



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/29/2019 **VisitType:** Monitoring Visit

**Arrival:** 9:00 AM

**Departure:** 12:30 PM

**CCLC-72**

**Little Acres Child Care**

2770 Spot Rd. Cumming, GA 30040 Forsyth County  
 (770) 781-8788 Littleacres1@aol.com

**Regional Consultant**

Mandi Sloan

Phone: (770) 357-5097

Fax: (770) 357-5098

mandi.sloan@decal.ga.gov

**Mailing Address**

P.O. Box 1018  
 Cumming, GA 30028

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/29/2019	Monitoring Visit	Good Standing	
03/20/2019	Complaint Closure	Good Standing	
02/18/2019	Complaint Investigation Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bldg 1	1 RT	Two Year Olds	2	13	C	26	C	NA	NA	Free Play, Diapering
Bldg 1	1L	Infants and One Year Olds	2	6	C	17	C	NA	NA	Feeding, Floor Play
Bldg 1	2 LF	Infants	2	5	C	13	C	NA	NA	Feeding, Floor Play, Nap
Bldg 1	2 RT	One Year Olds and Two Year Olds	3	12	C	19	C	NA	NA	Free Play, Diapering
Bldg 1	BK End	One Year Olds	2	10	C	17	C	NA	NA	Clean Up
Bldg 1	FAR BK RT	Four Year Olds	1	11	C	18	C	NA	NA	Outside, Transitioning
Total Capacity @35 sq. ft.: 110						Total Capacity @25 sq. ft.: 0				
Bldg 2	1LF	Three Year Olds	2	17	C	36	C	NA	NA	Circle Time
Bldg 2	LB	Five Year Olds	2	21	C	30	C	NA	NA	Outside, Transitioning
Bldg 2	RB	Six Year Olds and Over	1	16	C	19	C	NA	NA	Centers
Bldg 2	RF	Six Year Olds and Over	1	15	C	23	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 108						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 126			Total Capacity @35 sq. ft.: 218			Total Capacity @25 sq. ft.: 0				

**Comments**

The purpose of today's visit is to conduct a Monitoring Visit.

Plan of Improvement: Developed This Date 07/29/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Joann Kohn, Program Official

Date

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Mandi Sloan, Consultant

Date



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### Findings Report

**Date:** 7/29/2019 **VisitType:** Monitoring Visit **Arrival:** 9:00 AM **Departure:** 12:30 PM

#### CCLC-72

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Not Met

#### Finding

591-1-1-.35(3) requires the Center to maintain Staff:child ratios as follows to provide proper supervision of children engaged in swimming and water-related activities in water over two feet deep: Under 2 1/2 years = 1:2, 2 1/2 to 4 years = 1:5, 4 years and older who cannot swim a distance of 15 yards unassisted = 1:6, 4 years and older who can swim a distance of 15 yards unassisted as determined by a swimming test = 1:15. At least one qualified lifeguard must be present. Copies of certificates from a recognized water-safety class may be accepted in lieu of requiring each child to take a swimming test to determine if the child can swim 15 yards unassisted. It was determined based on review of records that certificate from a water-safety class was present during the following field trip to the Cumming Aquatic Center on June 11, 2019, June 13, 2019, July 9, 2019 and July 11, 2019.

#### POI (Plan of Improvement)

The Center will ensure that adequate numbers of Staff are available to maintain the required Staff:child ratios. Staff will determine each child's swimming ability by performing a swim test and document the results of the test or will obtain copies of certificates from recognized water safety instructors for children not tested at the Center. A certified lifeguard will be present at the pool during swimming activities.

**Correction Deadline: 7/29/2019**

**Finding**

591-1-1-.35(6) requires the Parents' written permission for a child to participate in a swimming activity. It was determined based on review of records that parental permission for swimming was not obtained on the following field trips:

July 11, 2019: Parental permission for swimming was not obtained for 13 children on a field trip to the Cumming Aquatic Center.

July 9, 2019: Parental permission for swimming was not obtained for 17 children on a field trip to the Cumming Aquatic Center.

June 13, 2019: Parental permission for swimming was not obtained for 15 children on a field trip to the Cumming Aquatic Center.

June 11, 2019: Parental permission for swimming was not obtained for 17 children on a field trip to the Cumming Aquatic Center.

**POI (Plan of Improvement)**

The Center will ensure that parental permission is secured prior to a child's participation.

**Correction Deadline: 7/29/2019**

	<b>Facility</b>
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**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Not Met**

**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that in Room "Far Back Right" one teacher's purse was sitting on a low shelf, accessible to children.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 7/29/2019**

**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

	<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Staff were observed to remind children to wash hands.

**591-1-1-.20 Medications(CR)** **Technical Assistance**

**Technical Assistance**

591-1-1-.20(3) - Consultant discussed with provider to ensure the reason why medication was not given is written on the Authorization for Medication Form.

**Correction Deadline: 7/29/2019**

	<b>Safety</b>
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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.36 Transportation(CR)****Not Met****Finding**

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on review of records that two employee's who participated in field trip transportation did not have the required training.

**POI (Plan of Improvement)**

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

**Correction Deadline: 8/8/2019**

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<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

<b>Staff Records</b>
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**Records Reviewed: 34****Records with Missing/Incomplete Components: 1**

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Staff # 1	Not Met
<u>"Missing/Incomplete Components"</u>	
.36(3)(a-b)-2 hrs. Transportation Training missing	
Staff # 2	Met
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Staff # 6	Met
Staff # 7	Met
Staff # 8	Met
Staff # 9	Met
Staff # 10	Met

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Staff # 11	Met
Staff # 12	Met
Staff # 13	Met
Staff # 14	Met
Staff # 15	Met
Staff # 16	Met
Staff # 17	Met
Staff # 18	Met
Staff # 19	Met
Staff # 20	Met
Staff # 21	Met
Staff # 22	Met
Staff # 23	Met
Date of Hire: 05/10/2019	
Staff # 24	Met
Date of Hire: 03/27/2019	
Staff # 25	Met
Date of Hire: 05/14/2019	
Staff # 26	Met
Date of Hire: 05/14/2019	
Staff # 27	Met
Date of Hire: 02/13/2019	
Staff # 28	Met
Staff # 29	Met
Staff # 30	Met
Staff # 31	Met
Staff # 32	Met

Staff # 33

Met

Staff # 34

Met

**Staff Credentials Reviewed: 6**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.14 First Aid & CPR**

**Met**

**Correction Deadline: 3/1/2019**

**Corrected on 7/29/2019**

**.14(2) - Previous citation is corrected on this date at CPR and First Aid records were observed to be complete.**

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.