



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 4/18/2022 **VisitType:** Licensing Study

Arrival: 10:25 AM **Departure:** 11:45 AM

CCLC-231

Washington County NB & PW Club

815 Jordan Mill Rd. Sandersville, GA 31082 Washington County
 (478) 553-9334 s.reaves@nbpw.org

Mailing Address

P. O. Box 896
 Sandersville, GA 31082

Regional Consultant

Laura Johnson

Phone: (470) 891-3520

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laura.johnson@dec.al.gov

Joint with: Melissa Herndon

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/18/2022	Licensing Study	Good Standing	
09/27/2021	Complaint Closure	Good Standing	
09/16/2021	Complaint Investigation & Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bldg 1	#1-Right Hallway end-Front Room	GA PreK	2	9	C	20	C	NA	NA	Centers
Bldg 1	#2-Right Hallway end-Back Room	GA PreK	2	7	C	20	C	NA	NA	Centers
Bldg 1	#3-Left Hallway-1st Right Room	Three Year Olds and Four Year Olds	2	13	C	22	C	NA	NA	Centers
Bldg 1	#4-Left Hallway end-Back Room	GA PreK	2	9	C	20	C	NA	NA	Centers
Bldg 1	#5-Left Hallway end-Front Room	GA PreK	3	5	C	20	C	NA	NA	Centers
			Total Capacity @35 sq. ft.: 102			Total Capacity @25 sq. ft.: 0				
Bldg 2	# 6 Left side	Three Year Olds and Four Year Olds	3	14	C	21	C	NA	NA	Art
Bldg 2	#7-Right Side	Three Year Olds and Four Year Olds	2	15	C	21	C	NA	NA	Story
			Total Capacity @35 sq. ft.: 42			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 72			Total Capacity @35 sq. ft.: 144			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Bldg 1	Left side	131	C
Bldg 1	Right Front	50	C

Comments

An in-person visit was conducted on this date. The Director, Shonda Reaves, stated that the program does not administer medications or provide swimming activities. Transportation buses were inspected during the visit.

Plan of Improvement: Developed This Date 04/18/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Shonda Reaves, Program Official

Date

Laura Johnson, Consultant

Date

Melissa Herndon, Consultant

Date



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Findings Report

Date: 4/18/2022 **VisitType:** Licensing Study **Arrival:** 10:25 AM **Departure:** 11:45 AM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12(2) - The consultant spoke with the Director about repairing, replacing, or removing the blue and yellow couches in the Right Classroom in building 2 and the red chair in the First Right Classroom in building one that had tears and holes making them no longer waterproof and unable to be cleaned.

Correction Deadline: 4/18/2022

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records**Met****Comment**

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms**Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Technical Assistance**

591-1-1-.25(13) - The consultant spoke with the Director about ensuring that all cleaning supplies are stored inaccessible to the children in care. All cabinets containing cleaning supplies should remain locked.

Correction Deadline: 4/18/2022

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

No infants were enrolled in the program. The program is a Head Start that provides care for preschool aged children.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**N/A****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Program observed complete emergency drills

591-1-1-.27 Posted Notices **Met**

Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting **Met**

Correction Deadline: 9/27/2021

Corrected on 4/18/2022

.29(1) - This citation was corrected on this date. The program has agreed to submit required reports within 24 hours of the incident and will report all suspected child abuse incidents to both the Department and to the Department of Family and Children Services.

Safety

591-1-1-.05 Animals **N/A**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Correction Deadline: 9/27/2021

Corrected on 4/18/2022

.11(2) - This citation was corrected on this date. Appropriate discipline was observed during the visit.

591-1-1-.13 Field Trips(CR) **N/A**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Technical Assistance**

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Technical Assistance

591-1-1-.36(4)(b) - The program will ensure that the broom and dust pan on bus 21-1 is secure and does not pose a potential hazard to the children in care.

Correction Deadline: 4/19/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Staff # 1	Met
Staff # 2	Met
Date of Hire: 10/11/2007	
Staff # 3	Met
Date of Hire: 06/07/2021	
Staff # 4	Met
Date of Hire: 10/04/2016	
Staff # 5	Met
Date of Hire: 08/26/2020	
Staff # 6	Met
Date of Hire: 01/26/2004	
Staff # 7	Met
Date of Hire: 11/04/2019	
Staff # 8	Met
Date of Hire: 07/25/2011	
Staff # 9	Met
Date of Hire: 01/02/2008	
Staff # 10	Met
Date of Hire: 10/12/2007	
Staff # 11	Met
Date of Hire: 04/26/2019	
Staff # 12	Met
Date of Hire: 10/26/2012	
Staff # 13	Met
Date of Hire: 07/24/2006	
Staff # 14	Met
Date of Hire: 04/24/2019	
Staff # 15	Met
Date of Hire: 03/16/2015	
Staff # 16	Met

Records Reviewed: 32**Records with Missing/Incomplete Components: 0**

Date of Hire: 02/01/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 17

Met

Date of Hire: 10/12/2006

Staff # 18

Met

Date of Hire: 07/16/2001

Staff # 19

Met

Date of Hire: 01/05/1998

Staff # 20

Met

Date of Hire: 06/11/2021

Staff # 21

Met

Date of Hire: 09/15/2015

Staff # 22

Met

Date of Hire: 09/13/2021

Staff # 23

Met

Date of Hire: 07/13/2018

Staff # 24

Met

Date of Hire: 07/25/2001

Staff # 25

Met

Date of Hire: 01/03/1994

Staff # 26

Met

Date of Hire: 08/14/2021

Staff # 27

Met

Date of Hire: 07/25/2018

Staff # 28

Met

Date of Hire: 02/01/2014

Staff # 29

Met

Date of Hire: 08/28/2017

Staff # 30

Met

Date of Hire: 11/11/2021

Staff # 31

Met

Records Reviewed: 32

Records with Missing/Incomplete Components: 0

Date of Hire: 03/07/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 32

Met

Date of Hire: 11/16/1994

Staff Credentials Reviewed: 11

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR

Met

Comment

Complete first aid kits observed in center and on vehicles.

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training

Met

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.