



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 4/12/2022 **VisitType:** Licensing Study **Arrival:** 10:15 AM **Departure:** 12:30 PM

CCLC-30866

Easter Seals Child Development Center in Madison County

85 Rock Quarry Road Danielsville, GA 30633 Madison County
 (706) 795-2092 mbond@esng.org

Mailing Address
 Same

Regional Consultant

Kelly Jones

Phone: (770) 357-7062

Fax: (770) 357-7061

kelly.jones@decal.ga.gov

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
04/12/2022	Licensing Study	Good Standing	
10/06/2021	Monitoring Visit	Good Standing	
04/29/2021	Monitoring Visit	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L	Four Year Olds and Five Year Olds	2	10	C	19	C	NA	NA	Transitioning, Clean Up
Main	B-2L	Three Year Olds	2	15	C	19	C	NA	NA	Outside, Transitioning
Main	C-2R	Four Year Olds and Five Year Olds	2	12	C	19	C	NA	NA	Transitioning, Outside
Main	D-1R	Three Year Olds and Four Year Olds	2	16	C	18	C	NA	NA	Centers
Main	E-1L	Two Year Olds and Three Year Olds	2	8	C	11	C	NA	NA	Centers
Main	F-2L	Two Year Olds	2	4	C	9	C	NA	NA	Centers
Main	G-3L	Two Year Olds and Three Year Olds	2	7	C	10	C	NA	NA	Centers
Main	H-4L	Two Year Olds and Three Year Olds	2	7	C	8	C	NA	NA	Transitioning, Outside
Total Capacity @35 sq. ft.: 113						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 79			Total Capacity @35 sq. ft.: 113			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Left Side	80	C

Comments

The Consultant completed the exit conference via telephone and a copy of the monitoring /POI Follow- Up report was electronically emailed to the Program.

Plan of Improvement: Developed This Date 04/12/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Mechelle Bond, Program Official

Date

Kelly Jones, Consultant

Date



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Findings Report

Date: 4/12/2022 **VisitType:** Licensing Study **Arrival:** 10:15 AM **Departure:** 12:30 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 5

Child # 1

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing,.08(1)(a)-Work Number Missing,.08(3)-Address of Release Person Missing,.08(3)-Name of Release Person Missing

Child # 2

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing,.08(1)(a)-Work Number Missing,.08(3)-Address of Release Person Missing,.08(3)-Name of Release Person Missing

Child # 3

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing,.08(1)(a)-Work Number Missing,.08(3)-Address of Release Person Missing,.08(3)-Name of Release Person Missing

Child # 4 Not Met
"Missing/Incomplete Components"
 .08(1)(a)-Work Address Missing,.08(1)(a)-Work Number Missing,.08(3)-Address of Release Person Missing,.08(3)-Name of Release Person Missing

Child # 5 Not Met
"Missing/Incomplete Components"
 .08(1)(a)-Work Address Missing,.08(1)(a)-Work Number Missing,.08(3)-Address of Release Person Missing,.08(3)-Name of Release Person Missing

591-1-1-.08 Children's Records

Not Met

Comment

Parent agreements observed obtained/completed.

Comment

Parent authorizations obtained/completed.

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that five of five children's records were missing name, address, telephone number of authorized persons allowed to pick-up from center and parents work address and work phone number.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 4/12/2022

	Facility
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591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

Comment

Please monitor bathrooms for necessary supplies.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Hand washing requirements for diapering were discussed with the director on this date.

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Technical Assistance**

Technical Assistance

591-1-1-.20 - Discussed proper medication documentation and procedures.

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Program observed complete emergency drills

591-1-1-.27 Posted Notices **Met**

Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting **Met**

Comment

Discussed reporting requirements.

Safety

591-1-1-.05 Animals **Met**

Comment

Animals maintained clean and appropriately caged.

