



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/22/2022 **VisitType:** Licensing Study

Arrival: 10:50 AM **Departure:** 5:45 PM

CCLC-39002

Carrington Academy at Kelly Mill

4420 Kelly Mill Road Cumming, GA 30040 Forsyth County
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Regional Consultant

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Mailing Address

4420 Kelly Mill Road
 Cumming, GA 30040-5050

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/22/2022	Licensing Study	Good Standing	
06/13/2022	Licensing Study	Good Standing	
12/09/2021	Complaint Investigation by Phone	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/ 1R	One Year Olds	2	8	C	12	C	NA	NA	Lunch
Main	B/ 1L	Infants	1	6	C	12	C	NA	NA	Floor Play
Main	C/ 2L	One Year Olds and Two Year Olds	2	4	C	20	C	NA	NA	Nap
Main	Center Court		0	0	C	25	C	NA	NA	
Main	D/ 2R		0	0	C	15	C	NA	NA	
Main	E/ 3R	Two Year Olds	1	10	C	21	C	NA	NA	Nap
Main	F/ 4R (Potty Trained Only 2's)	Two Year Olds and Three Year Olds	1	12	C	21	C	NA	NA	Nap
Main	G/ 3L	Three Year Olds	2	12	C	21	C	NA	NA	Nap
Main	H/ 4L	Four Year Olds and Five Year Olds	2	17	C	21	C	NA	NA	Nap, Transitioning
Main	I/ 5L		0	0	C	21	C	NA	NA	
Main	J/ 6L	PreK	2	18	C	20	C	NA	NA	Nap
Main	K/ Back center	PreK	2	20	C	20	C	NA	NA	Nap
Main	L/ 5R	Three Year Olds	1	12	C	21	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 250						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 119						Total Capacity @35 sq. ft.: 250				
						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A/ Left side	84	C

Main	B/ Back	100	C
Main	C/ Right side	58	C
Main	Water play area	11	C

Comments

Reminders: Refer to the published communicable disease chart for guidance regarding communicable diseases. In most scenarios, only outbreaks/clusters should be reported to the local health districts.

Please be sure to contact the Forsyth County Department of Health, if there are outbreaks/clusters of positive COVID-19 cases immediately, and get their guidance. Please be sure to also complete a Required Report in DECAL KOALA for all individual cases of communicable diseases within 24 hours. Be sure to select "Notifiable Communicable Diseases" to report closures for COVID cases.

Please be sure to enter all temporary closures in DECAL KOALA under the Required Report tab whenever your facility is closed temporarily for one day or more.

Incident Reports are to be submitted via DECAL KOALA with all signed staff statements for staff and the director.

All amendments are required to be electronically entered in DECAL KOALA effective August 2, 2021.

Please be sure to hide staff who are no longer employed in your DECAL KOALA account. Please reach out for help with this, if needed.

For centers conducting transportation, please remember that the transportation training certificates must be renewed every two years for everyone participating in transportation including the director.

Provided updated staff orientation checklist.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jenna Poss, Program Official

Date

Dianne Clarke, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning
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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12(2) - Please ensure to check vinyl equipment for tears and repair or remove, if needed.

Correction Deadline: 9/22/2022

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Correction Deadline: 6/13/2022

Corrected on 9/22/2022

.08(1) - The previous citation was observed to be corrected in that the information was observed to be completed. Please ensure that all children have the required information completed at all times in their enrollment packet.

Facility

591-1-1-.06 Bathrooms

Technical Assistance

Technical Assistance

591-1-1-.06(4) - Please be sure to check vents and ensure that there is no dust.

Correction Deadline: 10/22/2022

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were observed to be accessible:

- A/1R: In an unlocked closet, a teacher's purse was observed to be accessible.
- H/4L: Plastic bags and flushable wipes were observed in children's cubbies and were accessible.
- I/5L: A plunger was observed in the boys bathroom.
- L/5R: Plastic bags were observed in children's cubbies and were accessible.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 9/22/2022

Recited on 9/22/2022

Technical Assistance

591-1-1-.25(3) - Please be sure to check vents and keep clean from dust regularly.

Correction Deadline: 9/22/2022

591-1-1-.26 Playgrounds(CR)

Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)

Met

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 6/13/2022

Corrected on 9/22/2022

.30(1)(b)3 - The previous citation was observed to be corrected in that all children were observed to have sheets. Please ensure that all children have a sheet and a cover during naptime.

Staff Records

Records Reviewed: 35

Records with Missing/Incomplete Components: 1

Staff # 1

Met

Date of Hire: 07/10/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 2

Met

Date of Hire: 01/27/2022

Staff # 3

Met

Date of Hire: 01/25/2019

Staff # 4

Met

Date of Hire: 08/24/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 5

Met

Staff # 6

Met

Staff # 7

Met

Date of Hire: 05/23/2022

Staff # 8

Met

Date of Hire: 10/29/2014

Staff # 9	Met
Date of Hire: 08/28/2019	
Staff # 10	Met
Staff # 11	Met
Date of Hire: 08/29/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 12	Met
Date of Hire: 09/15/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 13	Met
Date of Hire: 04/18/2022	
Staff # 14	Met
Date of Hire: 12/28/2021	
Staff # 15	Met
Date of Hire: 08/24/2020	
Staff # 16	Met
Date of Hire: 09/08/2021	
Staff # 17	Met
Date of Hire: 05/09/2022	
Staff # 18	Met
Staff # 19	Met
Staff # 20	Met
Date of Hire: 04/18/2022	
Staff # 21	Met
Date of Hire: 01/23/2017	
Staff # 22	Met
Staff # 23	Met
Date of Hire: 06/13/2022	
Staff # 24	Met
Date of Hire: 07/27/2017	
Staff # 25	Met

Records Reviewed: 35**Records with Missing/Incomplete Components: 1**

Date of Hire: 04/11/2022

Staff # 26

Met

Date of Hire: 09/15/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 27

Met

Date of Hire: 12/13/2021

Staff # 28

Met

Staff # 29

Not Met

Date of Hire: 06/06/2022

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 30

Met

Date of Hire: 08/04/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 31

Met

Date of Hire: 07/29/2021

Staff # 32

Met

Staff # 33

Met

Date of Hire: 05/23/2016

Staff # 34

Met

Date of Hire: 05/09/2022

Staff # 35

Met

Date of Hire: 07/27/2017

Staff Credentials Reviewed: 9**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

-Please ensure that applicants/staff are listing exact dates (including month/day/year) on 10 year work history form in order to determine any breaks in service from the child care industry.

-Please ensure that records checks are redone if there is a six-month break in service.

-Please also ensure that satisfactory records checks are updated before the expiration date.

-Ensure that all therapists and other independent contractors have an updated records check on file, before being present at the center.

-Please ensure that staff with a national background check is always present with a staff who has a comprehensive background check. Staff should never be by themselves.

591-1-1-.14 First Aid & CPR**Not Met**

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that staff #29 did not have evidence of current CPR and First Aid.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 10/22/2022

591-1-1-.31 Staff(CR)

Defer

Defer

591-1-1-.31(2)(b)2.-The staff has not had ample time to complete or acquire their education credentials and should be evaluated on the next regulatory visit.

POI (Plan of Improvement)

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

Correction Deadline: 9/13/2022

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Correction Deadline: 6/13/2022

Corrected on 9/22/2022

.32(7) - The previous citation was observed to be corrected in that staff were observed to supervise children during mealtimes. Discussed revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm’s length away from children thirty-six (36) months of age and younger.