



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/23/2019    **VisitType:** Incident Investigation/Licensing Study    **Arrival:** 9:30 AM    **Departure:** 2:00 PM

**CCLC-957**

**Easter Seals Child Development Center-Sylvan**  
 1757 Melrose Drive Atlanta, GA 30310 Fulton County  
 (404) 758-7774 lbarber@esng.org

**Regional Consultant**

Junya Herron  
 Phone: (770) 357-3323  
 Fax: (770) 357-3329  
 junya.herron@dec.al.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★ ★

<u>Compliance Zone Designation</u>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/23/2019	Incident Investigation Closure	Good Standing	
04/23/2019	Incident Investigation/Licensing Study	Good Standing	
01/30/2019	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-Downstairs- Bk left	Two Year Olds and Three Year Olds	2	6	C	19	C	NA	NA	Nap
Main	Down C- 3rdL-	One Year Olds	3	7	C	18	C	NA	NA	Nap
Main	Down-B- 2L	One Year Olds and Three Year Olds	3	7	C	19	C	NA	NA	Nap
Main	F- Upstairs- 3R	Three Year Olds and Four Year Olds	3	14	C	20	C	NA	NA	Centers
Main	G- Upstairs- 4R	Three Year Olds	2	14	C	24	C	NA	NA	Outside
Main	I- Sensory	Four Year Olds	3	14	C	18	C	NA	NA	Centers
Main	J	PreK	3	16	C	19	C	NA	NA	Centers
Main	K - school age	PreK	3	13	C	19	C	NA	NA	Centers
Main	L - pre-k	PreK	3	18	C	20	C	NA	NA	Centers
Main	M -Downstairs	Two Year Olds and Three Year Olds	2	8	C	20	C	NA	NA	Centers
Main	N - Downstairs	Three Year Olds and Four Year Olds	2	15	C	18	C	NA	NA	Centers
Main	Upstairs- D- FR	Three Year Olds	3	16	C	20	C	NA	NA	Nap
Main	Upstairs -E- 2R	Three Year Olds and Four Year Olds	2	15	C	20	C	NA	NA	Outside, Transitioning
Main	Upstairs -H -5R	Three Year Olds and Four Year Olds and Five Year Olds	3	16	C	18	C	NA	NA	Centers

	Total Capacity @35 sq. ft.: 272	Total Capacity @25 sq. ft.: 0
Total # Children this Date: 179	Total Capacity @35 sq. ft.: 272	Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
----------	------------	----------------------	-----------------------

#### Comments

The purpose of this visit today is to conduct an Licensing Study and Incident Investigation on an Incident that took place on March 20, 2019.

Consultant provided her contact information.

Consultant discussed new Comprehensive background check rules.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

---

Lena Barber, Program Official

Date

---

Junya Herron, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 4/23/2019 **VisitType:** Incident  
Investigation/Licensing  
Study

**Arrival:** 9:30 AM

**Departure:** 2:00 PM

**CCLC-957**

**Easter Seals Child Development Center-Sylvan**

1757 Melrose Drive Atlanta, GA 30310 Fulton County  
(404) 758-7774 lbarber@esng.org

**Regional Consultant**

Junya Herron

Phone: (770) 357-3323

Fax: (770) 357-3329

junya.herron@decal.ga.gov

**Mailing Address**  
Same

The following information is associated with a Licensing Study Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

---

**591-1-1-.08 Children's Records****Met****Comment**

Records were observed to be complete and well organized.

---

**Facility**

---

---

**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

---

**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

---

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

Center appears clean and well maintained.

**Comment**

No hazards observed accessible to children on this date.

---

**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair.

---

**Food Service**

---

---

**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

---

**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

---

**Health and Hygiene**

---

---

**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

**Comment**

Staff state proper knowledge of diapering procedures.

---

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

**Comment**

Staff were observed to remind children to wash hands.

---

**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

---

**Policies and Procedures**

---

---

<b>591-1-1-.27 Posted Notices</b>	<b>Met</b>
-----------------------------------	------------

**Comment**

Observed all required posted notices.

---

<b>591-1-1-.29 Required Reporting</b>	<b>Met</b>
---------------------------------------	------------

**Comment**

Thank you for reporting as required.

	<b>Safety</b>
--	---------------

---

<b>591-1-1-.11 Discipline(CR)</b>	<b>Met</b>
-----------------------------------	------------

**Comment**

Staff were observed to maintain a positive learning environment on this date.

---

<b>591-1-1-.13 Field Trips(CR)</b>	<b>Met</b>
------------------------------------	------------

**Comment**

Field trip documentation observed to be complete.

---

<b>591-1-1-.36 Transportation(CR)</b>	<b>Met</b>
---------------------------------------	------------

**Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Comment**

Complete documentation of transportation observed.

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

	<b>Sleeping &amp; Resting Equipment</b>
--	---

---

<b>591-1-1-.30 Safe Sleeping and Resting Requirements(CR)</b>	<b>Met</b>
---	------------

**Comment**

Discussed SIDS and infant sleeping position.

**Comment**

The correct number of mats, sheets and blankets were observed on this date.

	<b>Staff Records</b>
--	----------------------

---

<b>591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)</b>	<b>Met</b>
---	------------

**Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

**Comment**

Criminal record checks were observed to be complete.

---

<b>591-1-1-.14 First Aid &amp; CPR</b>	<b>Met</b>
--	------------

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

---

<b>591-1-1-.33 Staff Training</b>	<b>Met</b>
-----------------------------------	------------

**Comment**

Documentation observed of required staff training.

---

**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
---------------------------------

---

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

---

**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date.