



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 11/3/2022 **VisitType:** Licensing Study

Arrival: 10:25 AM

Departure: 4:15 PM

CCLC-115

The Frazer Center

1815 Ponce de Leon Avenue, NE Atlanta, GA 30307 DeKalb County
 (404) 377-3836 s.riddick@thefrazercenter.org

Regional Consultant

Verlyn Gant

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Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
11/03/2022	Licensing Study	Good Standing	
02/11/2022	Complaint Closure	Good Standing	
01/20/2022	Complaint Investigation & Monitoring Visit	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Atrium		0	0	C	64	C	NA	NA	
Main	Busy Bugs (1 yrs)	One Year Olds	3	9	C	25	C	NA	NA	Outside, Transitioning
Main	Expendition(Pre-K)	Four Year Olds and Five Year Olds	2	21	C	27	C	NA	NA	Outside, Transitioning
Main	Farm Room (2 yrs)		0	0	C	25	C	NA	NA	
Main	Jungle (3 yrs)	Three Year Olds and Four Year Olds	3	17	C	25	C	NA	NA	Story
Main	Little Clous(0-1year)	Infants and One Year Olds	3	9	C	15	C	NA	NA	Floor Play, Feeding, Nap
Main	Mother Goose (1-2 yrs)		0	0	C	25	C	NA	NA	
Main	Ocean (3 yrs)	Three Year Olds and Four Year Olds	3	16	C	25	C	NA	NA	Outside
Main	Polly Wogs (2-3yrs)	Two Year Olds and Three Year Olds	3	11	C	25	C	NA	NA	Transitioning, Lunch
Main	Rain Forest(2 yrs)	Two Year Olds	3	12	C	23	C	NA	NA	Lunch
Main	Rainbow Roo (0-12mos)		0	0	C	19	C	NA	NA	
Main	Safari Pre-K		3	0	C	46	C	NA	NA	Free Play, Centers
Main	sunshine room (infants)		0	0	C	12	C	NA	NA	

Main	tree tops(0-11mos)	One Year Olds and Two Year Olds	3	10	C	27	C	NA	NA	Transitioning, Lun ch, Nap
Total Capacity @35 sq. ft.: 383					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 105			Total Capacity @35 sq. ft.: 383			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant Playground	13	C
Main	Older Toddler Playground	53	C
Main	Preschool/Prek Playground	50	C
Main	Young Toddler Playground	9	C

Comments

An in-person inspection was conducted on November 03, 2022 with the Director. Background checks were all reviewed on November 03, 2022.

An Administrative Review was conducted on November 03, 2022. Staff files, children’s files, and training documentation were all reviewed.

The Consultant completed the exit conference, and a copy of the Licensing Study Visit report was given to the Director on November 03, 2022.

Plan of Improvement: Developed This Date 11/03/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation’s (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI’s website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Susie Riddick, Program Official

Date

Verlyn Gant, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning
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Findings Report

Date: 11/3/2022 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 2

Child # 1 Met

Child # 2 Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing

Child # 3 Met

Child # 4 Met

Child # 5 Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing

591-1-1-.08 Children's Records**Not Met****Finding**

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, intellectual disabilities or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that two of five children's enrollment forms did not have the parent's work address as required.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 11/3/2022

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Comment**

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that staff members purses were stored at low level accessible to children in the Jungle, Expedition and Safari classrooms. Additionally, plastic bags were accessible to children at low level in the Ocean classroom restroom.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 11/3/2022

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Food Service

Finding

591-1-1-.15(3) requires baby bottles and formula to be labeled with the individual child's name; supplied by the Parent daily in bottles; and refrigerated at a temperature of forty (40) degrees Fahrenheit or less. Only the current day's formula or breast milk shall be served. If formula must be provided by the Center, only commercially prepared, ready-to-feed formula shall be used. Refrigerated or frozen breast milk shall only be heated or thawed under warm running water or in a container of warm water. It was determined based on observation that baby bottles did not have a label with the individual child's names as required in the Busy Bugs and Little Clous classrooms as required.

POI (Plan of Improvement)

The Center will train Staff to follow the required procedures, ensure that parents are fully informed, and will review and monitor regularly.

Correction Deadline: 11/3/2022

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.27 Posted Notices

Met

Comment

Please make sure that all required signs are posted and up to date.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)

N/A

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

N/A

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Technical Assistance

591-1-1-.30(1)(b)1 requires that cots and mats are of sound construction and of sufficient size to accommodate comfortably the size and weight of the child; and that mats are in good repair, washable, covered with a waterproof material and at least two inches (2") thick.

Please ensure that the mats are of sound construction with no exposed foam.

Correction Deadline: 11/3/2022

Staff Records

Records Reviewed: 36

Records with Missing/Incomplete Components: 6

Staff # 1	Met
Date of Hire: 10/10/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 2	Met
Date of Hire: 08/26/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Date of Hire: 08/26/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 6	Met
Date of Hire: 08/26/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 7	Met
Date of Hire: 08/26/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 8	Met
Date of Hire: 07/18/2022	
Staff # 9	Not Met
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 10	Met
Date of Hire: 07/05/2022	
Staff # 11	Met

Records Reviewed: 36**Records with Missing/Incomplete Components: 6**

Staff # 12	Not Met
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 13	Met
Staff # 14	Met
Staff # 15	Not Met
Date of Hire: 10/10/2017	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 16	Met
Date of Hire: 09/07/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 17	Met
Date of Hire: 07/29/2021	
Staff # 18	Met
Date of Hire: 06/13/2022	
Staff # 19	Met
Date of Hire: 10/26/2021	
Staff # 20	Met
Date of Hire: 10/17/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 21	Met
Date of Hire: 08/08/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 22	Met
Staff # 23	Met
Date of Hire: 08/15/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 24	Met
Date of Hire: 05/09/2018	
Staff # 25	Met
Date of Hire: 04/11/2022	
Staff # 26	Met

Records Reviewed: 36**Records with Missing/Incomplete Components: 6**

Staff # 27 Date of Hire: 01/03/2012	Met
Staff # 28	Met
Staff # 29 Date of Hire: 07/14/2022 <u>"Missing/Incomplete Components"</u> .33(3)-Health & Safety Certificate	Not Met
Staff # 30 Date of Hire: 07/18/2017	Met
Staff # 31	Met
Staff # 32 Date of Hire: 02/19/2007	Met
Staff # 33 Date of Hire: 10/08/2021	Met
Staff # 34 Date of Hire: 07/18/2022 <u>"Missing/Incomplete Components"</u> .33(3)-Health & Safety Certificate	Not Met
Staff # 35 Date of Hire: 05/09/2019 <u>"Missing/Incomplete Components"</u> .33(5)-10 Hrs. Annual Training	Not Met
Staff # 36	Met

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
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Comment

Criminal record checks were observed to be complete.

591-1-1-.33 Staff Training	Not Met
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Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that staff members #29 and #34 had not completed the health and safety orientation training as required.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 12/3/2022

Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on review of records that staff #9, staff #12, staff #15, and staff #35, did not complete the ten (10) hours of diverse training for the 2021 calendar year as required.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 11/3/2022

Recited on 11/3/2022

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Correction Deadline: 1/20/2022

Corrected on 11/3/2022

.32(1) - Previous citation was observed to be corrected during this visit, in that based on observation the correct Staff:child ratios were being met in each of the classrooms as required.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.

