



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 10/24/2022 **VisitType:** Monitoring Visit

Arrival: 9:25 AM

Departure: 1:05 PM

CCLC-35234

Dublin Head Start

1014 MLK Jr. Dr. Dublin, GA 31040 Laurens County
 (478) 272-2866 kwilliams@mgcaa.org

Regional Consultant

Laura Johnson

Phone: (470) 891-3520

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laura.johnson@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/24/2022	Incident Investigation/Monitoring Visit	Good Standing	
06/03/2022	Complaint Closure	Good Standing	
05/20/2022	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room 1	PreK	2	17	C	19	C	NA	NA	Centers
Main	Room 2		0	0	C	20	C	NA	NA	
Main	Room 3		0	0	C	19	C	NA	NA	
Main	Room 4	Three Year Olds and Four Year Olds	2	13	C	19	C	NA	NA	Circle Time
Main	Room 5	Three Year Olds and Four Year Olds	2	14	C	19	C	NA	NA	Transitioning, Clean Up
Total Capacity @35 sq. ft.: 96			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 44			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	Only one	52	C

Comments

The investigation remains open on this date, pending additional information. Upon completion the finding will be reviewed with the provider and a final copy of the report will be sent.

An in-person visits was completed on this date. The Director, William Goforth, stated that the program does not provide routine transportation, administer medications, or provide swimming activities. The program is a Head Start Program and does not provide care to infants. The Director provided files for seven employees hired since the last visit. Criminal Records Checks were observed complete.

Plan of Improvement: Developed This Date 10/24/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

William Goforth, Program Official

Date

Laura Johnson, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12(6) requires that a variety of age-appropriate toys and play materials be available, stored on low, open shelves accessible to children in each room or assigned area.

The consultant spoke with center staff about ensuring that storage totes for manipulatives on shelves available to the children are in good repair and do not pose a hazard to the children. One storage tote not in good repair in classroom five was removed during the visit and thrown in the trash. The staff member stated that an extra storage container was available to replace the broken one. All other toys and equipment in the center was observed in good repair on this date.

Correction Deadline: 11/23/2022

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

N/A

Comment

No diapering children were enrolled in the program on this date.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

N/A

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

N/A

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

The program does not provide care for infants. The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the Director on this date.

Staff Records

Records Reviewed: 21

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 10/11/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 2

Met

Staff # 3

Met

Staff # 4

Met

Date of Hire: 07/11/2022

Staff # 5

Met

Staff # 6

Met

Date of Hire: 08/15/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Records Reviewed: 21**Records with Missing/Incomplete Components: 0**

Staff # 7	Met
Staff # 8	Met
Date of Hire: 01/03/2020	
Staff # 9	Met
Date of Hire: 10/11/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 10	Met
Date of Hire: 04/28/2021	
Staff # 11	Met
Date of Hire: 10/25/2021	
Staff # 12	Met
Staff # 13	Met
Date of Hire: 09/26/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 14	Met
Date of Hire: 04/27/2022	
Staff # 15	Met
Date of Hire: 07/28/2015	
Staff # 16	Met
Staff # 17	Met
Date of Hire: 08/04/2015	
Staff # 18	Met
Date of Hire: 07/25/2022	
Staff # 19	Met
Date of Hire: 09/05/2002	
Staff # 20	Met
Staff # 21	Met

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete.

Comment

Director provided eight files for employees hired since the last visit.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.