



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 5/19/2021 **VisitType:** Licensing Study **Arrival:** 1:30 PM **Departure:** 2:45 PM

CCLC-115

The Frazer Center

1815 Ponce de Leon Avenue, NE Atlanta, GA 30307 DeKalb County
(404) 377-3836 s.riddick@thefrazercenter.org

Regional Consultant

Verlyn Gant

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Mailing Address

Same

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/19/2021	Licensing Study	Good Standing	
04/19/2021	Incident Investigation Closure	Good Standing	
02/22/2021	Incident Investigation & Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Atrium		0	0	C	64	C	NA	NA	
Main	Busy Bugs (1 yrs)	Two Year Olds	2	10	C	25	C	NA	NA	Nap
Main	Expendition(Pre-K)		0	0	C	27	C	NA	NA	
Main	Farm Room (2 yrs)	Two Year Olds and Three Year Olds	2	11	C	25	C	NA	NA	Nap
Main	Jungle (3 yrs)	Three Year Olds and Four Year Olds	1	19	C	25	C	NA	NA	Nap
Main	Little Clous(0-1year)	One Year Olds	2	6	C	15	C	NA	NA	Nap
Main	Mother Goose (1-2 yrs)	One Year Olds and Two Year Olds	3	12	C	25	C	NA	NA	Nap
Main	Ocean (3 yrs)	Three Year Olds and Four Year Olds	2	19	C	25	C	NA	NA	Nap
Main	Polly Wogs (2-3yrs)	Two Year Olds and Three Year Olds	3	10	C	25	C	NA	NA	Nap
Main	Rain Forest(2 yrs)	Three Year Olds	1	11	C	23	C	NA	NA	Nap
Main	Rainbow Roo (0-12mos)	One Year Olds	2	8	C	19	C	NA	NA	Nap
Main	Safari Pre-K	PreK	2	21	C	46	C	NA	NA	Nap,Centers
Main	sunshine room (infants)	Infants	2	9	C	12	C	NA	NA	Free Play,Floor Play
Main	tree tops(0-11mos)	Two Year Olds	1	10	C	27	C	NA	NA	Nap

Total Capacity @35 sq. ft.: 383

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 146

Total Capacity @35 sq. ft.: 383

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant Playground	13	C
Main	Older Toddler Playground	53	C
Main	Preschool/Prek Playground	50	C
Main	Young Toddler Playground	9	C

Comments


An Administrative Review was conducted on May 19, 2021. Staff files, children’s files, training, and background checks were all reviewed. A virtual inspection was conducted on May 19, 2021 with the Director.

An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 01, 2021 was reviewed during the virtual inspection.

The infant feeding plan was discussed with the Director during the virtual visits, for rule changes effective October 01, 2020.



Plan of Improvement: Developed This Date 05/19/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation’s (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI’s website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Susie Riddick, Program Official

Date

Verlyn Gant, Consultant

Date



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Findings Report

Date: 5/19/2021 **VisitType:** Licensing Study **Arrival:** 1:30 PM **Departure:** 2:45 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Comment

A variety of equipment and toys were observed throughout the center.

Technical Assistance

591-1-1-.12(4) - requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. Ensure that the identified items in the Tree tops classroom are secured adequately so they cannot fall on children during naptime.

Correction Deadline: 5/19/2021

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition**Technical Assistance****Comment**

591-1-1-.15(2)(c) - Please ensure the new updated infant feeding form is used. Discussed revision to the written feeding plans for children under the age of 1 years old. Age-appropriate solid foods (including cereal) shall not be given to infants or children less than one (1) year of age until recommended as developmentally appropriate by the child's primary care physician and indicated in writing by the Parent(s). As soon as the feeding plan indicates that a child is ready for solid foods, the child shall be fed from individual spoons and individual containers or dishes. A child shall not be fed directly from the original baby food container if the contents are to be fed to the child at more than one (1) meal or to more than one (1) child.

Correction Deadline: 5/19/2021**Technical Assistance**

591-1-1-.15(3) - requires baby bottles and formula to be labeled with the individual child's name; supplied by the Parent daily in bottles; and refrigerated at a temperature of forty (40) degrees Fahrenheit or less. Place a thermometer in each refrigerator and monitor the refrigerator's temperature routinely to ensure the temperature remains at 40 degrees Fahrenheit or below.

Correction Deadline: 5/19/2021**Comment**

591-1-1-.15(7) - Discussed new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

Correction Deadline: 5/19/2021**Health and Hygiene**

591-1-1-.10 Diapering Areas & Practices(CR)**Not Met****Finding**

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on observation that the diaper rail in the Busy bugs classroom was missing.

POI (Plan of Improvement)

The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

Correction Deadline: 5/21/2021

591-1-1-.17 Hygiene(CR)**Met****Comment**

Hand washing and sanitizing requirements were discussed with the Director on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety**591-1-1-.05 Animals**

N/A

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

591-1-1-.13 Field Trips(CR)

N/A

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

N/A

Comment

Center does not provide transportation.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

Met

Comment

Pleasant naptime environment observed.

Staff Records**Records Reviewed: 40****Records with Missing/Incomplete Components: 12**

Staff # 1	Not Met
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 2	Met
Date of Hire: 11/30/2020	
Staff # 3	Not Met
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 4	Met
Staff # 5	Met
Staff # 6	Met
Staff # 7	Met
Staff # 8	Met
Staff # 9	Not Met

Date of Hire: 01/04/2021

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 10	Met
Staff # 11	Met
Staff # 12	Met
Staff # 13	Not Met

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 14	Met
Date of Hire: 01/04/2021	

Staff # 15	Not Met
Date of Hire: 05/09/2017	

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 16	Met
Staff # 17	Met
Staff # 18	Met
Date of Hire: 08/13/2019	
Staff # 19	Met
Staff # 20	Met

Date of Hire: 04/26/2021 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 21	Met
Staff # 22	Not Met

Date of Hire: 07/10/2019

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 23	Not Met
Date of Hire: 07/18/2017	

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 24	Met
Date of Hire: 06/25/2019	
Staff # 25	Not Met
Date of Hire: 01/03/2012	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 26	Met
Staff # 27	Not Met
Date of Hire: 07/17/2020	
<u>"Missing/Incomplete Components"</u>	
.33(6)-Training Documentation Missing	
Staff # 28	Met
Date of Hire: 05/17/2016	
Staff # 29	Met
Date of Hire: 05/04/2021	
<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>	
Staff # 30	Met
Date of Hire: 07/15/2019	
Staff # 31	Met
Date of Hire: 05/10/2021	
<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>	
Staff # 32	Not Met
Date of Hire: 02/19/2007	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 33	Met
Date of Hire: 03/18/2021	
<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>	
Staff # 34	Met
Date of Hire: 04/22/2021	
<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>	
Staff # 35	Not Met
Date of Hire: 03/06/2017	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	

Staff # 36	Met
Staff # 37	Met
Date of Hire: 01/09/2019	
Staff # 38	Met
Staff # 39	Met
Staff # 40	Not Met
Date of Hire: 09/03/2009	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.33 Staff Training Not Met

Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that staff member #9, #22 and #27 had not completed the required health and safety orientation training.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 6/18/2021

Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on review of records that staff #1, staff #3, staff #13, staff #15, #23, #25, #32, #35 and #40 did not complete ten hours of training for the 2020 calendar year as required.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 6/18/2021

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.

Comment

591-1-1-.32(7) - Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.

Correction Deadline: 5/19/2021