



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 12/12/2022 **VisitType:** Licensing Study

Arrival: 10:30 AM

Departure: 3:15 PM

CCLC-17624

Quilla Early Learning Academy

109 Center Drive Brunswick, GA 31520 Glynn County
 (912) 267-0100 ahitson@gmail.com

Regional Consultant

Stacey Foston

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stacey.foston@dec.al.gov

Mailing Address

Same

Quality Rated: ★ ★

<u>Compliance Zone Designation</u>		
12/12/2022	Licensing Study	Good Standing
06/29/2022	Complaint Closure	Good Standing
05/26/2022	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	100	One Year Olds	2	8	C	18	C	NA	NA	Free Play
Main	150		0	0	C	15	C	NA	NA	Not In Use
Main	200	Two Year Olds	2	9	C	17	C	NA	NA	Free Play, Music
Main	250	Two Year Olds	2	14	C	23	C	NA	NA	Transitioning, Free Play
Main	300	Three Year Olds and Four Year Olds	2	13	C	22	C	NA	NA	Transitioning, Music
Main	350	Three Year Olds	2	21	C	22	C	31	C	Transitioning, Lunch
Main	400	PreK	2	17	C	22	C	31	C	Transitioning
Main	450	PreK	2	18	C	22	C	31	C	TV
Main	500	PreK	2	14	C	26	C	37	C	Music
Main	550		0	0	C	59	C	82	C	
Main	cafeteria		0	0	C	24	C	NA	NA	
Total Capacity @35 sq. ft.: 270					Total Capacity @25 sq. ft.: 331					
Total # Children this Date: 114					Total Capacity @25 sq. ft.: 331					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Large back playground	125	C

Main	Left side playground	44	C
Main	Right back playground	53	C
Main	Right front playground	24	C

Comments

A Licensing study was conducted on this date.

Plan of Improvement: No Plan Developed 01/01/0001

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Amanda Shafer, Program Official

Date

Stacey Foston, Consultant

Date



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Findings Report

Date: 12/12/2022 **VisitType:** Licensing Study

Arrival: 10:30 AM

Departure: 3:15 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Parent authorizations obtained/completed.

Facility

591-1-1-.06 Bathrooms **Met**

Correction Deadline: 6/25/2022

Corrected on 12/12/2022

.06(4) - The previous citation was observed to be corrected. The exhaust fans were functioning in all the bathrooms on this date.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Technical Assistance**

Technical Assistance

591-1-1-.26 - Please fill in the large holes that the children are digging up on the back playground..

Correction Deadline: 6/9/2022

Corrected on 12/12/2022

.26(6) - The previous citation was observed to be corrected the center has cleaned and repainted the rusted poles.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

The Center menu and the the lunch served on this date meets USDA guidelines.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appeared clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff stated proper knowledge of diapering procedures.

Correction Deadline: 6/15/2022

Corrected on 12/12/2022

.10(1) - The previous citation was observed to be corrected. All the exhaust fans above the diapering areas were working properly on this date.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures	Met
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Comment

Observed documentation that the center completes emergency drills as required.

591-1-1-.27 Posted Notices	Met
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Comment

Observed all required posted notices.

Safety

591-1-1-.05 Animals	Met
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Comment

Animals maintained clean and appropriately caged.

591-1-1-.11 Discipline(CR)	Met
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Comment

Age-appropriate discussion observed.

591-1-1-.13 Field Trips(CR)	Met
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Comment

Field trip documentation observed to be complete for the six field trips taken during over the summer.

591-1-1-.36 Transportation(CR)	Met
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Comment

Complete documentation of school transportation observed.

Comment

The two vehicles had an approved fire extinguisher and first aid kit on this date. The annual vehicle inspections were complete.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

There are no infants enrolled at the center. The children cots were observed to be in good condition.

Staff Records

Records Reviewed: 37

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Staff # 2	Met
Date of Hire: 11/02/2009	
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Staff # 6	Met

Date of Hire: 07/18/2016

Staff # 7 Met

Date of Hire: 03/02/2018

Staff # 8 Met

Date of Hire: 06/01/2010

Staff # 9 Met

Staff # 10 Met

Date of Hire: 09/22/2008

Staff # 11 Met

Date of Hire: 08/23/2007

Staff # 12 Met

Date of Hire: 05/15/2017

Staff # 13 Met

Date of Hire: 09/12/2022

Staff # 14 Met

Date of Hire: 12/05/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 15 Met

Date of Hire: 08/16/2016

Staff # 16 Met

Staff # 17 Met

Staff # 18 Met

Date of Hire: 07/28/2006

Staff # 19 Met

Date of Hire: 07/28/2006

Staff # 20 Met

Date of Hire: 08/01/2022

Staff # 21 Met

Date of Hire: 03/13/2013

Staff # 22 Met

Date of Hire: 09/14/2020

Records Reviewed: 37**Records with Missing/Incomplete Components: 0**

Staff # 23 Met

Staff # 24 Met

Date of Hire: 12/02/2019

Staff # 25 Met

Date of Hire: 01/14/2021

Staff # 26 Met

Staff # 27 Met

Date of Hire: 10/04/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 28 Met

Date of Hire: 05/25/1999

Staff # 29 Met

Date of Hire: 09/17/2020

Staff # 30 Met

Date of Hire: 04/20/2015

Staff # 31 Met

Date of Hire: 07/23/2014

Staff # 32 Met

Date of Hire: 01/16/2017

Staff # 33 Met

Date of Hire: 02/04/2019

Staff # 34 Met

Date of Hire: 06/06/2022

Staff # 35 Met

Date of Hire: 08/14/2017

Staff # 36 Met

Date of Hire: 07/27/2013

Staff # 37 Met

Date of Hire: 11/04/2019

Staff Credentials Reviewed: 15

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
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Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR	Met
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Comment

Complete first aid kits observed in the center.

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training	Met
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Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)	Met
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Comment

Adequate supervision observed on this date.