



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/23/2018    **VisitType:** Licensing Study    **Arrival:** 8:30 AM    **Departure:** 10:15 AM

**CCLC-9152**

**All About Kids Early Learning Center**

601 Waldroup Avenue Douglas, GA 31533 Coffee County  
 (912) 383-4540 aak3834540@gmail.com

**Regional Consultant**

Beth Houtz

Phone: (229) 238-2130  
 Fax: (229) 238-2955  
 beth.houtz@decal.ga.gov

**Mailing Address**

601 Waldroup Avenue  
 Douglas, GA 31535

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
05/23/2018	Licensing Study	Good Standing
11/07/2017	Monitoring Visit	Good Standing
05/24/2017	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Two Year Olds	2	12	C	18	C	NA	NA	Story
Main	B	One Year Olds	1	5	C	21	C	NA	NA	Breakfast
Main	C	Infants	1	5	C	6	C	NA	NA	Nap, Floor Play
Main	D	Three Year Olds	1	9	C	22	C	31	C	Breakfast
Main	E	Four Year Olds	1	12	C	19	C	26	C	Breakfast

Total Capacity @35 sq. ft.: 86

Total Capacity @25 sq. ft.: 102

Total # Children this Date: 43

Total Capacity @35 sq. ft.: 86

Total Capacity @25 sq. ft.: 102

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A	33	C
Main	PG B	48	C
Main	PG C	15	C
Main	PG D	19	C

**Comments**

The purpose of today's visits is a licensing visit. This is the second visit of the fiscal year. The center does not transport children.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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LaTeasha Carver, Program Official

Date

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Beth Houtz, Consultant

Date



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### Findings Report

**Date:** 5/23/2018    **VisitType:** Licensing Study    **Arrival:** 8:30 AM    **Departure:** 10:15 AM

#### CCLC-9152

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Not Met

#### Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that a white shelf in the one-year-old classroom had three exposed screws on the top left hand side.

#### POI (Plan of Improvement)

The Center will ensure that equipment and furniture are used by the age-appropriate group of children.

**Correction Deadline: 5/23/2018**

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

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**591-1-1-.08 Children's Records****Met****Comment**

Records were observed to be complete and well organized.

**Facility**

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**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Technical Assistance****Technical Assistance**

591-1-1-.25(11) - The consultant observed the pink play rug in the kitchen area and the car track play rug in the three-year-old room to be wrinkled and bunched up. The consultant discussed with the Director about ensuring these rugs lay flat so they do not pose a hazard to children in care.

**Correction Deadline: 6/22/2018**

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**591-1-1-.26 Playgrounds(CR)****Met****Correction Deadline: 11/14/2017****Corrected on 5/23/2018****.26(6) - This citation was observed to be corrected on this date. No hazards were observed on the playground.****Food Service**

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**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

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**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures****Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on observation and Director's statement that there was no documentation of the conducted fire drills for January, February, March, and April of 2018. The consultant left a copy of the Department's Fire and Safety Drill Documentation form with the Director.

**POI (Plan of Improvement)**

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

**Correction Deadline: 5/28/2018**

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**Safety**

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**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.13 Field Trips(CR)****Met****Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed.

**Correction Deadline: 11/7/2017****Corrected on 5/23/2018**

.30(2) - This citation was observed to be corrected on this date. No infants were observed asleep with bibs on and staff stated that infants are not placed in cribs with bibs on.

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**Staff Records**

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**Records Reviewed: 11****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 01/01/2010

Staff # 2

Met

Date of Hire: 04/05/2017

**Records Reviewed: 11**

**Records with Missing/Incomplete Components: 0**

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Staff # 3 Date of Hire: 08/15/2017	Met
Staff # 4 Date of Hire: 11/06/2004	Met
Staff # 5 Date of Hire: 04/11/2016	Met
Staff # 6 Date of Hire: 01/13/2016	Met
Staff # 7 Date of Hire: 06/01/2013	Met
Staff # 8 Date of Hire: 08/21/2017	Met
Staff # 9 Date of Hire: 01/01/2010	Met
Staff # 10 Date of Hire: 04/08/2011	Met
Staff # 11 Date of Hire: 02/26/2014	Met

**Staff Credentials Reviewed: 11**

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**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

**Comment**

Criminal records checks were observed to be complete.

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**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

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**591-1-1-.33 Staff Training** **Met**

**Comment**

Documentation observed of required staff training.

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.