



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 11/29/2022 **VisitType:** Licensing Study

**Arrival:** 10:00 AM **Departure:** 12:30 PM

**CCLC-1577**

**Academy for Little People/Trion**

28 Tate Road Trion, GA 30753 Chattooga County  
 (706) 734-3022 armour@catt.com

**Regional Consultant**

Sharnette Glenn

Phone: 404-651-8365  
 Fax: 404-334-4612  
 sharnette.glenn@decal.ga.gov

**Mailing Address**  
 Same

Joint with: Princess Walton

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
11/29/2022	Complaint Investigation & Licensing Study	Good Standing	
05/31/2022	Monitoring Visit	Good Standing	
10/27/2021	Licensing Study	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.  
**Support** - Program performance is demonstrating a need for improvement in meeting rules.  
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- (1st Left on Left Hall)	Infants and One Year Olds	3	5	C	12	C	NA	NA	Free Play,Nap
Main	B (2nd Left in Left Hallway)	One Year Olds	2	9	C	16	C	NA	NA	Art
Main	C (2nd Right in Left Hallway)	Three Year Olds	2	13	C	15	C	22	C	Circle Time
Main	D 1 (Pre-K) 3rd from the right back	PreK	2	11	C	20	C	29	C	Circle Time
Main	D2 (1st right on back)	Two Year Olds	2	11	NC	15	C	20	C	Circle Time
Main	E (Right Rear)		0	0	C	20	C	NA	NA	
Total Capacity @35 sq. ft.: 98					Total Capacity @25 sq. ft.: 119					
Total # Children this Date: 49			Total Capacity @35 sq. ft.: 98			Total Capacity @25 sq. ft.: 119				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Left Side	14	C
Main	Right Side	98	C

**Comments**

The purpose of this visit is to conduct a licensing study visit and complaint investigation.

Plan of Improvement: No Plan Developed 01/01/0001

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Sharon Armour, Program Official

Date

Sharnette Glenn, Consultant

Date

Princess Walton, Consultant

Date



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**Findings Report**

**Date:** 11/29/2022 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study Visit:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

**Children's Records**

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

**Facility**

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**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Center appears clean and well maintained.

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**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Playground observed to be clean and in good repair.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

The Provider currently does not dispense/administer medication.

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**Safety**

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.13 Field Trips(CR)** **N/A**

**Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)** **N/A**

**Comment**

Complete documentation of transportation observed.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Discussed SIDS and infant sleeping position. Staff stated proper knowledge of how to lay a infant child in the crib.

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**Staff Records**

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**Records Reviewed: 24**

**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 08/11/1997

Staff # 2	Met
Date of Hire: 08/24/2022	
Staff # 3	Met
Date of Hire: 08/20/2019	
Staff # 4	Met
Date of Hire: 02/04/2020	
Staff # 5	Met
Date of Hire: 09/20/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 6	Met
Date of Hire: 08/25/2020	
Staff # 7	Met
Date of Hire: 06/22/2020	
Staff # 8	Met
Date of Hire: 01/11/1999	
Staff # 9	Met
Date of Hire: 01/18/2019	
Staff # 10	Met
Date of Hire: 12/10/2018	
Staff # 11	Met
Date of Hire: 09/24/2021	
Staff # 12	Met
Date of Hire: 09/13/2021	
Staff # 13	Met
Date of Hire: 03/06/2006	
Staff # 14	Met
Date of Hire: 08/19/2021	
Staff # 15	Met
Date of Hire: 03/21/2002	
Staff # 16	Met
Date of Hire: 07/20/2004	

**Records Reviewed: 24**

**Records with Missing/Incomplete Components: 0**

Staff # 17 Date of Hire: 06/23/2022	Met
Staff # 18 Date of Hire: 07/19/2022	Met
Staff # 19 Date of Hire: 02/23/2021	Met
Staff # 20 Date of Hire: 10/17/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 21 Date of Hire: 09/27/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 22 Date of Hire: 10/24/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 23 Date of Hire: 11/19/2018	Met
Staff # 24 Date of Hire: 01/19/2015	Met

**Staff Credentials Reviewed: 10**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Adequate supervision observed on this date.