



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 5/5/2022      **VisitType:** Licensing Study

**Arrival:** 11:15 AM      **Departure:** 1:00 PM

**CCLC-31581**

**Creative Kids Learning Center & Preschool**

1370 Cate Road Brunswick, GA 31525 Glynn County  
 (912) 275-8953 creativekids4melinda@yahoo.com

**Regional Consultant**

Jerica Davis  
 Phone: (478) 314-9452  
 Fax: (478) 314-9443  
 jerica.davis@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
05/05/2022	Licensing Study	Good Standing	
12/03/2021	Monitoring Visit	Good Standing	
05/04/2021	Complaint Closure	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.  
**Support** - Program performance is demonstrating a need for improvement in meeting rules.  
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
2	A	Three Year Olds and Four Year Olds and Five Year Olds	4	48	C	51	C	72	C	Transitioning, Nap, Lunch
Total Capacity @35 sq. ft.: 51			Total Capacity @25 sq. ft.: 117							
Main	Room A-1st Lt	Infants and One Year Olds and Two Year Olds	2	11	C	17	C	NA	NA	Nap
Main	Room B	Infants and One Year Olds	2	11	C	17	C	NA	NA	Nap, Floor Play, Feeding
Main	Room C	Two Year Olds and Three Year Olds	2	14	C	16	C	23	C	Nap
Main	Room D Back Rt	Two Year Olds	2	15	C	16	C	23	C	Nap, Transitioning
Total Capacity @35 sq. ft.: 66			Total Capacity @25 sq. ft.: 117							
Total # Children this Date: 99			Total Capacity @35 sq. ft.: 117			Total Capacity @25 sq. ft.: 117				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playgrd - Right	27	C
Main	Playgrd-Left	26	C

### Comments

An in-person Licensing Study was conducted on May 5, 2022. Information for the Virtual Administrative Review was left with the director. All Administrative Review documents must be uploaded to DECAL KOALA by May 12, 2022.

An administrative Review was completed on , 2022. The visit report was completed and emailed to the director on this date.

Plan of Improvement: Developed This Date 05/05/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Melinda Simmons, Program Official

Date

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Jerica Davis, Consultant

Date



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**Findings Report**

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The following information is associated with a Licensing Study:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Technical Assistance**

**Comment**

A variety of equipment and toys were observed throughout the center.

**Technical Assistance**

Please ensure that all equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. Please ensure the puppet stand is secured in the four-year-old classroom.

**Correction Deadline: 5/5/2022**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Children's Records**

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

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**591-1-1-.08 Children's Records****Met****Comment**

Records were observed to be complete and well organized.

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**Facility**

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**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Finding**

591-1-1-.25(11) requires that floor coverings be tight, smooth, free of odors and washable or cleanable. It was determined based on observation that the flooring in classroom C had three gaps in the front of the classroom near the sink measuring approximately one half inch. Additionally, the flooring in the front area of the classroom and near the playground door was not tight and washable and cleanable due to the flooring disintegrating.

**POI (Plan of Improvement)**

Floors will be maintained to be safe and sanitary.

**Correction Deadline: 7/1/2022**

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**591-1-1-.26 Playgrounds(CR)****Not Met****Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the fence in the front corner of the preschool playground measured 41 inches tall where 48 inches is required.

**POI (Plan of Improvement)**

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

**Correction Deadline: 5/19/2022**

**Technical Assistance**

Please inspect the playground for ants and treat as needed. Additionally, please ensure all electrical cords are inaccessible to children.

**Correction Deadline: 5/5/2022**

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

The Provider currently does not dispense/administer medication.

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures** **Met**

**Comment**

Program observed complete emergency drills

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**Safety**

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Technical Assistance**

**Technical Assistance**

Please ensure that all children have a sheet or similar covering for cots or mats that shall either be marked for individual use or laundered daily.

**Correction Deadline: 5/5/2022**

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**Staff Records**

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**Records Reviewed: 20**

**Records with Missing/Incomplete Components: 0**

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Staff # 1 Met

Date of Hire: 01/26/2015

Staff # 2 Met

Date of Hire: 08/12/2013

Staff # 3 Met

Date of Hire: 08/13/2018

Staff # 4 Met

Date of Hire: 09/14/2020

Staff # 5 Met

Date of Hire: 03/15/2021

Staff # 6 Met

Date of Hire: 05/18/2020

Staff # 7 Met

Date of Hire: 08/22/2016

Staff # 8 Met

Date of Hire: 01/18/2022

Staff # 9 Met

Date of Hire: 04/11/2016

Staff # 10 Met

Date of Hire: 04/18/2022

Staff # 11 Met

Date of Hire: 07/26/2016

Staff # 12 Met

Date of Hire: 08/04/2008

Staff # 13 Met

Date of Hire: 05/10/2021

Staff # 14 Met

Date of Hire: 03/07/2022

Staff # 15 Met

Date of Hire: 11/18/2019

Staff # 16 Met

Date of Hire: 07/24/2020

Staff # 17 Met

Date of Hire: 03/22/2022

Staff # 18 Met

Date of Hire: 08/04/2008

Staff # 19 Met

**Records Reviewed: 20**

**Records with Missing/Incomplete Components: 0**

Date of Hire: 12/19/2014

Staff # 20

Met

Date of Hire: 07/06/2021

**Staff Credentials Reviewed: 11**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Director provided four files for employees hired since the last visit.

**591-1-1-.14 First Aid & CPR**

**Met**

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training**

**Met**

**Comment**

Documentation observed of required staff training.

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.