



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/12/2018    **VisitType:** Licensing Study    **Arrival:** 8:55 AM    **Departure:** 12:25 PM

**CCLC-695**

**Northside Hospital Child Development Center**

1000 Johnson Ferry Road NE Atlanta, GA 30342 Fulton County  
 (404) 851-8660 pam.whitney@northside.com

**Regional Consultant**

Shannon Curtis

Phone: (770) 342-7802

Fax: (678) 891-5904

shannon.curtis@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/12/2018	Licensing Study	Good Standing	
11/02/2017	Monitoring Visit	Good Standing	
03/13/2017	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A:2R	Infants	2	8	C	23	C	NA	NA	Story, Diapering, Floor Play
Main	B:3R	One Year Olds	3	12	C	21	C	NA	NA	Transitioning
Main	C:3L	Two Year Olds	2	8	C	23	C	NA	NA	Breakfast
Main	D:2L	Three Year Olds	2	17	C	25	C	NA	NA	Breakfast
Main	E:1L	PreK	2	20	C	27	C	NA	NA	Breakfast
Main	F:1R		0	0	C	15	C	NA	NA	Not In Use

Total Capacity @35 sq. ft.: 134

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 65

Total Capacity @35 sq. ft.: 134

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A: Front Right	22	C
Main	B: Rear Left	47	C

**Comments**

The purpose of this visit was to conduct a licensing study visit and to follow up to the previous visit conducted on November 2, 2017.

Consultant observed and provided information for Emergency Plan on this date.

Plan of Improvement: Developed This Date 04/12/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

---

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

---

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

---

Pamela Whitney, Program Official

Date

---

Shannon Curtis, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 4/12/2018    **VisitType:** Licensing Study    **Arrival:** 8:55 AM    **Departure:** 12:25 PM

#### CCLC-695

#### Northside Hospital Child Development Center

1000 Johnson Ferry Road NE Atlanta, GA 30342 Fulton County  
(404) 851-8660 pam.whitney@northside.com

#### Regional Consultant

Shannon Curtis

Phone: (770) 342-7802  
Fax: (678) 891-5904  
shannon.curtis@decal.ga.gov

**Mailing Address**  
Same

The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

#### 591-1-1-.08 Children's Records

Met

#### Comment

Records were observed to be complete and well organized.

### Evening Care

---

**591-1-1-.32 Staffing/Supervision(CR)** **Met**

**Comment**

Evening care hours provided Monday through Friday until 8:00 pm.

---

**Facility**

---

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

---

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Not Met**

**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on Consultant's observations that a lower unlocked cabinet under the sink and diapering changing area in the 2R Classroom with cleaning supplies and Clorox wipes was unlocked and accessible to children in care on this date.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 4/12/2018**

---

**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Playground observed to be clean and in good repair.

---

**Food Service**

---

**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

Center menu meets USDA guidelines.

---

**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Kitchen appears clean and well organized.

---

**Health and Hygiene**

---

**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Proper diapering procedures observed.

---

**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Discussed with staff to ensure children are washing hands upon arrival and during transition times.

---

**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Documentation for medication dispensing observed complete.

---

**Policies and Procedures**

---

**591-1-1-.21 Operational Policies & Procedures****Met****Comment**

Consultant observed evidence of monthly fire drills conducted as of March 29, 2018 on this date.

**Correction Deadline: 4/17/2018**

---

**591-1-1-.27 Posted Notices****Met****Comment**

Observed all required posted notices.

---

**Safety**

---

**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

---

**591-1-1-.13 Field Trips(CR)****Met****Comment**

Field trip documentation observed for Sandy Springs Library and Hammond Park on March 13, 2018 to be complete on this date.

---

**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

---

**Sleeping & Resting Equipment**

---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

---

**Staff Records****Records Reviewed: 21****Records with Missing/Incomplete Components: 0**

---

Staff # 1	Met
Date of Hire: 10/05/1987	
Staff # 2	Met
Date of Hire: 07/07/2008	
Staff # 3	Met
Date of Hire: 07/21/2008	
Staff # 4	Met
Date of Hire: 08/21/2017	
Staff # 5	Met

Date of Hire: 03/08/2004

Staff # 6 Met

Date of Hire: 03/26/2018

Staff # 7 Met

Date of Hire: 02/28/1986

Staff # 8 Met

Date of Hire: 11/10/2014

Staff # 9 Met

Date of Hire: 06/15/2015

Staff # 10 Met

Date of Hire: 03/06/2018

Staff # 11 Met

Date of Hire: 02/09/1988

Staff # 12 Met

Date of Hire: 06/13/2016

Staff # 13 Met

Date of Hire: 07/21/2010

Staff # 14 Met

Date of Hire: 01/05/1998

Staff # 15 Met

Date of Hire: 04/27/2016

Staff # 16 Met

Date of Hire: 09/26/2016

Staff # 17 Met

Date of Hire: 01/29/1999

Staff # 18 Met

Date of Hire: 07/12/2016

Staff # 19 Met

Date of Hire: 10/03/1988

Staff # 20 Met

Date of Hire: 03/21/2016

Staff # 21

Met

Date of Hire: 01/23/2017

**Staff Credentials Reviewed: 21****591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

Criminal records checks were observed to be complete for all staff on this date.

**Comment**

Director provided two files for employees hired since last visit.

**591-1-1-.14 First Aid & CPR****Met****Comment**

Complete kits observed in center and on vehicles.

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training****Met****Comment**

Documentation observed of required staff training for 2017.

**591-1-1-.31 Staff(CR)****Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date.