



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 8/23/2022 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 11:20 AM

CCLC-30351

Washington County Head Start Davisboro Center

216 Steel Creek Road Davisboro, GA 31018 Washington County
 (478) 348-6985 e.hines@nbpw.org

Regional Consultant

Laura Johnson

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laura.johnson@dec.al.gov

Mailing Address

P. O. Box 896
 Sandersville, GA 31082

Quality Rated: ★ ★ ★

Compliance Zone Designation		
08/23/2022	Licensing Study	Good Standing
03/01/2022	Monitoring Visit	Good Standing
09/08/2021	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1-3 yr olds	Three Year Olds	2	14	C	18	C	NA	NA	Circle Time
Main	2-3 yr olds	Three Year Olds	2	14	C	18	C	NA	NA	Centers
Main	3-3-4-yr olds	PreK	3	19	C	19	C	NA	NA	Music
Main	4-3-4Yr olds	PreK	2	18	C	19	C	NA	NA	Music
Main	5-3-4 Yr. olds		0	0	C	18	C	NA	NA	
Main	6-3 Yr olds	Three Year Olds	3	12	C	18	C	NA	NA	Centers
Main	7-3-4 Yr olds	Three Year Olds	2	14	C	18	C	NA	NA	Centers
Main	8-3 Yr olds	Three Year Olds	2	16	C	18	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.: 146						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 107			Total Capacity @35 sq. ft.: 146			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	191	C

Comments

An in-person visit was completed on this date. The Director, Erica Hines, stated that the program does not provide swimming activities and had not administered any medications since their last visit. The program provides school and home transportation. Buses were stored at the Sandersville location on this date and were not present on site. The program was asked to submit Administrative Review documents in Decal Koala by August 30, 2022.

Plan of Improvement: Developed This Date 08/23/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Erica Hines, Program Official

Date

Laura Johnson, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean.

The consultant spoke with the Director about removing, repairing, or replacing any broken or cracked totes that present a potential hazard to the children in care. Two broken totes were removed from the classroom on this date.

Correction Deadline: 8/23/2022

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records **Met**

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR) **Technical Assistance**

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Technical Assistance

591-1-1-.26(9) - The consultant spoke with the Director about removing the mushrooms growing on the playground before children use the playground. Children were not using the playground during the visit due to inclement weather.

Correction Deadline: 8/23/2022

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

No diapering children were enrolled in the program on this date.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **N/A**

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Program observed complete emergency drills

591-1-1-.27 Posted Notices **Met**

Comment

Observed all required posted notices.

Safety

591-1-1-.05 Animals **N/A**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **N/A**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Comment

The program provides services from preschool aged children and no infants were enrolled.

Staff Records

Records Reviewed: 25

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Date of Hire: 08/04/1999

Staff # 2 Met

Date of Hire: 04/24/2019

Staff # 3 Met

Date of Hire: 08/28/2020

Staff # 4 Met

Date of Hire: 07/25/2016

Staff # 5 Met

Date of Hire: 08/28/2020

Staff # 6 Met

Date of Hire: 10/11/2006

Staff # 7 Met

Date of Hire: 08/28/2017

Staff # 8 Met

Date of Hire: 03/11/2015

Staff # 9 Met

Date of Hire: 11/11/2003

Staff # 10 Met

Date of Hire: 03/11/2019

Staff # 11 Met

Date of Hire: 09/15/2015

Staff # 12 Met

Date of Hire: 08/24/1998

Staff # 13 Met

Date of Hire: 08/19/1997

Staff # 14 Met

Date of Hire: 08/16/2000

Staff # 15 Met

Date of Hire: 07/25/2016

Staff # 16 Met

Date of Hire: 08/01/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 17 Met

Date of Hire: 10/26/2006

Staff # 18 Met

Date of Hire: 10/16/2019

Staff # 19 Met

Records Reviewed: 25

Records with Missing/Incomplete Components: 0

Date of Hire: 08/28/1996

Staff # 20 Met

Date of Hire: 01/26/2018

Staff # 21 Met

Date of Hire: 09/09/2021

Staff # 22 Met

Date of Hire: 04/16/2010

Staff # 23 Met

Date of Hire: 09/12/2016

Staff # 24 Met

Date of Hire: 09/01/1998

Staff # 25 Met

Date of Hire: 08/28/2020

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR Met

Comment

Complete first aid kit observed in the center. Buses were not on site during the visit and will be inspected during the regulatory visit for the Sandersville center.

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.