



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 3/17/2022 **VisitType:** Monitoring Visit

Arrival: 9:30 AM

Departure: 10:30 AM

CCLC-1786

Ware County Head Start Center

1235 McDonald Street Waycross, GA 31501 Ware County
 (912) 285-1844 jmercer@myactionpact.org

Regional Consultant

Connie Boatright

Phone: (912) 544-9701

Fax: (912) 544-9700

connie.boatright@dec.al.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
03/17/2022	Monitoring Visit	Good Standing	
01/11/2022	Incident Investigation Closure	Good Standing	
12/15/2021	Incident Investigation & Follow Up	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1 HS Inclusion	Three Year Olds	3	7	C	21	C	NA	NA	Centers
Main	1 Pre-K	GA PreK	3	17	C	31	C	NA	NA	Nap,Snack
Main	10 Multi Purpose		0	0	C	22	C	NA	NA	Not In Use
Main	11 Sensory Room		0	0	C	22	C	NA	NA	Not In Use
Main	12 Extended Care		0	0	C	22	C	NA	NA	Not In Use
Main	13 Outside Hall		0	0	C	21	C	NA	NA	Not In Use
Main	14 Outside Hall		0	0	C	21	C	NA	NA	Not In Use
Main	15 Outside Hall		0	0	C	21	C	NA	NA	Not In Use
Main	1a Head Start Hall		0	0	C	22	C	NA	NA	Not In Use
Main	2 HS Inclusion	Three Year Olds	2	14	C	21	C	NA	NA	Snack
Main	2 Pre-K	GA PreK	2	16	C	25	C	NA	NA	Nap
Main	2a Head Start Hall		0	0	C	21	C	NA	NA	Not In Use
Main	3 HS Inclusion	Three Year Olds and Four Year Olds	3	16	C	22	C	NA	NA	Story
Main	3 Pre-K	GA PreK	2	13	C	25	C	NA	NA	Snack,Nap
Main	3a Head Start Hall		0	0	C	21	C	NA	NA	Not In Use
Main	4 HS Inclusion		0	0	C	22	C	NA	NA	Not In Use
Main	4a Head Start Hall	Three Year Olds and Four Year Olds	2	12	C	21	C	NA	NA	Snack
Main	5 Head Start Hall	Three Year Olds and Four Year Olds	2	17	C	21	C	NA	NA	Snack
Main	5a Head Start Hall		0	0	C	24	C	NA	NA	Not In Use
Main	6 Head Start Hall	Three Year Olds and Four Year Olds	2	15	C	21	C	NA	NA	Story

Main	7 Head Start Hall	Three Year Olds and Four Year Olds	3	13	C	24	C	NA	NA	Story
Total Capacity @35 sq. ft.: 471					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 140			Total Capacity @35 sq. ft.: 471			Total Capacity @25 sq. ft.: 0				

<u>Building</u>	<u>Playground</u>	<u>Playground Occupancy</u>	<u>Playground Compliance</u>
Main	Plygrd - Main	204	C

Comments

An on site Monitoring Visit was completed on this day. The center director stated no field trips or routine transportation is provided and no medication is administered. There is a total of 50 staff with 9 of the 50 being new hires. The consultant request documents to be uploaded in Koala by close of business on Thursday, March 24, 2022. Documents were received on 03-17-2022 and reviewed. A copy of the final report was discussed with the center director. The consultant emailed a copy of the report requesting a date and signature to be returned to the consultant.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jeana Mercer, Program Official

Date

Connie Boatright, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities **Met**

Comment

591-1-1-.03(12) - The consultant observed a variety of age appropriate activities through out the center.

Correction Deadline: 3/17/2022

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

Toys and equipment were observed to be clean and in good repair.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

591-1-1-.26(8) - The center director / facility specialist will ensure that all resilient surface is tight fitting and has no holes or rips.

Correction Deadline: 3/27/2022

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

The center director stated the center administers medication however, no medication has been administered since the consultant's last visit.

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 48**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 07/28/2008

Staff # 2 Met

Date of Hire: 07/24/2006

Staff # 3 Met

Date of Hire: 07/26/2021

Staff # 4 Met

Date of Hire: 11/29/2021

Staff # 5 Met

Date of Hire: 09/13/2021

Staff # 6 Met

Date of Hire: 07/26/2021

Staff # 7 Met

Date of Hire: 10/22/2019

Staff # 8 Met

Date of Hire: 02/07/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 9 Met

Date of Hire: 09/11/2013

Staff # 10 Met

Date of Hire: 07/27/2020

Staff # 11 Met

Date of Hire: 07/17/2019

Staff # 12 Met

Date of Hire: 08/28/2007

Staff # 13 Met

Date of Hire: 08/30/2018

Staff # 14 Met

Date of Hire: 03/12/2019

Staff # 15 Met

Date of Hire: 02/07/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 16 Met

Date of Hire: 03/22/2021

Staff # 17 Met

Date of Hire: 07/31/2017

Staff # 18 Met

Date of Hire: 12/11/2011

Staff # 19 Met

Date of Hire: 09/07/2010

Staff # 20 Met

Date of Hire: 02/28/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 21 Met

Date of Hire: 07/29/2019

Staff # 22 Met

Date of Hire: 08/15/2019

Staff # 23 Met

Date of Hire: 11/18/2019

Staff # 24 Met

Date of Hire: 11/29/2021

Staff # 25 Met

Date of Hire: 07/31/2017

Staff # 26 Met

Date of Hire: 11/01/2021

Staff # 27 Met

Date of Hire: 02/10/2020

Staff # 28 Met

Date of Hire: 10/16/2001

Staff # 29 Met

Date of Hire: 07/28/2008

Staff # 30 Met

Date of Hire: 02/10/2020

Staff # 31 Met

Date of Hire: 09/19/2016

Staff # 32 Met

Date of Hire: 07/31/2017

Staff # 33 Met

Date of Hire: 03/09/2021

Staff # 34 Met

Date of Hire: 05/03/1995

Staff # 35 Met

Date of Hire: 08/01/2016

Staff # 36 Met

Date of Hire: 08/19/2013

Staff # 37 Met

Date of Hire: 11/03/2021

Staff # 38 Met

Date of Hire: 01/03/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 39 Met

Date of Hire: 07/21/2014

Staff # 40 Met

Date of Hire: 10/17/2002

Staff # 41 Met

Date of Hire: 01/10/2008

Staff # 42 Met

Date of Hire: 03/08/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 43 Met

Date of Hire: 01/27/2015

Staff # 44 Met

Date of Hire: 02/25/2019

Staff # 45 Met

Date of Hire: 01/11/2021

Staff # 46 Met

Records Reviewed: 48

Records with Missing/Incomplete Components: 0

Date of Hire: 02/24/2020

Staff # 47

Met

Date of Hire: 08/22/2005

Staff # 48

Met

Date of Hire: 04/11/2016

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided 9 file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR

Met

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training

Met

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.