



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/30/2019    **VisitType:** Monitoring Visit    **Arrival:** 10:00 AM    **Departure:** 1:30 PM

**CCLC-957**

**Easter Seals Child Development Center-Sylvan**

1757 Melrose Drive Atlanta, GA 30310 Fulton County  
 (404) 758-7774 lbarber@esng.org

**Regional Consultant**

Junya Herron

Phone: (770) 357-3323

Fax: (770) 357-3329

junya.herron@decga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/30/2019	Monitoring Visit	Good Standing	
04/11/2018	Monitoring Visit	Good Standing	
12/07/2017	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-Downstairs- Bk left	Two Year Olds and Three Year Olds	2	6	C	19	C	NA	NA	Centers
Main	Down C- 3rdL-	One Year Olds	2	1	C	18	C	NA	NA	Free Play
Main	Down-B- 2L	Infants and One Year Olds	2	7	C	19	C	NA	NA	Nap
Main	F- Upstairs- 3R	Three Year Olds and Four Year Olds	3	15	C	20	C	NA	NA	Centers
Main	G- Upstairs- 4R	Three Year Olds	2	14	C	24	C	NA	NA	Music
Main	I- Sensory	Four Year Olds	2	12	C	18	C	NA	NA	Centers
Main	J	PreK	2	16	C	19	C	NA	NA	Centers
Main	K - school age	PreK	2	14	C	19	C	NA	NA	Centers
Main	L - pre-k	PreK	2	16	C	20	C	NA	NA	Circle Time
Main	M -Downstairs	Two Year Olds and Three Year Olds	2	8	C	20	C	NA	NA	Centers
Main	N - Downstairs	Three Year Olds and Four Year Olds	2	12	C	18	C	NA	NA	Art
Main	Upstairs- D- FR	Three Year Olds	2	14	C	20	C	NA	NA	Centers
Main	Upstairs -E- 2R	Three Year Olds and Four Year Olds	2	15	C	20	C	NA	NA	Centers,Art
Main	Upstairs -H -5R	Three Year Olds and Four Year Olds and Five Year Olds	4	14	C	18	C	NA	NA	Centers,Free Play

Total Capacity @35 sq. ft.: 272

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 164

Total Capacity @35 sq. ft.: 272

Total Capacity @25 sq. ft.: 0



#### Comments

The purpose of this visit today was to conduct a monitoring viisit and follow up from April 11, 2018.

All Comprehensive backgrounds were checked for all new hires and current staff.

Consultant provided her contact information.

Consultant observed emergency plan on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)





### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Lena Barber, Program Official

Date

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Junya Herron, Consultant

Date





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### Findings Report

**Date:** 1/30/2019 **VisitType:** Monitoring Visit

**Arrival:** 10:00 AM

**Departure:** 1:30 PM

#### CCLC-957

##### Easter Seals Child Development Center-Sylvan

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

##### Comment

Equipment and furniture observed to be properly secured, as applicable.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

##### Comment

Center does not provide swimming activities.

### Facility

#### 591-1-1-.19 License Capacity(CR)

Met

##### Comment

Licensed capacity observed to be routinely met by center.

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

##### Technical Assistance

Please be mindful to keep items that pose a hazard inaccessible to children.

#### 591-1-1-.26 Playgrounds(CR)

Met

##### Comment

Playground observed to be clean and in good repair.

### Health and Hygiene

#### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

##### Comment

Proper diapering procedures observed.



**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

**Comment**

Staff were observed to remind children to wash hands.

**591-1-1-.20 Medications(CR)****Met****Correction Deadline: 4/11/2018****Corrected on 1/30/2019****All medication stored on cite was current.****Safety****591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

**Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.13 Field Trips(CR)****Met****Comment**

Field trip documentation observed to be complete.

**591-1-1-.36 Transportation(CR)****Met****Comment**

Complete documentation of transportation observed.

**Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Staff Records****Records Reviewed: 49****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 01/01/2017

Staff # 2

Met

Date of Hire: 10/25/2017

Staff # 3

Met

Date of Hire: 08/28/2006

Staff # 4

Met

Date of Hire: 11/17/2006

Staff # 5

Met



Date of Hire: 01/17/2019

Staff # 6 Met

Date of Hire: 08/01/2018

Staff # 7 Met

Date of Hire: 01/31/2017

Staff # 8 Met

Date of Hire: 07/21/2014

Staff # 9 Met

Date of Hire: 01/17/2015

Staff # 10 Met

Date of Hire: 02/01/2017

Staff # 11 Met

Date of Hire: 08/07/2013

Staff # 12 Met

Date of Hire: 08/07/2018

Staff # 13 Met

Date of Hire: 08/19/1998

Staff # 14 Met

Date of Hire: 08/05/2018

Staff # 15 Met

Date of Hire: 07/23/2018

Staff # 16 Met

Staff # 17 Met

Date of Hire: 07/26/2018

Staff # 18 Met

Date of Hire: 09/27/2017

Staff # 19 Met

Date of Hire: 02/09/2018

Staff # 20 Met

Date of Hire: 10/23/1998



Staff # 21	Met
Date of Hire: 01/15/2015	
Staff # 22	Met
Date of Hire: 04/22/2015	
Staff # 23	Met
Date of Hire: 10/26/2009	
Staff # 24	Met
Date of Hire: 03/26/2018	
Staff # 25	Met
Date of Hire: 01/04/2017	
Staff # 26	Met
Date of Hire: 08/01/2008	
Staff # 27	Met
Date of Hire: 07/01/2014	
Staff # 28	Met
Date of Hire: 08/19/2013	
Staff # 29	Met
Date of Hire: 07/25/2013	
Staff # 30	Met
Date of Hire: 11/10/2017	
Staff # 31	Met
Date of Hire: 12/02/2016	
Staff # 32	Met
Date of Hire: 07/27/2015	
Staff # 33	Met
Date of Hire: 08/08/2017	
Staff # 34	Met
Date of Hire: 08/01/2018	
Staff # 35	Met
Date of Hire: 07/27/2015	



Staff # 36	Met
Date of Hire: 11/01/2014	
Staff # 37	Met
Date of Hire: 02/14/2018	
Staff # 38	Met
Date of Hire: 08/01/2010	
Staff # 39	Met
Date of Hire: 08/13/2013	
Staff # 40	Met
Date of Hire: 08/01/2008	
Staff # 41	Met
Date of Hire: 06/05/2017	
Staff # 42	Met
Date of Hire: 10/03/2018	
Staff # 43	Met
Date of Hire: 04/10/2017	
Staff # 44	Met
Date of Hire: 08/04/2013	
Staff # 45	Met
Date of Hire: 07/31/2013	
Staff # 46	Met
Date of Hire: 07/25/2017	
Staff # 47	Met
Date of Hire: 11/10/2017	
Staff # 48	Met
Date of Hire: 11/03/2015	
Staff # 49	Met
Date of Hire: 07/26/2018	

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**Staff Credentials Reviewed: 49**



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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete for new hires.

**Comment**

Director provided all 11 files for employees hired since last visit.

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**591-1-1-.31 Staff(CR)****Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date.