



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 12/6/2022 **VisitType:** Monitoring Visit

**Arrival:** 11:10 AM

**Departure:** 1:30 PM

**CCLC-1258**

**Chapel Hill Academy**

4300 Chapel Crossing Douglasville, GA 30135 Douglas County  
 (770) 920-5600 krkchapelhills@aol.com

**Regional Consultant**

Tomekia Hudson

Phone: (770) 544-5978

Fax: (770) 544-5980

tomekia.hudson@dec.al.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
12/06/2022	Monitoring Visit	Good Standing	
04/14/2022	Licensing Study	Good Standing	
11/03/2021	Monitoring Visit	Good Standing	

  

<b>Good Standing</b>	- Program is demonstrating an acceptable level of performance in meeting the rules.
<b>Support</b>	- Program performance is demonstrating a need for improvement in meeting rules.
<b>Deficient</b>	- Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-100	Infants	2	3	C	16	C	NA	NA	Floor Play, Nap
Main	B-150	One Year Olds	3	4	C	16	C	NA	NA	Transitioning, Nap
Main	C-200	One Year Olds	2	6	C	17	C	NA	NA	Transitioning, Nap
Main	D-250	Two Year Olds	2	5	C	22	C	NA	NA	Nap
Main	E-GYM GA PreK	PreK	4	30	C	58	C	82	C	Transitioning, Lunch
Main	F-500	Four Year Olds and Five Year Olds	2	9	C	29	C	41	C	Nap
Main	G-450		0	0	C	23	C	NA	NA	
Main	H-400	Three Year Olds and Four Year Olds	2	5	C	22	C	NA	NA	Transitioning, Nap
Main	I-350	Three Year Olds	1	7	C	22	C	NA	NA	Nap, Transitioning
Main	J-300	Two Year Olds	2	5	C	22	C	NA	NA	Nap
Main	K-Cafeteria		0	0	C	23	C	NA	NA	

Total Capacity @35 sq. ft.: 270

Total Capacity @25 sq. ft.: 306

Total # Children this Date: 74

Total Capacity @35 sq. ft.: 270

Total Capacity @25 sq. ft.: 306

Building	Playground	Playground Occupancy	Playground Compliance
Main	A-FL	0	C
Main	B-BL	0	C
Main	C-BR	0	C
Main	D-FR	0	C

**Comments**

Director provided eight files for employees hired since last visit.

Plan of Improvement: Developed This Date 12/06/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'





**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Findings Report**

**Date:** 12/6/2022 **VisitType:** Monitoring Visit **Arrival:** 11:10 AM **Departure:** 1:30 PM

**CCLC-1258**

**Chapel Hill Academy**

4300 Chapel Crossing Douglasville, GA 30135 Douglas County  
(770) 920-5600 krkchapelhills@aol.com

**Regional Consultant**

Tomekia Hudson

Phone: (770) 544-5978

Fax: (770) 544-5980

tomekia.hudson@decals.ga.gov

**Mailing Address**

Same

The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Facility**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Center appears clean and well maintained.

**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation the bottom of the fence on playground B has a gap measuring four inches wide and ten inches deep.

**POI (Plan of Improvement)**

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Proper hand washing observed throughout the center.

**591-1-1-.20 Medications(CR)** **Met**

**Comment**

The Provider currently does not dispense/administer medication.

**Safety**

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Comment**

Complete documentation of transportation observed.

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Discussed SIDS and infant sleeping position.

**Comment**

Pleasant naptime environment observed.

**Staff Records**

**Records Reviewed: 30**

**Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Date of Hire: 08/23/2021

Staff # 2 Met

Date of Hire: 06/20/2022

Staff # 3 Met

Date of Hire: 08/24/2004

Staff # 4 Met

**Records Reviewed: 30****Records with Missing/Incomplete Components: 0**

Date of Hire: 10/03/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 5

Met

Date of Hire: 05/31/2022

Staff # 6

Met

Date of Hire: 10/26/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 7

Met

Date of Hire: 11/15/2021

Staff # 8

Met

Date of Hire: 11/07/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 9

Met

Date of Hire: 06/22/2021

Staff # 10

Met

Date of Hire: 09/27/2021

Staff # 11

Met

Date of Hire: 09/06/2022

Staff # 12

Met

Date of Hire: 10/18/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 13

Met

Staff # 14

Met

Date of Hire: 10/08/2019

Staff # 15

Met

Date of Hire: 02/06/1996

Staff # 16

Met

Staff # 17

Met

Date of Hire: 08/22/1997

Staff # 18

Met

Date of Hire: 08/21/2017

Staff # 19

Met

Date of Hire: 08/01/2022

**Records Reviewed: 30**

**Records with Missing/Incomplete Components: 0**

Staff # 20 Date of Hire: 02/21/2022	Met
Staff # 21 Date of Hire: 03/14/2022	Met
Staff # 22 Date of Hire: 01/29/2016	Met
Staff # 23 Date of Hire: 08/01/2008	Met
Staff # 24 Date of Hire: 02/25/2019	Met
Staff # 25 Date of Hire: 11/10/2021	Met
Staff # 26 Date of Hire: 04/18/2022	Met
Staff # 27 Date of Hire: 05/01/2019	Met
Staff # 28 Date of Hire: 12/06/2022	Met
	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 29 Date of Hire: 08/16/2022	Met
Staff # 30 Date of Hire: 01/30/1998	Met

**Staff Credentials Reviewed: 7**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Director provided eight files for employees hired since last visit.

**591-1-1-.31 Staff(CR) Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Staffing and Supervision**

---

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

---

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.