



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 5/26/2022 **VisitType:** Monitoring Visit

Arrival: 12:50 PM **Departure:** 2:50 PM

CCLC-17624

Quilla Early Learning Academy

109 Center Drive Brunswick, GA 31520 Glynn County
 (912) 267-0100 ahitson@gmail.com

Regional Consultant

Stacey Foston

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stacey.foston@dec.al.gov

Joint with: Melissa Herndon

Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/26/2022	Monitoring Visit	Good Standing	
05/23/2022	Complaint Investigation Follow Up	Good Standing	
02/23/2022	Incident Investigation Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	100	One Year Olds and Two Year Olds	2	12	C	18	C	NA	NA	Nap
Main	150		0	0	C	15	C	NA	NA	Not In Use
Main	200	Two Year Olds	2	13	C	17	C	NA	NA	Nap
Main	250	Two Year Olds and Three Year Olds	2	13	C	23	C	NA	NA	Nap
Main	300	Three Year Olds and Four Year Olds	1	17	C	22	C	NA	NA	Nap
Main	350	Three Year Olds	1	13	C	22	C	31	C	Nap
Main	400	GA PreK	2	14	C	22	C	31	C	Snack
Main	450	GA PreK	2	15	C	22	C	31	C	Nap
Main	500	GA PreK	1	8	C	26	C	37	C	Nap
Main	550		0	0	C	59	C	82	C	
Main	cafeteria		0	0	C	24	C	NA	NA	
Total Capacity @35 sq. ft.: 270			Total Capacity @25 sq. ft.: 331							
Total # Children this Date: 105			Total Capacity @25 sq. ft.: 331							

Building	Playground	Playground Occupancy	Playground Compliance
Main	Large back playground	125	C
Main	Left side playground	44	C
Main	Right back playground	53	C

Comments

An in-person visit was conducted on May 26, 2022. The administrative review was completed June 6, 2022. The Consultant completed exit conference by phone and a copy of the monitoring visit report was electronically emailed to the Program on June 13, 2022.

Plan of Improvement: Developed This Date 05/26/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.ga.gov for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Amanda Shafer, Program Official	Date
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Melissa Herndon, Consultant	Date
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Stacey Foston, Consultant	Date
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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1.06 Bathrooms

Not Met

Finding

591-1-1.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based on observation that the bathroom exhaust fans were not functioning in rooms 300, 350 and 450.

POI (Plan of Improvement)

The center will repair the exhaust fans. The staff will routinely check and monitor to ensure the bathroom exhaust fans are functioning.

Correction Deadline: 6/25/2022

591-1-1.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Technical Assistance**

591-1-1-.25 - Discussed with staff about securing cleaning tools out of reach of children. Please ensure the toilet brushes, vacuum cleaners, brooms, mops and mop buckets are secure in a closet or in a way that makes tools inaccessible to the children.

591-1-1-.26 Playgrounds(CR)**Not Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute under the swings.

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined on observation that the top of the metal poles and bolts were rusted on the barrel tunnel equipment on left side playground.

POI (Plan of Improvement)

The Center will clean and repaint the top of the poles. The center will monitor the equipment for rust and repair as needed.

Correction Deadline: 6/9/2022

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Not Met****Comment**

Staff stated proper knowledge of diapering procedures.

Finding

591-1-1-.10(1) requires Centers first licensed after March 1, 1991, and Centers that are renovated after March 1, 1991, to provide ventilation in the diapering areas with functioning exhaust fans and a duct system or by the required amount of window space provided by operable windows when open. It was determined based on observation that the exhaust fan above the diapering area in room 200 was not functioning.

POI (Plan of Improvement)

The center will repair the vents. The responsible person(s) at the center will ensure that the exhaust fans and duct systems in all diapering rooms are functioning.

Correction Deadline: 6/15/2022

591-1-1-.17 Hygiene(CR)**Met****Comment**

The children were taking a nap during the visit. Handwashing supplies were observed at all sinks. Discussed hand washing requirements with the staff.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

The children were taking a nap during the visit. Discussed discipline policy and practices with the staff.

Comment

The vehicle was checked for compliance. The vehicle was clean and had the proper restraints. The consultant also observed the staff perform the require checks of the vehicle after completing school transportation.

Sleeping & Resting Equipment

Comment

Currently the center is not providing care for infants. A pleasant naptime environment observed throughout the center.

Staff Records

Records Reviewed: 38**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 11/02/2009	
Staff # 2	Met
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Staff # 6	Met
Staff # 7	Met
Date of Hire: 07/18/2016	
Staff # 8	Met
Date of Hire: 03/02/2018	
Staff # 9	Met
Date of Hire: 06/01/2010	
Staff # 10	Met
Staff # 11	Met
Date of Hire: 09/22/2008	
Staff # 12	Met
Date of Hire: 08/23/2007	
Staff # 13	Met
Date of Hire: 05/15/2017	
Staff # 14	Met

Date of Hire: 08/16/2016

Staff # 15 Met

Staff # 16 Met

Staff # 17 Met

Date of Hire: 07/28/2006

Staff # 18 Met

Date of Hire: 07/28/2006

Staff # 19 Met

Date of Hire: 03/13/2013

Staff # 20 Met

Date of Hire: 09/14/2020

Staff # 21 Met

Staff # 22 Met

Date of Hire: 12/02/2019

Staff # 23 Met

Staff # 24 Met

Date of Hire: 06/16/2008

Staff # 25 Met

Date of Hire: 01/14/2021

Staff # 26 Met

Staff # 27 Met

Date of Hire: 05/25/1999

Staff # 28 Met

Date of Hire: 09/17/2020

Staff # 29 Met

Date of Hire: 04/20/2015

Staff # 30 Met

Staff # 31 Met

Staff # 32 Met

Records Reviewed: 38

Records with Missing/Incomplete Components: 0

Date of Hire: 07/07/2021

Staff # 33 Met

Date of Hire: 07/23/2014

Staff # 34 Met

Date of Hire: 01/16/2017

Staff # 35 Met

Date of Hire: 02/04/2019

Staff # 36 Met

Date of Hire: 08/14/2017

Staff # 37 Met

Date of Hire: 07/27/2013

Staff # 38 Met

Date of Hire: 11/04/2019

Staff Credentials Reviewed: 11

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Adequate supervision observed on this date.