



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 7/15/2021 **VisitType:** Monitoring Visit

**Arrival:** 1:35 PM

**Departure:** 2:15 PM

**CCLC-465**

**Bells Ferry Learning Center**

6761 Highway 92 Woodstock, GA 30189 Cherokee County  
(770) 591-1100 sharon@bellsferrylc.com

**Regional Consultant**

Rachael Brown

Phone: (770) 342-7795

Fax: (678) 891-5887

rachael.brown@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/15/2021	Monitoring Visit	Good Standing	
06/16/2021	Complaint Closure	Good Standing	
05/27/2021	Complaint Investigation Follow Up	Good Standing	

**Ratios/License Capacity**


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	First Left	Infants	1	6	C	15	C	NA	NA	Diapering, Nap
Main	First Right	Four Year Olds and Five Year Olds	1	12	C	19	C	NA	NA	Nap
Main	Fourth Left		0	0	C	13	C	NA	NA	Not In Use
Main	Fourth Right		0	0	C	22	C	NA	NA	Not In Use
Main	Middle Back	Three Year Olds	1	15	C	24	C	NA	NA	Nap
Main	Second Left		0	0	C	13	C	NA	NA	Not In Use
Main	Second Right	Four Year Olds and Five Year Olds	1	7	C	20	C	NA	NA	Nap
Main	Third Left	Two Year Olds	1	9	C	13	C	NA	NA	Nap
Main	Third Right	Four Year Olds and Five Year Olds	1	9	C	24	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 163						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 58						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Left Playground	16	C
Main	Middle Back Playground	110	C
Main	Right Playground	62	C

**Comments**



A virtual inspection was conducted on July 15, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

**Important New Deadlines:**

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with 1/2 inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Sharon Foster, Program Official

Date

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Rachael Brown, Consultant

Date



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### Findings Report

**Date:** 7/15/2021    **VisitType:** Monitoring Visit    **Arrival:** 1:35 PM    **Departure:** 2:15 PM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)** **Met**

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **N/A**

#### Comment

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)** **Met**

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Licensed capacity observed to be met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)** **Met**

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Playground observed to be clean and in good repair.

### Health and Hygiene

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Director on this date. During the virtual walk through the diapering area was observed and the provider displayed proper knowledge of the rules and regulations.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing requirements were discussed with the Director on this date. Liquid soap and paper towels were observed accessible in the restroom area.

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**591-1-1-.20 Medications(CR)****N/A****Comment**

The Provider currently does not dispense/administer medication.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

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**591-1-1-.13 Field Trips(CR)****Technical Assistance****Technical Assistance**

591-1-1-.13 - Proper field trip documentation and regulations regarding checklists, name tags and permission forms was discussed on this date. Ensure that children listed on the field trip form are marked as absent if they did not attend the field trip. Ensure transportation checklists are completed in their entirety if field trips require transportation.

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**591-1-1-.36 Transportation(CR)****Technical Assistance****Technical Assistance**

591-1-1-.36 - Documentation of transportation observed and discussed with the Director. Ensure children are marked Absent if transportation was not provided.

**Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. The vehicles were not evaluated on this date due to the school age children using the vehicles for a field trip. Upkeep of the interior, first aid kits, and fire extinguishers were discussed with the Director on this date.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Pleasant naptime environment observed. Infant safe sleep practices were observed. Cribs and cots were observed to be in good repair and sheets/blankets stated to be laundered appropriately.

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**Staff Records****Records Reviewed: 21****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 03/05/2018

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Staff # 2	Met
Staff # 3 Date of Hire: 05/29/2018	Met
Staff # 4 Date of Hire: 11/28/2018	Met
Staff # 5	Met
Staff # 6	Met
Staff # 7 Date of Hire: 07/28/2008	Met
Staff # 8 Date of Hire: 07/24/2018	Met
Staff # 9 Date of Hire: 11/29/2017	Met
Staff # 10	Met
Staff # 11 Date of Hire: 12/17/2007	Met
Staff # 12 Date of Hire: 07/25/2019	Met
Staff # 13	Met
Staff # 14 Date of Hire: 07/27/2009	Met
Staff # 15 Date of Hire: 04/12/2001	Met
Staff # 16 Date of Hire: 07/07/2000	Met
Staff # 17 Date of Hire: 11/10/2014	Met
Staff # 18 Date of Hire: 03/01/2021	Met

**Records Reviewed: 21**

**Records with Missing/Incomplete Components: 0**

Staff # 19 Met  
Date of Hire: 08/13/2020

Staff # 20 Met  
Date of Hire: 07/29/2020

Staff # 21 Met  
Date of Hire: 12/09/2019

**Staff Credentials Reviewed: 14**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director stated five employees hired since last visit.

**591-1-1-.31 Staff(CR) Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR) Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Adequate supervision observed on this date.