



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 11/8/2021 **VisitType:** Monitoring Visit

**Arrival:** 9:45 AM

**Departure:** 12:15 PM

**CCLC-48374**

**Childcare Network #311**

124 Ridge Road Dallas, GA 30157 Paulding County  
(770) 459-1128 cni311@childcarenetwork.com

**Mailing Address**  
Same

**Regional Consultant**

Jennifer Bailey

Phone: (770) 357-7024

Fax: (770) 357-7023

jennifer.bailey@dec.al.ga.gov

Joint with: Brionne Higgins

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/08/2021	Monitoring Visit	Good Standing	
06/15/2021	POI Follow Up	Good Standing	
06/07/2021	Incident Investigation Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 1L	Infants and One Year Olds	1	6	C	13	C	NA	NA	Feeding,Lunch
Main	B- 2L		0	0	C	13	C	NA	NA	Not In Use
Main	C- 3L	Two Year Olds	1	9	C	13	C	NA	NA	Lunch,Transitioning
Main	D- 4L	Two Year Olds	1	7	C	18	C	NA	NA	Lunch
Main	E- 5L		0	0	C	18	C	NA	NA	Not In Use
Main	F- Back Left	Three Year Olds and Four Year Olds	2	21	C	24	C	NA	NA	Lunch
Main	G- Back Middle	GA PreK	1	17	C	31	C	NA	NA	Lunch
Main	H- 1R	GA PreK	1	15	C	21	C	NA	NA	Centers
Main	I- 2R	GA PreK	1	16	C	21	C	NA	NA	Lunch
Main	J- 3R	GA PreK	2	14	C	21	C	NA	NA	Lunch
Main	K- 4R	GA PreK	1	16	C	21	C	NA	NA	Lunch
Main	L- Center		0	0	C	30	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 244						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 121			Total Capacity @35 sq. ft.: 244			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Back Playground	321	C
Main	Left playground	50	C

### Comments

Background checks were all reviewed on November 8, 2021 prior to the visit. A virtual inspection was conducted on November 8, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: Developed This Date 11/08/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Lisa Cavender, Program Official

Date

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Jennifer Bailey, Consultant

Date

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Brionne Higgins, Consultant

Date



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### Findings Report

**Date:** 11/8/2021 **VisitType:** Monitoring Visit **Arrival:** 9:45 AM **Departure:** 12:15 PM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Technical Assistance**

**Comment**

Center appears clean and well maintained.

**Technical Assistance**

591-1-1-.25(13) - Consultant discussed ensuring that all potentially hazardous items are kept out of reach of children. Consultant observed several rooms with cleaning tools (i.e. brooms, toilet brushes) accessible.

**Correction Deadline: 11/8/2021**

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Playground observed to be clean and in good repair during the virtual inspection. Please continue to monitor the playground areas for the following hazards: - Normal wear and tear of playground equipment and toys. Potential entrapment hazards in the fence surrounding the playground area. Biting and/or stinging insects (i.e. ants, bees, etc.). Loose and/or weak tree branches surrounding the playground area. Standing water in and around playground equipment after inclement weather. Fall zones and resilient surface.

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

Staff state proper knowledge of diapering procedures.

### 591-1-1-.17 Hygiene(CR)

Met

#### Comment

Please ensure lids remain on trash containing organic waste.

#### Comment

Staff stated proper handwashing and hygiene knowledge.

### 591-1-1-.20 Medications(CR)

Met

#### Comment

Documentation for medication dispensing observed complete.

## Safety

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Staff were observed to maintain a positive learning environment on this date. Staff stated that age-appropriate discussion and redirection are used at the Center.

### 591-1-1-.36 Transportation(CR)

Not Met

#### Comment

A current/completed inspection was observed for two vehicles used in transporting children this date. One vehicle is not in use at the this while it awaits repairs.

#### Technical Assistance

591-1-1-.36(7)(c)2. - Consultant discussed ensuring that all children listed on the transportation checklists have a mark or a symbol documented, even if the children are absent on that date.

**Correction Deadline: 11/9/2021**

#### Finding

591-1-1-.36(7)(c)3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on a review of records that the return time to the Center was not documented during P.M. transportation from New Georgia Elementary on October 26, 2021.

#### POI (Plan of Improvement)

The Center will ensure that each time of arrival and departure is documented by the driver or designated person with training, review and monitoring.

**Correction Deadline: 11/9/2021**

**Finding**

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. It was determined based on a review of records that on October 20, 2021 first check of the vehicle was not signed for during A.M. transportation from the Center to New Georgia Elementary School.

**POI (Plan of Improvement)**

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

**Correction Deadline: 11/9/2021**

<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Technical Assistance**

**Comment**

Discussed SIDS and infant sleeping position.

**Technical Assistance**

591-1-1-.30(1)(a)3 - Consultant discussed ensuring that sheets are not tight fitting in a way that causes the mattress to buckle with the Director on this date.

**Correction Deadline: 11/8/2021**

<b>Staff Records</b>
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**Records Reviewed: 22**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 01/17/2018	
Staff # 2	Met
Date of Hire: 09/10/2021	
	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 3	Met
Date of Hire: 03/30/2011	
Staff # 4	Met
Date of Hire: 09/21/2021	
	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 5	Met
Date of Hire: 03/30/2018	
Staff # 6	Met
Date of Hire: 08/07/2020	
Staff # 7	Met
Date of Hire: 08/30/2019	

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Staff # 8 Date of Hire: 08/21/2019	Met
Staff # 9 Date of Hire: 09/19/2019	Met
Staff # 10 Date of Hire: 07/21/2021	Met
Staff # 11 Date of Hire: 03/27/2016	Met
Staff # 12 Date of Hire: 09/03/2020	Met
Staff # 13 Date of Hire: 07/19/2021	Met
Staff # 14 Date of Hire: 02/25/2019	Met
Staff # 15 Date of Hire: 09/21/2021	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 16 Date of Hire: 07/24/2019	Met
Staff # 17 Date of Hire: 07/25/2013	Met
Staff # 18 Date of Hire: 08/29/2019	Met
Staff # 19 Date of Hire: 08/05/2017	Met
Staff # 20 Date of Hire: 07/30/2021	Met
Staff # 21 Date of Hire: 07/27/2020	Met
Staff # 22 Date of Hire: 08/25/2017	Met

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete.

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

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**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Adequate supervision observed on this date. Consultant discussed playground supervision on the large playground with the Director on this date who stated proper knowledge.