



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 9/15/2021 **VisitType:** Monitoring Visit

**Arrival:** 10:00 AM

**Departure:** 11:00 AM

**CCLC-28265**

**ECDC Barrow County Early Head Start**

55 Maynard Street Winder, GA 30680 Barrow County  
(770) 307-3027 melodyn@ymcaatlanta.org

**Mailing Address**

569 Martin Luther King Jr. Dr. NW  
Atlanta, GA 30314

**Regional Consultant**

Shannon Curtis

Phone: (770) 342-7802

Fax: (678) 891-5904

shannon.curtis@dec.al.ga.gov

Joint with: Lynn Schnitzer

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/15/2021	Monitoring Visit	Good Standing	
03/22/2021	Licensing Study	Good Standing	
09/10/2020	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A R-Back	Two Year Olds	2	7	C	15	C	NA	NA	Outside
Main	B R-Front		0	0	C	15	C	NA	NA	Not In Use
Main	C Main Hall Right		0	0	C	11	C	NA	NA	Not In Use
Main	D Main Hall Left	One Year Olds	2	6	C	11	C	NA	NA	Music
Main	E L-Back		0	0	C	15	C	NA	NA	Not In Use
Main	F L-Front		0	0	C	15	C	NA	NA	Not In Use

Total Capacity @35 sq. ft.: 82

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 13

Total Capacity @35 sq. ft.: 82

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG	89	C

**Comments**

The purpose of this visit was to conduct a Monitoring Visit and to follow up to the previous visit conducted on March 22, 2021.

A virtual inspection was conducted on September 15, 2021, with the Director, Melody Nation. An in-person visit was not conducted due to the COVID-19 pandemic.

Consultant provided Live Scan Instructions, Communicable Disease Chart, Rule Changes and First Aid Checklist on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Melody Nation, Program Official

Date

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Shannon Curtis, Consultant

Date

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Lynn Schnitzer, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through storage of cleaning supplies and possible hazards were discussed. There were no hazards observed to be accessible to the children this date.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the playground area was observed and appeared to be in good repair.

### Health and Hygiene

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

No diapered children are enrolled in the program.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements were discussed with the Director on this date. Liquid soap and paper towels were observed accessible in the restroom area.

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**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

<b>Safety</b>
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**591-1-1-.11 Discipline(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Consultant discussed with the Director to please ensure that cribs/cots are inaccessible to children on this date.

**Comment**

The center does not enroll infants.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

<b>Staff Records</b>
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**Records Reviewed: 46****Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Date of Hire: 04/01/2009	
Staff # 2	Met
Date of Hire: 05/31/2011	
Staff # 3	Met
Date of Hire: 08/03/2019	
Staff # 4	Met
Date of Hire: 08/27/2019	

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Staff # 5 Date of Hire: 11/30/2020	Met
Staff # 6	Met
Staff # 7 Date of Hire: 08/21/2019	Met
Staff # 8 Date of Hire: 08/21/2019	Met
Staff # 9	Met
Staff # 10	Met
Staff # 11 Date of Hire: 11/25/2015	Met
Staff # 12 Date of Hire: 06/15/2020	Met
Staff # 13	Met
Staff # 14 Date of Hire: 09/17/2020	Met
Staff # 15	Met
Staff # 16 Date of Hire: 03/17/2017	Met
Staff # 17 Date of Hire: 08/22/2019	Met
Staff # 18 Date of Hire: 08/30/2019	Met
Staff # 19	Met
Staff # 20	Met
Staff # 21 Date of Hire: 08/21/2019	Met
Staff # 22 Date of Hire: 08/21/2019	Met

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Staff # 23	Met
Staff # 24	Met
Staff # 25	Met
Staff # 26	Met
Date of Hire: 08/23/2019	
Staff # 27	Met
Staff # 28	Met
Staff # 29	Met
Staff # 30	Met
Date of Hire: 03/04/2011	
Staff # 31	Met
Date of Hire: 03/08/2019	
Staff # 32	Met
Date of Hire: 04/01/2009	
Staff # 33	Met
Staff # 34	Met
Date of Hire: 08/27/2019	
Staff # 35	Met
Date of Hire: 08/21/2019	
Staff # 36	Met
Date of Hire: 07/19/2019	
Staff # 37	Met
Staff # 38	Met
Staff # 39	Met
Staff # 40	Met
Staff # 41	Met
Date of Hire: 08/24/2019	
Staff # 42	Met

Staff # 43 Date of Hire: 08/27/2019	Met
Staff # 44 Date of Hire: 08/28/2019	Met
Staff # 45	Met
Staff # 46 Date of Hire: 08/15/2019	Met

**Staff Credentials Reviewed: 7**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit on March 22, 2021 on this date.

**Comment**

Criminal record checks were observed to be complete for eight of eight staff members on this date.

**Comment**

Criminal record checks were observed to be complete for eight staff members on this date.

**591-1-1-.31 Staff(CR) Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through appropriate ratio were observed.

**591-1-1-.32 Supervision(CR) Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through Staff was observed to provide direct supervision and be attentive to children's needs.