



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/18/2023 **VisitType:** TA Follow Up

**Arrival:** 9:35 AM

**Departure:** 11:00 AM

**CCLC-38943**

**Sunbrook Academy at Luella Academy**

235 Walker Drive McDonough, GA 30253 Henry County  
 (770) 914-1933 director.luella@sunbrookacademy.com

**Lead Consultant**

La Tonya Bonner

Phone: (770) 357-7034

Fax: (770) 357-7033

latonya.bonner@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/18/2023	TA Follow Up	Good Standing	
04/21/2023	Complaint Investigation Follow Up	Good Standing	
01/05/2023	Incident Investigation Closure	Deficient	

**Ratios/License Capacity**

Building	Room	Age Group		Max 35 SF.	Max 25 SF.
Building 2	1L Pre-K	GA PreK		22	NA
Building 2	1R Pre-K	GA PreK		23	NA
Building 2	2L Pre-K	GA PreK		22	NA
Building 2	2R School Age			18	NA
Building 2	3L School Age			18	NA
		Total Capacity @35 sq. ft.: 94	Total Capacity @25 sq. ft.: 0	Building @35 capacity limited by Fire Marshall Limitations	
Main	A /1L	Infants		15	NA
Main	B/2L	One Year Olds		21	NA
Main	C/3L			21	NA
Main	D/4L	One Year Olds		16	NA
Main	E/5L	Three Year Olds		23	NA
Main	F/6L			23	NA
Main	G/1R	Infants		13	NA
Main	H/2R			21	NA
Main	I/3R	Three Year Olds		12	NA
Main	J/4R	Two Year Olds		16	NA
Main	K/5R	Four Year Olds		25	NA
Main	L/6R			25	NA
		Total Capacity @35 sq. ft.: 231	Total Capacity @25 sq. ft.: 0		
Total # Children this Date: 136		Total Capacity @35 sq. ft.: 325	Total Capacity @25 sq. ft.: 0		

Building	Playground	Playground Occupancy
Building 2	Building 2	421
Main	PG A/Right	158
Main	PG B/Left	162

#### **Comments**

The consultant conducted a TA visit and a Health and Safety visit on this date.  
Additional staff were observed in various rooms on this date.

#### **Strength Based TA**

Plan of Improvement:

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### **Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov) for more information. Free technical assistance is available!**

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Octavia Humphrey, Program Official

Date

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La Tonya Bonner, Consultant

Date

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**Technical Assistance Unit Consultant**

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670 East Tower  
Atlanta, GA 30334  
Phone: (770) 357-7034  
latonya.bonner@dec.state.ga.us

**Activities and Equipment**

**Rule: 591-1-1-.03(2) - (2) Current lesson plans shall be kept on site and reflect appropriate instruction practices and activities to support children's development. The center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas.**

**S.M.A.R.T Goal: To ensure that all classrooms have current lesson plans posted.**

Step Number	Action Step	Person Responsible	Due Date	Status	Completion Date	Action Taken
1	The center director will ensure that all staff have current lesson plans posted each week.	Director	05/26/2023	In-Progress		

Materials Needed:

Resources Provided:

Facility						
<b>Rule: 591-1-1-.25(13) - (13) Indoor Storage Areas.</b> Potentially hazardous equipment, materials and supplies shall be stored in a locked area inaccessible to children. Examples of items to be stored include non-food related products under pressure in aerosol dispensing cans, flammable and corrosive materials, cleaning supplies, poisons, insecticides, office supplies and industrial-sized or commercial buckets with a capacity of three gallons or more or any other similar device with rigid sides which would not tip over if a toddler fell into the container head first.						
<b>S.M.A.R.T Goal:</b> To ensure that hazards are inaccessible to the children in care.						
Step Number	Action Step	Person Responsible	Due Date	Status	Completion Date	Action Taken
1	Management and staff will ensure that hazards are kept inaccessible to children in care at all times.	Staff/ Management	05/31/2023	In-Progress		
Materials Needed:						
Resources Provided:						
<b>Staffing and Supervision</b>						
<b>Rule: 591-1-1-.32 -</b>						
<b>S.M.A.R.T Goal:</b> To ensure that all staff are actively supervising children throughout the day while inside and outside.						
Step Number	Action Step	Person Responsible	Due Date	Status	Completion Date	Action Taken
1	Staff will ensure they are practicing "Active Supervision" while children are both inside and outside.  Staff will be reminded to continue to move about the classroom or playground , scan the room/area and interact with the children.	Staff	05/19/2023	In-Progress		
2	Staff will participate in the GA PDS training; Active Supervision in Child Care Programs.	Center staff	06/23/2023	In-Progress		
Materials Needed:						
Resources Provided:						