



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 11/22/2022 **VisitType:** Monitoring Visit

Arrival: 2:20 PM

Departure: 5:20 PM

CCLC-18144

Winnford Academy

5796 Hog Mountain Rd. Flowery Branch, GA 30542 Hall County
 (770) 945-3338 amber@winnford.com

Mailing Address
 Same

Regional Consultant

Stephanie Clark

Phone: (770) 357-1712

Fax: (770) 357-1715

stephanie.clark@decal.ga.gov

Joint with: Candace Gilbert

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
11/22/2022	Monitoring Visit	Good Standing	
06/27/2022	Monitoring Visit	Good Standing	
04/13/2022	Incident Investigation & Follow Up	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A	Infants and One Year Olds	1	5	C	12	C	NA	NA	Diapering, Floor Play, Nap
Main	Room B		0	0	C	19	C	NA	NA	
Main	Room C	One Year Olds and Two Year Olds	1	8	C	17	C	NA	NA	Floor Play
Main	Room D	Two Year Olds	1	10	C	23	C	NA	NA	Outside
Main	Room E	Two Year Olds and Three Year Olds	1	10	C	22	C	NA	NA	Floor Play
Main	Room F	Three Year Olds and Four Year Olds	2	19	C	37	C	NA	NA	Floor Play, Transitioning, Nap
Main	Room H	Four Year Olds and Six Year Olds and Over	1	15	C	23	C	NA	NA	Transitioning, Floor Play, Free Play
Main	Room I		0	0	C	22	C	NA	NA	
Main	Room J		0	0	C	22	C	NA	NA	
Total Capacity @35 sq. ft.: 197					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 67			Total Capacity @35 sq. ft.: 197			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Left-side	131	C
Main	Preschool playground	136	C

Comments

An in person visit was conducted on this date.

Plan of Improvement: No Plan Developed 01/01/0001

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Amber Dean, Program Official

Date

Stephanie Clark, Consultant

Date

Candace Gilbert, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 11/22/2022 **VisitType:** Monitoring Visit

Arrival: 2:20 PM

Departure: 5:20 PM

CCLC-18144

Winnford Academy

5796 Hog Mountain Rd. Flowery Branch, GA 30542 Hall County
(770) 945-3338 amber@winnford.com

Mailing Address
Same

Regional Consultant

Stephanie Clark

Phone: (770) 357-1712

Fax: (770) 357-1715

stephanie.clark@decal.ga.gov

Joint with: Candace Gilbert

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(14) requires center staff to limit the use of entertainment media, such as television, videotaped programs or movies and video or computer games to no more than two (2) hours daily per child or group; to provide such activities only at times when alternative activities are available for children who choose not to participate; and to use entertainment media that is age-appropriate in accordance with the Entertainment Software Rating Board (ESRB) and the Motion Picture Association of America (MPAA). It was determined based on observation a child in Room H was watching a "T.V. show" on a tablet for an undetermined amount of time. The staff stated the child had been on it all day.

POI (Plan of Improvement)

The Center will have and use procedures to review and select entertainment media that meets these requirements and will train staff to provide alternate activities for children who choose not to participate.

Correction Deadline: 11/22/2022

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12 (3) Consultant discussed that equipment, toys and furniture be placed so as to permit the children's freedom of movement and to minimize danger of accident and collision.

Correction Deadline: 11/22/2022

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms**Not Met****Finding**

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based on observation that the restroom ventilation located in Room D was inoperable.

POI (Plan of Improvement)

The Center will fully enclose and ventilate bathroom areas, as required, and will provide adequate ventilation and sanitation in bathrooms that are not fully enclosed.

Correction Deadline: 12/2/2022**Recited on 11/22/2022**

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

591-1-1-.26 - Discussed maintenance of resilient surface. Please fluff and redistribute.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Technical Assistance****Technical Assistance**

591-1-1-.17 - Proper hand washing discussed with the provider on this date.

591-1-1-.20 Medications(CR)**Met****Correction Deadline: 6/27/2022****Corrected on 11/22/2022**

.20(3) - The provider stated that medication is not administered at the center at this time.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Met****Correction Deadline: 6/28/2022****Corrected on 11/22/2022**

.36(7)(c)3. - It was determined based on a review of records that the transportation forms were correctly filled out on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

Finding

591-1-1-.30(1)(b) requires that cots and mats are provided for each child who is two (2) years of age or older and who is required to take a nap, and for each child under the age of two (2) years who can climb out of a crib. It was determined based on observation that two (2) children in Room F were laying on the floor without a cot or mat. The staff stated it was after nap time and the two (2) children were still sleepy. Consultant reminded the staff and the provider that the children must be provided a cot or mat to lay on while they sleep.

POI (Plan of Improvement)

The center will ensure that cots and mats are provided for each child who is two (2) years of age or older and who is required to take a nap, and for each child under the age of two years who can climb out of a crib.

Correction Deadline: 11/22/2022

Staff Records

Records Reviewed: 32

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Staff # 2	Met
Date of Hire: 09/21/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hire</u>
Staff # 3	Met
Date of Hire: 03/21/2022	
Staff # 4	Met
Date of Hire: 11/14/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hire</u>
Staff # 5	Met
Date of Hire: 10/10/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hire</u>
Staff # 6	Met
Date of Hire: 05/08/2022	
Staff # 7	Met
Date of Hire: 05/13/2019	
Staff # 8	Met
Date of Hire: 11/01/2021	
Staff # 9	Met
Date of Hire: 01/11/2016	
Staff # 10	Met
Date of Hire: 10/15/2021	

Staff # 11 Date of Hire: 08/31/2020	Met
Staff # 12	Met
Staff # 13 Date of Hire: 06/13/2022	Met
Staff # 14 Date of Hire: 06/09/2022	Met
Staff # 15 Date of Hire: 04/03/2017	Met
Staff # 16 Date of Hire: 03/22/2021	Met
Staff # 17 Date of Hire: 08/05/2019	Met
Staff # 18 Date of Hire: 09/29/2022	Met
	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 19 Date of Hire: 06/01/2011	Met
Staff # 20 Date of Hire: 10/30/2017	Met
Staff # 21 Date of Hire: 01/30/2012	Met
Staff # 22 Date of Hire: 08/17/2021	Met
Staff # 23 Date of Hire: 07/27/2021	Met
Staff # 24	Met
Staff # 25 Date of Hire: 01/19/2015	Met
Staff # 26 Date of Hire: 12/01/2021	Met

Records Reviewed: 32**Records with Missing/Incomplete Components: 0**

Staff # 27	Met
Date of Hire: 09/12/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 28	Met
Date of Hire: 10/24/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 29	Met
Date of Hire: 09/20/2006	
Staff # 30	Met
Date of Hire: 08/01/2022	
Staff # 31	Met
Date of Hire: 11/09/2021	
Staff # 32	Met
Date of Hire: 10/10/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>

Staff Credentials Reviewed: 7**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR) Met**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Not Met

Finding

591-1-1-.32(7) requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtime, nap time, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. It was determined based on observation that in Room H and Room F the children were not properly supervised during transition from nap time to snack. Children were watching tablets and climbing on equipment and chairs.

POI (Plan of Improvement)

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

Correction Deadline: 11/22/2022