



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 12/29/2021 **VisitType:** Licensing Study

Arrival: 1:00 PM

Departure: 2:30 PM

CCLC-35941

Discovery Point #26

12055 GA Highway 92 Woodstock, GA 30188 Cherokee County
 (770) 626-8310 discoverypoint26@yahoo.com

Regional Consultant

Rachael Brown

Phone: (770) 342-7795

Fax: (678) 891-5887

rachael.brown@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/29/2021	Licensing Study	Good Standing	
06/17/2021	Monitoring Visit	Good Standing	
12/10/2020	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1st Lt Infants	Infants	2	7	C	19	C	NA	NA	Feeding, Free Play, Nap
Main	B-2nd Lt. Toddlers		0	0	C	18	C	NA	NA	Not In Use
Main	C-3rd Lt. Two's	One Year Olds and Two Year Olds	2	8	C	22	C	NA	NA	Nap
Main	Cafeteria		0	0	C	45	C	NA	NA	Not In Use
Main	D:1st Rt. Pre-k		0	0	C	24	C	NA	NA	Not In Use
Main	E: 2nd Rt. Pre-k		0	0	C	26	C	NA	NA	Not In Use
Main	F- 3rd Rt.		0	0	C	21	C	NA	NA	Not In Use
Main	G: 4th Right	Three Year Olds and Four Year Olds	1	13	C	29	C	NA	NA	Nap
Main	H- Back	Five Year Olds and Six Year Olds and Over	2	17	C	36	C	NA	NA	Free Play
Main	H- Back (Not License)		0	0	C	0	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 219			Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Fire Marshall Limitations					
Total # Children this Date: 45			Total Capacity @35 sq. ft.: 219		Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	A (left side)	23	C
Main	B (Left Rear)	80	C
Main	C (Right side and Rear)	82	C

Comments

An Administrative Review was conducted on December 28, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on December 29, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Consultant discussed CBC rules for staff absent on medical leave.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Katie Douglas, Program Official

Date

Rachael Brown, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

591-1-1-.08(1) - Ensure a complete address is obtained for persons authorized to pick up children.

Correction Deadline: 12/29/2021

Facility**591-1-1-.06 Bathrooms****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Licensed capacity observed to be met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Playground observed to be clean and in good repair.

Food Service**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Kitchen appears clean and well organized.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Director on this date. During the virtual walk through the diapering area was observed and the provider displayed proper knowledge of the rules and regulations.

591-1-1-.17 Hygiene(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Director on this date. Liquid soap and paper towels were observed accessible in the restroom area.

591-1-1-.20 Medications(CR)**N/A****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures	Met
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Comment

Program observed complete emergency drills

591-1-1-.27 Posted Notices	Met
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Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Please make sure that all required signs are posted and up to date.

591-1-1-.29 Required Reporting	Met
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Comment

Discussed reporting requirements.

	Safety
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591-1-1-.05 Animals	N/A
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Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)	Met
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Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

591-1-1-.13 Field Trips(CR)	N/A
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Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)	Met
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Comment

Complete documentation of transportation observed.

	Sleeping & Resting Equipment
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591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Pleasant naptime environment observed. Infant safe sleep practices were observed. Cribs and cots observed to be in good repair and sheets/blankets stated to be laundered appropriately.

	Staff Records
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Records Reviewed: 18	Records with Missing/Incomplete Components: 0
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Staff # 1	Met
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Date of Hire: 12/22/2020

Staff # 2	Met
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Date of Hire: 02/27/2018

Staff # 3	Met
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Date of Hire: 05/25/2021

Staff # 4	Met
Date of Hire: 11/30/2020	
Staff # 5	Met
Date of Hire: 10/11/2012	
Staff # 6	Met
Date of Hire: 10/17/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 7	Met
Date of Hire: 08/04/2021	
Staff # 8	Met
Date of Hire: 03/08/2021	
Staff # 9	Met
Date of Hire: 11/09/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 10	Met
Date of Hire: 07/30/2014	
Staff # 11	Met
Date of Hire: 10/18/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 12	Met
Date of Hire: 12/17/2012	
Staff # 13	Met
Date of Hire: 07/18/2016	
Staff # 14	Met
Date of Hire: 06/22/2021	
Staff # 15	Met
Date of Hire: 07/31/2013	
Staff # 16	Met
Date of Hire: 10/28/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 17	Met
Date of Hire: 11/13/2014	
Staff # 18	Met

Records Reviewed: 18

Date of Hire: 10/08/2021

Records with Missing/Incomplete Components: 0

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff Credentials Reviewed: 13

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided six files for employees hired since last visit.

591-1-1-.14 First Aid & CPR

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Complete first aid kits observed in center.

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR. Ensure all new staff obtain CPR and First Aid certification within 90 days of hire.

591-1-1-.33 Staff Training

Met

Comment

Documentation observed of required staff training. Ensure all Georgia Pre-K staff obtain ten clock hours of annual training per calendar year.

591-1-1-.31 Staff(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Adequate supervision observed on this date.