



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/1/2021 **VisitType:** Monitoring Visit **Arrival:** 10:00 AM **Departure:** 10:55 AM

CCLC-37755

Sunshine Early Learning Center

3955 Highway 53 Hoschton, GA 30548 Jackson County
 (706) 684-0775 director@sunshinegeorgia.org

Regional Consultant

Beth Holland
 Phone: (404) 478-8075
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 beth.holland@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
09/01/2021	Complaint Investigation & Monitoring Visit	Good Standing	
08/12/2021	Complaint Closure	Good Standing	
07/28/2021	Complaint Investigation & Licensing Study	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/1R		0	0	C	13	C	NA	NA	
Main	B/2R	Infants	2	5	C	0	NC	NA	NA	Floor Play
Main	C/3R	One Year Olds and Two Year Olds	2	8	C	9	C	NA	NA	Floor Play
Main	D/1L		0	0	C	16	C	NA	NA	
Main	E/2L		0	0	C	12	C	NA	NA	
Main	F/Middle	Two Year Olds	1	8	C	11	C	NA	NA	Centers
Main	G/Gym		0	0	C	46	C	NA	NA	
Main	H- 1R Hall		0	0	C	19	C	NA	NA	
Main	I/1L-Hall	Three Year Olds and Four Year Olds	2	7	C	16	C	NA	NA	Centers
Main	J/ 1L Main		0	0	C	41	C	NA	NA	

Total Capacity @35 sq. ft.: 183

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 28

Total Capacity @35 sq. ft.: 183

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance

Comments

Background checks were all reviewed on September 1, 2021. A virtual inspection was conducted on September 1, 2021 with the director. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Lisa Pesola, Program Official

Date

Beth Holland, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records **Defer**

Defer

591-1-1-.08(1)-This rule will be violated at the scheduled visit.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 7/28/2021

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

591-1-1-.26 - Please ensure to monitor the playground areas for the following hazards:

- Normal wear and tear of playground equipment and toys
 - Potential entrapment hazards in the fence surrounding the playground area.
 - Biting and/or stinging insects (i.e. ants, bees, etc.).
 - Loose and/or weak tree branches surrounding the playground area.
 - Standing water in and around playground equipment after inclement weather.
-

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff stated proper hand washing procedures on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met**

Correction Deadline: 8/2/2021

Corrected on 9/1/2021

.21(1)(p) - Previous citation observed to be corrected in that the emergency plan included all required items.

Correction Deadline: 8/2/2021

Corrected on 9/1/2021

.21(3) - Previous rule violation was observed to be corrected.

591-1-1-.29 Required Reporting**Met****Comment**

Discussed reporting requirements.

Safety

591-1-1-.11 Discipline(CR)**Technical Assistance****Technical Assistance**

591-1-1-.11 A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 24**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 11/24/2020	
Staff # 2	Met
Date of Hire: 04/09/2019	
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Date of Hire: 07/15/2019	
Staff # 6	Met
Date of Hire: 04/29/2021	
Staff # 7	Met
Staff # 8	Met
Date of Hire: 08/02/2021	
Staff # 9	Met
Date of Hire: 12/23/2020	
Staff # 10	Met
Staff # 11	Met
Staff # 12	Met
Staff # 13	Met
Date of Hire: 05/19/2020	
Staff # 14	Met
Date of Hire: 03/19/2019	

Records Reviewed: 24

Records with Missing/Incomplete Components: 0

Staff # 15	Met
Staff # 16	Met
Staff # 17	Met
Staff # 18 Date of Hire: 02/04/2021	Met
Staff # 19	Met
Staff # 20 Date of Hire: 04/23/2021	Met
Staff # 21	Met
Staff # 22	Met
Staff # 23	Met
Staff # 24 Date of Hire: 01/28/2019	Met

Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Director provided four files for employees hired since last visit. on February 11, 2021.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Discussed combining children of mixed ages.

591-1-1-.32 Supervision(CR) **Met**

Correction Deadline: 4/28/2021

Corrected on 9/1/2021

.32(7) - Previous citation observed to be corrected on this date.