



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 10/5/2022 **VisitType:** Complaint Investigation Follow Up **Arrival:** 10:45 AM **Departure:** 6:30 PM

CCLC-39002

Carrington Academy at Kelly Mill

4420 Kelly Mill Road Cumming, GA 30040 Forsyth County
 (678) 661-5752 jennaposs@carringtonacademy.com

Regional Consultant

Dianne Clarke

Phone: (770) 357-4923

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dianne.clarke@dec.al.ga.gov

Mailing Address

4420 Kelly Mill Road
 Cumming, GA 30040-5050

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/05/2022	Complaint Investigation Follow Up	Good Standing	
10/05/2022	Complaint Closure	Good Standing	
09/22/2022	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/ 1R	One Year Olds	2	6	C	12	C	NA	NA	Circle Time
Main	B/ 1L	Infants	2	6	C	12	C	NA	NA	Nap, Floor Play
Main	C/ 2L	One Year Olds and Two Year Olds	2	11	C	20	C	NA	NA	Transitioning
Main	Center Court		0	0	C	25	C	NA	NA	
Main	D/ 2R		0	0	C	15	C	NA	NA	
Main	E/ 3R	Two Year Olds	2	14	C	21	C	NA	NA	Centers
Main	F/ 4R (Potty Trained Only 2's)	Three Year Olds	2	12	C	21	C	NA	NA	Centers
Main	G/ 3L	Three Year Olds	2	16	C	21	C	NA	NA	Centers
Main	H/ 4L	Three Year Olds and Four Year Olds	2	13	C	21	C	NA	NA	Circle Time
Main	I/ 5L	Four Year Olds and Five Year Olds	2	6	C	21	C	NA	NA	Circle Time
Main	J/ 6L	PreK	2	20	C	20	C	NA	NA	Outside
Main	K/ Back center	PreK	2	17	C	20	C	NA	NA	Outside
Main	L/ 5R	Three Year Olds	1	12	C	21	C	NA	NA	Centers
					Total Capacity @35 sq. ft.: 250		Total Capacity @25 sq. ft.: 0			
Total # Children this Date: 133			Total Capacity @35 sq. ft.: 250			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A/ Left side	84	C
Main	B/ Back	100	C
Main	C/ Right side	58	C
Main	Water play area	11	C

Comments

This is a complaint investigation and follow visit.

Reminders: Refer to the published communicable disease chart for guidance regarding communicable diseases. In most scenarios, only outbreaks/clusters should be reported to the local health districts.

Please be sure to contact the Forsyth County Department of Health, if there are outbreaks/clusters of positive COVID-19 cases immediately, and get their guidance. Please be sure to also complete a Required Report in DECAL KOALA for all individual cases of communicable diseases within 24 hours. Be sure to select "Notifiable Communicable Diseases" to report closures for COVID cases.

Please be sure to enter all temporary closures in DECAL KOALA under the Required Report tab whenever your facility is closed temporarily for one day or more.

Incident Reports are to be submitted via DECAL KOALA with all signed staff statements for staff and the director.

All amendments are required to be electronically entered in DECAL KOALA effective August 2, 2021.

Please be sure to hide staff who are no longer employed in your DECAL KOALA account. Please reach out for help with this, if needed.

For centers conducting transportation, please remember that the transportation training certificates must be renewed every two years for everyone participating in transportation including the director.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jenna Poss, Program Official	Date	Dianne Clarke, Consultant	Date
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Findings Report

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The following information is associated with a Complaint Investigation Follow Up:

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 9/22/2022

Corrected on 10/5/2022

.25(13) - The previous citation was observed to be corrected in that there were no hazards observed to be accessible in children's cubbies or the bathroom. Please ensure that there are no hazards accessible to children in care at all times.

Staff Records

Records Reviewed: 34

Records with Missing/Incomplete Components: 1

Staff # 1	Met
Date of Hire: 07/10/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 2	Met
Date of Hire: 01/27/2022	
Staff # 3	Met
Date of Hire: 01/25/2019	
Staff # 4	Met
Date of Hire: 08/24/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 5	Met
Staff # 6	Met

Records Reviewed: 34**Records with Missing/Incomplete Components: 1**

Staff # 7 Date of Hire: 05/23/2022	Met
Staff # 8 Date of Hire: 10/29/2014	Met
Staff # 9 Date of Hire: 08/28/2019	Met
Staff # 10	Met
Staff # 11 Date of Hire: 08/29/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 12 Date of Hire: 09/15/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 13 Date of Hire: 04/18/2022	Met
Staff # 14 Date of Hire: 12/28/2021	Met
Staff # 15 Date of Hire: 08/24/2020	Met
Staff # 16 Date of Hire: 09/08/2021	Met
Staff # 17	Met
Staff # 18	Met
Staff # 19 Date of Hire: 04/18/2022	Met
Staff # 20 Date of Hire: 01/23/2017	Met
Staff # 21	Met
Staff # 22 Date of Hire: 06/13/2022	Met
Staff # 23	Met

Records Reviewed: 34**Records with Missing/Incomplete Components: 1**

Date of Hire: 07/27/2017

Staff # 24 Not Met
"Missing/Incomplete Components"
 .09-Criminal Records Check Missing

Staff # 25 Met
 Date of Hire: 04/11/2022

Staff # 26 Met
 Date of Hire: 09/15/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 27 Met

Staff # 28 Met
 Date of Hire: 06/06/2022

Staff # 29 Met
 Date of Hire: 08/04/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 30 Met
 Date of Hire: 07/29/2021

Staff # 31 Met

Staff # 32 Met
 Date of Hire: 05/23/2016

Staff # 33 Met
 Date of Hire: 05/09/2022

Staff # 34 Met
 Date of Hire: 07/27/2017

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Not Met

Finding

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on observation that the Spanish teacher was observed to be present and was not electronically ported prior to being present at the center.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will be sure to complete portability request for all staff prior to them being present at the center to ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will review the CRC modules regarding criminal records to ensure CRC rules are maintained. The individual was ported during the visit.

Correction Deadline: 10/5/2022

591-1-1-.14 First Aid & CPR

Defer

Defer

591-1-1-.14(2)-This citation is deferred as the correction deadline has not yet passed.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 10/22/2022

591-1-1-.31 Staff(CR)

Defer

Defer

591-1-1-.31(2)(b)2.-This citation was deferred until the next regulatory visit as this visit has not given ample time for the staff to acquire their credential.

POI (Plan of Improvement)

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

Correction Deadline: 9/13/2022