



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/22/2020    **VisitType:** Licensing Study    **Arrival:** 3:00 PM    **Departure:** 4:00 PM

**CCLC-695**

**Northside Hospital Child Development Center**

1000 Johnson Ferry Road NE Atlanta, GA 30342 Fulton County  
(404) 851-8660 pam.whitney@northside.com

**Regional Consultant**

Emma Smith

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emma.smith@dec.al.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>		
05/22/2020	Licensing Study	Good Standing
12/03/2019	Monitoring Visit	Good Standing
06/05/2019	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A:2R	Infants	3	8	C	23	C	NA	NA	Free Play, Floor Play
Main	B:3R	One Year Olds	2	6	C	21	C	NA	NA	Transitioning, Outside
Main	C:3L	Two Year Olds	2	7	C	23	C	NA	NA	Transitioning, Outside
Main	D:2L	Three Year Olds	2	6	C	25	C	NA	NA	Music
Main	E:1L	PreK	2	12	C	27	C	NA	NA	Snack
Main	F:1R		0	0	C	15	C	NA	NA	
Total Capacity @35 sq. ft.: 134						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 39			Total Capacity @35 sq. ft.: 134			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A: Front Right	22	C
Main	B: Rear Left	47	C

**Comments**

An Administrative Review was conducted on May 22, 2020. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on June 23, 2020 with the Provider. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on June 11, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Pamela Whitney, Program Official

Date

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Emma Smith, Consultant

Date



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### Findings Report

**Date:** 5/22/2020 **VisitType:** Licensing Study **Arrival:** 3:00 PM **Departure:** 4:00 PM

#### CCLC-695

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Same

The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Additional cleaning and sanitizing requirements were discussed and observed during the virtual visit and a variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

#### 591-1-1-.08 Children's Records

Met

#### Comment

Records were observed to be complete and well organized for five children records reviewed.

## Facility

### 591-1-1-.19 License Capacity(CR)

Met

#### Comment

Licensed capacity observed to be routinely met by center.

### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. The center appeared clean and well maintained. Additional cleaning and sanitizing requirements for toys and equipment were discussed and observed during a virtual walk through on this date.

### 591-1-1-.26 Playgrounds(CR)

Met

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. The playground was observed to be clean and in good repair. Additional cleaning and sanitizing requirements for outside play equipment were discussed.

## Food Service

### 591-1-1-.15 Food Service & Nutrition

Met

#### Comment

Center menu meets USDA guidelines.

### 591-1-1-.18 Kitchen Operations

Met

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. The kitchen appeared clean, well organized, and all of the food items were stored in airtight containers during the virtual walk through on this date.

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Staff state proper knowledge of diapering procedures and additional cleaning and sanitizing requirements for diapering were discussed with the center on this date.

### 591-1-1-.17 Hygiene(CR)

Met

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Staff state proper knowledge of hand washing procedures and additional cleaning and sanitizing requirements for hand washing were discussed with the center on this date.

### 591-1-1-.20 Medications(CR)

Met

#### Comment

Documentation for medication dispensing observed complete.

## Policies and Procedures

### 591-1-1-.21 Operational Policies & Procedures

Defer

#### Defer

591-1-1-.21(3)-A Virtual Visit was conducted due to the COVID-19 pandemic. The citation is deferred until the next regulatory visit when the rule correction can be observed in person.

**POI (Plan of Improvement)**

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

**Correction Deadline: 12/31/2019**

**Safety**

**591-1-1-.05 Animals** **Met**

**Comment**

Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the center on this date.

**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

Field trip documentation observed to be complete for field trip taken on February 27, 2020 to My Clayground.

**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Due to COVID-19 the center had not been able to complete the annual inspection. The consultant was provided the last annual vehicle inspection that was completed on June 3, 2019.

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Safe sleep and nap time were not directly observed during the virtual visit walk through. Additional cleaning and sanitizing of sleep equipment and SIDS and infant sleeping position were discussed.

**Staff Records**

**Records Reviewed: 17**

**Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Date of Hire: 06/13/2016

Staff # 2 Met

Date of Hire: 07/11/2016

Staff # 3 Met

Staff # 4 Met

Date of Hire: 07/21/2008

Staff # 5 Met

Date of Hire: 11/10/2014

Staff # 6 Met

Date of Hire: 07/07/2008

Staff # 7 Met

Staff # 8 Met

Date of Hire: 03/26/2018

Staff # 9 Met

Date of Hire: 08/12/2019

Staff # 10 Met

Date of Hire: 03/08/2004

Staff # 11 Met

Date of Hire: 10/29/2018

Staff # 12 Met

Date of Hire: 10/03/1988

Staff # 13 Met

Date of Hire: 04/08/1985

Staff # 14 Met

Date of Hire: 02/09/1998

Staff # 15 Met

Date of Hire: 02/01/1998

Staff # 16 Met

Date of Hire: 01/23/2017

Staff # 17 Met

Date of Hire: 03/05/2018

**Staff Credentials Reviewed: 8****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete for all staff members on this date.

**Comment**

Director stated only 1 employee has been hired since last visit.

**591-1-1-.14 First Aid & CPR Met****Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR. Consultant observed that staff member #9 that was hired on January 31, 2020 has not been able to register for CPR/First Aid training due to COVID-19.

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**591-1-1-.33 Staff Training****Met****Comment**

Documentation observed of required staff training.

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**591-1-1-.31 Staff(CR)****Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued June 11, 2020.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

.A Virtual Visit was conducted due to the COVID-19 pandemic. Center observed to maintain appropriate staff:child ratios in all classrooms during the virtual walk through on this date.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

.A Virtual Visit was conducted due to the COVID-19 pandemic. The consultant observed staff provide direct supervision and be attentive to children's needs during the virtual walk through on this date.