



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/28/2023 **VisitType:** Incident Investigation/Licensing Study **Arrival:** 12:25 PM **Departure:** 2:45 PM

CCLC-38940

Sunbrook Academy at Stonebridge

115 Stonebridge Blvd. Bremen, GA 30110 Haralson County
 (770) 537-6771 director.stonebridge@Sunbrookacademy.com

Regional Consultant

Sharnette Glenn

Phone: 404-651-8365
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 sharnette.glenn@dec.al.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★ ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/28/2023	Incident Investigation/Licensing Study	Good Standing	
05/11/2023	Incident Investigation Closure	Good Standing	
03/31/2023	Incident Investigation & Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 1R	Infants and One Year Olds	1	6	C	13	C	NA	NA	Floor Play,Nap
Main	B - 2R	Two Year Olds	2	15	C	19	C	NA	NA	Nap
Main	C - 3R	One Year Olds	2	11	C	15	C	NA	NA	Nap
Main	D - 4R	Four Year Olds and Five Year Olds and Six Year Olds and Over	2	19	C	24	C	33	C	Free Play
Main	E -Mid Back	Six Year Olds and Over	2	17	C	26	C	37	C	Free Play
Main	F-Mid Front		0	0	C	15	C	NA	NA	Not In Use
Main	G - 3L	Two Year Olds	2	11	C	20	C	28	C	Nap
Main	H - 2L	Three Year Olds	1	12	C	22	C	NA	NA	Nap
Main	I - 1L	Infants	1	6	C	14	C	NA	NA	Feeding,Nap,Floor Play

Total Capacity @35 sq. ft.: 168			Total Capacity @25 sq. ft.: 196		
Total # Children this Date: 97			Total Capacity @25 sq. ft.: 196		

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	10	C
Main	Playground B	88	C

Main	Playground C	30	C
Main	Playground D	155	C

Comments

The purpose of this visit is to conduct a licensing study and POI follow up.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@decga.gov for more information. Free technical assistance is available!

Jasmine Trantham, Program Official

Date

Sharnette Glenn, Regional Consultant

Date



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(Findings Report)

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Investigation/Licensing
Study

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Pool not in use at this time, gates observed locked.

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms

Met

Comment

591-1-1-.06(7) - Consultant discussed with the provider about the odor smell in restroom 2L and 3L classrooms.

Correction Deadline: 6/28/2023

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)	Met
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Comment

Center appears clean and well maintained.

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)	Met
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Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition	Met
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Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations	Met
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Comment

Discussed proper steps for dishwashing.

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)	N/A
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Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures	Technical Assistance
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Technical Assistance

591-1-1-.21(3) -

Consultant discussed with the provider to ensure the Fire/ Tornado, Emergency Preparedness Documentation Form is completed and filled out.

Safety

591-1-1-.05 Animals	N/A
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Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)	Met
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Comment

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)	Met
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Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)	Met
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Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
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Comment

Criminal record checks were observed to be complete.

591-1-1-.09 Criminal Records Check(CR)	Met
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Comment

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR	Met
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Comment

Complete first aid kits observed in center and on vehicles.

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training	Met
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Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Center observed to maintain appropriate staff:child ratios.

The following information is associated with a Incident Investigation Visit:

Activities and Equipment

591-1-1-.03 Activities

Met

Correction Deadline: 2/7/2023

Corrected on 6/28/2023

.03(9) - The previous citation was corrected. The consultant did not observed any activities that could be detrimental to a child's health.

591-1-1-.12 Equipment & Toys(CR)

Met

Correction Deadline: 2/7/2023

Corrected on 6/28/2023

.12(4) - This citation was corrected. The consultant observed equipment and furniture being secured.

Staffing and Supervision

591-1-1-.32 Supervision(CR)

Met

Correction Deadline: 2/7/2023

Corrected on 6/28/2023

.32(7) - The previous citation was corrected. The consultant observed adequate supervision.