Consultant	Date
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(Findings Report)

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The following information is associated with a Incident Investigation & Follow Up:

	Facility
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591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 8/14/2022

Corrected on 3/8/2023

.25(13) - A bottle of hand sanitizer and a pair of adult scissors were stored properly in classroom K-5R-3's.

Consultant observed the broom was stored properly in classroom D-4L-4's & 5's and in classroom G-7L-4's & Up.

Consultant observed cleaning solution was stored properly in classroom C-3L-1's and 2's.

Correction Deadline: 8/14/2022

Corrected on 3/8/2023

.25(3) - Center corrected the hole on the wall behind door in the classroom N-2R-2's.

Consultant observed storage cabinets in classrooms D-4L-4's & 5's, I-7R-4's & Up, and N-2R-2's were closing tightly.

Consultant observed the restroom baseboards were replaced and the light fixture was operable in the restroom located in classroom H-8R-4's & Up.

Consultant did not observe rodent trap around the toilet in classroom E-5L-4's & 5's.

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 8/3/2022

Corrected on 3/8/2023

.26(4) - Consultant observed no loose wires on the bottom of the playground C-Back L 4's & Up.

Consultant observed the gap was fixed between the double gate on playground A-Front L-infants and the right side of playground F-Special Use-Splash. Consultant also observed the chain link was removed.

Correction Deadline: 8/13/2022

Corrected on 3/8/2023

.26(6) - Consultant observed no cracks on the red step leading to the sliding structure. Consultant also observed no cracks and torn rubber on the climbing structure.

Health and Hygiene

591-1-1-.17 Hygiene(CR)

Met

Correction Deadline: 8/7/2022

Corrected on 3/8/2023

.17(7) - Director stated that there is warm running water in classroom D-4L-4'S and 5's.

591-1-1-.20 Medications(CR)

Met

Correction Deadline: 8/3/2022

Corrected on 3/8/2023

.20(3) - Director stated that the center does not administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Correction Deadline: 8/8/2022

Corrected on 3/8/2023

.21(3) - Consultant observed emergency drills on file.

Safety

591-1-1-.13 Field Trips(CR)

Met

Correction Deadline: 8/3/2022

Corrected on 3/8/2023

.13(6) - Consultant observed emergency medical information for children who are transported.

591-1-1-.36 Transportation(CR)

Met

Correction Deadline: 8/4/2022

Corrected on 3/8/2023

.36(6) - Consultant observed transportation agreements for children who are receiving school transportation services.

Correction Deadline: 8/4/2022

Corrected on 3/8/2023

.36(7)(b) - Consultant observed emergency medical information and telephone number for children's doctors.

Staff Records

591-1-1-.14 First Aid & CPR

Met

Correction Deadline: 9/2/2022

Corrected on 3/8/2023

.14(2) - Consultant observed a current certification of First Aid and CPR on file.

Correction Deadline: 9/2/2022

Corrected on 3/8/2023

.33(3) - Consultant observed health and safety orientation on file for staff #6, #15, #16.

Correction Deadline: 9/2/2022

Corrected on 3/8/2023

.33(5) - Consultant observed the that center staff completed ten clock hours of diverse training for 2022 on file.