



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 1/31/2022 **VisitType:** Licensing Study

**Arrival:** 11:00 AM

**Departure:** 12:30 PM

**CCLC-37862**

**White Oak Learning Academy #2**

281 Prominence Court Dawsonville, GA 30534 Dawson County  
 (706) 216-5437 jessicak@whiteoakacademy.com

**Mailing Address**

2982 Grizzle Road  
 Dawsonville, GA 30534

**Regional Consultant**

Stephanie Clark

Phone: (770) 357-1712

Fax: (770) 357-1715

stephanie.clark@decal.ga.gov

Joint with: Malissa Champion

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
01/31/2022	Licensing Study	Good Standing	
08/03/2021	Monitoring Visit	Good Standing	
01/14/2021	Licensing Study	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.  
**Support** - Program performance is demonstrating a need for improvement in meeting rules.  
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	D Cafeteria		0	0	C	38	C	NA	NA	
Main	Room A 1L	Infants	3	12	C	15	C	NA	NA	Floor Play,Nap
Main	Room B 2LF	One Year Olds	3	12	C	16	C	NA	NA	Diapering,Music
Main	Room C 3L	One Year Olds and Two Year Olds	3	15	C	20	C	NA	NA	Story,Music
Main	Room E 1RT	Two Year Olds	3	20	C	22	C	NA	NA	Lunch
Main	Room F 2RT	Three Year Olds	2	13	C	24	C	NA	NA	Music,Transitioning
Main	Room G 3RT	Three Year Olds and Four Year Olds	2	20	C	24	C	NA	NA	Transitioning
Main	Room H 4RT	GA PreK	2	20	C	27	C	NA	NA	Transitioning,Circle Time
Main	Room I Bk End	GA PreK	2	19	C	36	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.: 222					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 131			Total Capacity @35 sq. ft.: 222			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	B School- age	90	C
Main	Infant-Toddler	20	C
Main	Pre-schooler	64	C

**Comments**

An Administrative Review was conducted on (insert date). Staff files, children’s files, training, and background checks were all reviewed. An in person inspection was conducted on January 31st, 2022 with the Provider.

The Consultant requests the provider to sign and date the report in two areas and return to back to the consultant after the report is reviewed and signed.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



**Important New Deadlines:**

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation’s (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI’s website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child’s last date of attendance. (O.C.G.A. Section 20-1A-4)

\_\_\_\_\_

Jessica Kidd, Program Official                      Date

\_\_\_\_\_

Stephanie Clark, Consultant                      Date

\_\_\_\_\_

Malissa Champion, Consultant                      Date



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### Findings Report

**Date:** 1/31/2022    **VisitType:** Licensing Study    **Arrival:** 11:00 AM    **Departure:** 12:30 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.25 - Please be mindful to keep items that pose a hazard inaccessible to children.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Playground observed to be clean and in good repair.

### Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)****Not Met****Finding**

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation that two (2) of twelve (12) children in Classroom B did not wash hands after diapering.

**POI (Plan of Improvement)**

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

**Correction Deadline: 1/31/2022****Finding**

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on observation a staff member in Room B did not wash their hands with liquid soap and warm running water before and after diapering each child.

**POI (Plan of Improvement)**

The Center will ensure liquid soap and warm running water are available for handwashing, train Staff on the handwashing requirements, review the requirements with Staff periodically, and monitor handwashing.

**Correction Deadline: 1/31/2022**

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**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.13 Field Trips(CR)****Met****Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

Tag: EKE763 -6/17/2021

Tag: EKE832- 6/16/2021

Tag: CJF410-6/23/2021

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**Sleeping & Resting Equipment**

**Technical Assistance**

591-1-1-.30 - Discussed SIDS and infant sleeping position.

**Staff Records****Records Reviewed: 31****Records with Missing/Incomplete Components: 0**

Staff # 1 Date of Hire: 04/21/2021	Met
Staff # 2 Date of Hire: 03/18/2021	Met
Staff # 3 Date of Hire: 08/17/2020	Met
Staff # 4 Date of Hire: 11/18/2020	Met
Staff # 5 Date of Hire: 01/31/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 6 Date of Hire: 09/07/2021	Met
Staff # 7 Date of Hire: 10/11/2021	Met
Staff # 8 Date of Hire: 09/10/2021	Met
Staff # 9 Date of Hire: 08/24/2016	Met
Staff # 10 Date of Hire: 09/21/2021	Met
Staff # 11 Date of Hire: 06/05/2017	Met
Staff # 12 Date of Hire: 02/22/2021	Met
Staff # 13 Date of Hire: 08/03/2015	Met
Staff # 14	Met

Date of Hire: 08/03/2015

Staff # 15 Met

Staff # 16 Met

Date of Hire: 08/31/2006

Staff # 17 Met

Date of Hire: 06/08/2019

Staff # 18 Met

Date of Hire: 09/09/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 19 Met

Date of Hire: 10/05/2021

Staff # 20 Met

Date of Hire: 10/27/2020

Staff # 21 Met

Date of Hire: 09/03/2021

Staff # 22 Met

Date of Hire: 08/02/2021

Staff # 23 Met

Date of Hire: 08/23/2021

Staff # 24 Met

Date of Hire: 08/03/2020

Staff # 25 Met

Date of Hire: 08/31/2020

Staff # 26 Met

Date of Hire: 07/29/2007

Staff # 27 Met

Date of Hire: 01/13/2020

Staff # 28 Met

Date of Hire: 11/15/2016

Staff # 29 Met

Date of Hire: 01/29/2019

**Records Reviewed: 31**

**Records with Missing/Incomplete Components: 0**

Staff # 30

Met

Date of Hire: 01/24/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 31

Met

**Staff Credentials Reviewed: 8**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.