

Date:	3/8/2018	VisitType:	Monitoring Visit	ŀ
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Arrival: 9:30 AM

Departure: 11:05 AM

# FR-28936

## Ruffin, Cynthia D

1165 Waltons Trail Hephzibah, GA 30815 Richmond County (706) 414-5099 cruffin3@comcast.net

# **Regional Consultant**

Ruby Norman

Phone: (770) 405-7959 Fax: (404) 591-5187 laura.davis@decal.ga.gov

Mailing Address

1165 Walton's Trail Hephzibah, GA 30815



			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good		
03/08/2018	Monitoring Visit		standing, support, and deficient.		
08/29/2017	Licensing Study	Good Standing	Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.		
02/15/2017	Licensing Study	Good Standing	Support - Program performance is demonstrating a need for improvement in meeting rules.		
			Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.		

#### Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children	
Infant (0-11 mos)	0	0	0	0	0	
1 & 2 Years	7	6	0	0	0	
3 & 4 Years	1	2 0		0	0	
School Age(5+) Years	0	2	0	4	0	
Total Under 13 Years	8	10	0	4	0	
Total Under 18 Years	8					
Children Present: 8	en Present: 8 Total Children: 17					
Caregivers/Helpers Present: 1	Total Caregivers/Helpers: 3					

#### Comments

#### Plan of Improvement: Developed This Date 03/08/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** <u>All</u> employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit <u>www.decalkoala.com</u>. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

**Refutation Process:** 

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)





#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <u>https://qualityrated.decal.ga.gov/</u> Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or <u>qualityrated@decal.ga.gov</u>

Cynthia Ruffin, Program Official

Date

Ruby Norman, Consultant

Date

Bright from the Start Georgia Department of Early Care and Learning 2 Martin Luther King Jr. Drive SE, 670 East Tower Atlanta, GA 30334 Phone: (404) 657-5562 WWW.DECAL.GA.GOV					
Findings Report					
Date: 3/8/2018 VisitType	: Monitoring Visit	Arrival:	9:30 AM	Departure:	11:05 AM
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The following information is	associated with a Monito	ring Visit:	Activit	ies and Equ	ipment
290-2-312 Equipment and S	upplies(CR)			_	Met
<b>Comment</b> A variety of equipment and toys					
290-2-319 Infant-Sleeping S					Met
<b>Comment</b> Currently the provider is not ca	ring for infants. (This rule w	vas not evalua	ted on this d	late)	
290-2-307 Swimming Pools					Met
<b>Comment</b> Home does not provide swimm	ing activities.				
					Facility
290-2-311 Physical Plant - S	afe Environment(CR)				Met
Correction Deadline: 8/29/20	17				
Corrected on 3/8/2018 .11(2)(f) - Correction of previo	ous citation, no hazards c	observed on t	his date.		
290-2-313 Physical Plant-St	ructural/Mechanical(CR)				Met
<b>Comment</b> The Home appears clean and f	ree from hazards.				
290-2-313 Playgrounds(CR)					Met
<b>Comment</b> The outside area appears clear	n and well maintained.				
			F	lealth and H	lygiene

## 290-2-3-.11 Children's Health and Hygiene(CR)

#### Comment

Observed hand washing.

## 290-2-3-.11 Diapering Areas & Practices(CR)

#### Comment

Proper diapering procedures observed.

## 290-2-3-.11 Medications(CR)

#### Comment

The provider stated that no medication is dispensed.

## 290-2-3-.04 Application Requirements(CR)

#### Comment

The provider cared for four children for pay and four children for no pay on this date.

## Correction Deadline: 3/8/2018

## 290-2-3-.11 Discipline(CR)

## Comment

The provider was observed to maintain a positive learning environment on this date.

## 290-2-3-.11 Transportation(CR)

#### Comment

The provider does not provide routine transportation.

Criminal records checks were observed to be complete.

290-2-3-.07 Staff Qualifications(CR)

290-2-3-.21 Criminal Records Check(CR)

## Comment

Comment

Provider is in compliance with applicable laws and regulations.

## 290-2-3-.07 Staff:Child Ratios(CR)

Staff Records

Met

Met

Not Met

# Met

Met

Licensure

Safety and Discipline

Met

Met

Met

**Staff:Child Ratios and Supervision** 

## Finding

290-2-3-.07(15) requires the Home to ensure that an assistant, who must be at least sixteen (16) years of age, be present to assist with supervision whenever more than three (3) children under the age of twelve (12) months are present, more than six (6) children under the age of three (3) years are present or more than eight (8) children under the age of five (5) years are present. It was determined based on observation that there were seven children under the age of three. An assistant was needed.

#### POI (Plan of Improvement)

The Home will ensure than an assistant is present to assist with supervision as required by the rules.

#### Correction Deadline: 3/8/2018

290-2-3-.07 Supervision(CR)

#### Comment

The Provider was observed directly supervising and being attentive to the needs of the children.

Met