



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 11/9/2022 **VisitType:** Incident Investigation & Follow Up **Arrival:** 11:15 AM **Departure:** 12:30 PM

**CCLC-38943**

**Sunbrook Academy at Luella Academy**

235 Walker Drive McDonough, GA 30253 Henry County  
 (770) 914-1933 director.luella@sunbrookacademy.com

**Regional Consultant**

Colette Bolds

Phone: (770) 357-7068

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**Mailing Address**  
 Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
11/09/2022	Incident Investigation & Follow Up	Good Standing	
10/07/2022	Complaint Closure	Good Standing	
10/04/2022	Complaint Closure	Good Standing	
			<b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	1L Pre-K	PreK	1	20	C	22	C	NA	NA	Nap
Building 2	1R Pre-K	PreK	1	19	C	23	C	NA	NA	Nap
Building 2	2L Pre-K	PreK	1	21	C	22	C	NA	NA	Nap
Building 2	2R School Age		0	0	C	18	C	NA	NA	Not In Use
Building 2	3L School Age		0	0	C	18	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 94			Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Fire Marshall Limitations					
Main	A /1L	Infants	2	8	C	15	C	NA	NA	Nap,Feeding,Flo or Play
Main	B/2L	Infants and One Year Olds	1	6	C	21	C	NA	NA	Nap
Main	C/3L	One Year Olds and Two Year Olds	2	14	C	21	C	NA	NA	Nap
Main	D/4L	One Year Olds	1	8	C	16	C	NA	NA	Nap
Main	E/5L	Two Year Olds	1	10	C	23	C	NA	NA	Nap
Main	F/6L	Two Year Olds	1	10	C	23	C	NA	NA	Nap
Main	G/1R	One Year Olds	1	6	C	13	C	NA	NA	Nap
Main	H/2R	Two Year Olds	1	10	C	21	C	NA	NA	Nap
Main	I/3R		0	0	C	12	C	NA	NA	Not In Use
Main	J/4R	Three Year Olds	1	15	C	16	C	NA	NA	Nap

Main	K/5R	Three Year Olds	1	12	C	25	C	NA	NA	Nap
Main	L/6R	Four Year Olds	1	13	C	25	C	NA	NA	Nap
		Total Capacity @35 sq. ft.: 231			Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 172		Total Capacity @35 sq. ft.: 325			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Building 2	Building 2	421	C
Main	PG A/Right	158	C
Main	PG B/Left	162	C

#### Comments

The purpose of this visit was to conduct a follow-up visit to the previous visit. A copy of this report was reviewed and emailed to the provider.

Plan of Improvement: No Plan Developed 01/01/0001

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



#### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Octavia Humphrey, Program Official

Date

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Colette Bolds, Consultant

Date



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### Findings Report

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The following information is associated with a Incident Investigation & Follow Up:

### Health and Hygiene

591-1-1-.07 Children's Health

Met

Correction Deadline: 10/7/2022

Corrected on 11/9/2022

Per the regional consultant, this citation was corrected previously.

### Safety

591-1-1-.36 Transportation(CR)

Defer

**Defer**

This rule will be evaluated at a later date. Per the regional consultant, center had until November 29, 2022, to repair or replace the seats in all the vehicles.

**POI (Plan of Improvement)**

The center will maintain that all transportation vehicles are clean, in safe repair, and free from hazards.

Correction Deadline: 10/4/2022