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

No infants enrolled.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 81

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Date of Hire: 10/15/2021

Staff # 2 Met

Date of Hire: 07/14/2019

Staff # 3 Met

Date of Hire: 04/20/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 4 Met

Date of Hire: 11/01/2007

Staff # 5 Met

Date of Hire: 09/05/2019

Staff # 6 Met

Date of Hire: 12/01/2020

Staff # 7 Met

Date of Hire: 07/01/2019

Staff # 8 Met

Date of Hire: 10/15/2021

Staff # 9 Met

Date of Hire: 11/16/2021

Staff # 10 Met

Date of Hire: 02/09/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 11 Met

Date of Hire: 01/14/2022

Staff # 12 Met

Date of Hire: 02/11/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 13 Met

Date of Hire: 04/24/2018

Staff # 14 Met

Date of Hire: 03/04/2019

Staff # 15 Met

Date of Hire: 01/24/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 16 Met

Date of Hire: 12/07/2015

Staff # 17 Met

Date of Hire: 03/13/2019

Staff # 18 Met

Date of Hire: 02/21/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 19 Met

Date of Hire: 01/01/1992

Staff # 20 Met

Date of Hire: 01/28/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 21 Met

Date of Hire: 08/11/2021

Staff # 22 Date of Hire: 01/13/2022	Met
Staff # 23 Date of Hire: 01/28/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 24 Date of Hire: 12/05/2016	Met
Staff # 25 Date of Hire: 10/20/2021	Met
Staff # 26 Date of Hire: 11/01/2007	Met
Staff # 27 Date of Hire: 01/25/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 28 Date of Hire: 08/01/2011	Met
Staff # 29 Date of Hire: 02/02/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 30 Date of Hire: 02/11/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 31 Date of Hire: 08/30/2019	Met
Staff # 32 Date of Hire: 07/28/2008	Met
Staff # 33 Date of Hire: 10/09/2000	Met
Staff # 34 Date of Hire: 05/10/2019	Met
Staff # 35 Date of Hire: 02/15/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>

Staff # 36 Date of Hire: 01/09/2017	Met
Staff # 37 Date of Hire: 10/10/2019	Met
Staff # 38 Date of Hire: 09/18/2019	Met
Staff # 39 Date of Hire: 01/25/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 40 Date of Hire: 01/28/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 41 Date of Hire: 02/07/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 42 Date of Hire: 01/12/2021	Met
Staff # 43 Date of Hire: 02/02/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 44 Date of Hire: 02/27/2017	Met
Staff # 45 Date of Hire: 11/01/2007	Met
Staff # 46 Date of Hire: 09/24/2019	Met
Staff # 47 Date of Hire: 02/02/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 48 Date of Hire: 11/01/2007	Met
Staff # 49 Date of Hire: 11/14/2016	Met

Staff # 50 Date of Hire: 03/10/2021	Met
Staff # 51 Date of Hire: 01/25/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 52 Date of Hire: 04/13/2015	Met
Staff # 53 Date of Hire: 02/10/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 54 Date of Hire: 08/22/2019	Met
Staff # 55 Date of Hire: 05/10/2019	Met
Staff # 56 Date of Hire: 08/25/2021	Met
Staff # 57 Date of Hire: 02/24/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 58 Date of Hire: 10/02/2017	Met
Staff # 59 Date of Hire: 12/10/2020	Met
Staff # 60 Date of Hire: 08/20/2021	Met
Staff # 61 Date of Hire: 09/03/2019	Met
Staff # 62 Date of Hire: 09/28/2021	Met
Staff # 63 Date of Hire: 09/05/2019	Met
Staff # 64	Met

Date of Hire: 05/19/2021

Staff # 65

Met

Date of Hire: 09/12/2019

Staff # 66

Met

Date of Hire: 02/07/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 67

Met

Date of Hire: 06/15/2021

Staff # 68

Met

Date of Hire: 09/25/1998

Staff # 69

Met

Date of Hire: 03/01/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 70

Met

Date of Hire: 10/11/2017

Staff # 71

Met

Date of Hire: 11/01/2010

Staff # 72

Met

Date of Hire: 01/13/2022

Staff # 73

Met

Date of Hire: 09/05/2019

Staff # 74

Met

Date of Hire: 09/11/2019

Staff # 75

Met

Date of Hire: 01/25/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 76

Met

Date of Hire: 08/26/2020

Staff # 77

Met

Date of Hire: 08/07/2019

Staff # 78

Met

Date of Hire: 06/02/2021

Records Reviewed: 81

Records with Missing/Incomplete Components: 0

Staff # 79 Met
Date of Hire: 08/27/2020

Staff # 80 Met
Date of Hire: 03/23/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 81 Met
Date of Hire: 01/12/2022

Staff Credentials Reviewed: 11

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Technical Assistance

Technical Assistance

591-1-1-.09(1) - Consultant reviewed the criminal background check expectation with the director that states anyone working with children or on the premises more than once in a 90-day period would be required to complete the background check process. The exceptions are two groups that do not have to have our background checks: DFCS workers and CASA workers – court appointed special advocates

Comment

81 of 81 criminal record checks were observed to be complete.

Comment

Director provided three file(s) for employees hired since last visit 10/6/2021.

591-1-1-.14 First Aid & CPR Met

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

Comment

Please replace/add missing/expired item(s) in first aid kit(s).

591-1-1-.33 Staff Training Not Met

Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on a review of records that staff member # 13 , hire date 4/24/2018 did not have evidence the required 10 hrs of annual training for the year 2021 on file.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2022

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.