



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/18/2019 **VisitType:** Monitoring Visit

Arrival: 9:45 AM

Departure: 12:30 PM

CCLC-64

Kidsville USA, Branchview

108 Branchview Drive Leesburg, GA 31763 Lee County
 (229) 438-8700 ptata2@aol.com

Mailing Address

108 Branchview Street
 Leesburg, GA 31763

Regional Consultant

Jackqueline Frederick

Phone: (229) 386-3247

Fax: (229) 238-2435

jackqueline.frederick@decal.ga.gov

Joint with: Allison Morrison

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/18/2019	Monitoring Visit	Good Standing	
07/17/2018	Licensing Study	Good Standing	
01/10/2018	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A Infant	Infants and One Year Olds	2	7	C	13	C	NA	NA	Feeding, Floor Play
Main	Room B (1 yr.old)	One Year Olds	2	9	C	15	C	NA	NA	Free Play
Main	Room C (2 Yrs.)	Two Year Olds	2	13	C	16	C	NA	NA	Transitioning
Main	Room D (3 yrs.)	Three Year Olds	1	8	C	2	NC	NA	NA	Transitioning
Main	Room D (Young 3)	Four Year Olds and Five Year Olds	1	8	C	17	C	23	C	Transitioning
Main	Room E (3 & 4 yrs.)		0	0	C	22	C	30	C	
Main	Room F (PreK)	Six Year Olds and Over	1	7	C	22	C	31	C	Free Play
Total Capacity @35 sq. ft.: 107						Total Capacity @25 sq. ft.: 130				
Total # Children this Date: 52			Total Capacity @35 sq. ft.: 107			Total Capacity @25 sq. ft.: 130				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground 3 & Up	304	C
Main	Playground Toddler 2	5	C
Main	Toddler 1	9	C

Comments

The purpose of today's visit is to conduct a monitoring visit.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Date _____

Date

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

The director stated that the center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

591-1-1-.25 - The consultant discussed keeping closets locked so that hazards are inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 7/27/2018

Corrected on 2/18/2019

.26(6) - The consultant observed that the equipment had been painted and that no rust or chipping paint was present on the date of the visit.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Not Met****Finding**

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on observation that the changing pad in classroom B had tears around the edges and needs to be replaced. Also, the area underneath the changing pad in Classroom C needs to be cleaned and sanitized regularly.

POI (Plan of Improvement)

The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

Correction Deadline: 2/18/2019

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Not Met****Correction Deadline: 7/18/2018****Corrected on 2/18/2019**

.36(4)(b) - The consultant observed that the director had patched the hole and no hazard was present.

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records that the load and unload check was incomplete for multiple children on January 28, 2019 on the morning route.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 2/19/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 13

Records with Missing/Incomplete Components: 0

Staff # 1 Date of Hire: 07/05/2016	Met
Staff # 2 Date of Hire: 11/11/2015	Met
Staff # 3 Date of Hire: 09/27/2016	Met
Staff # 4 Date of Hire: 02/08/2018	Met
Staff # 5 Date of Hire: 09/27/2016	Met
Staff # 6 Date of Hire: 05/01/2018	Met
Staff # 7 Date of Hire: 08/14/1997	Met
Staff # 8	Met
Staff # 9 Date of Hire: 06/16/2010	Met
Staff # 10	Met
Staff # 11 Date of Hire: 01/24/2011	Met
Staff # 12	Met
Staff # 13	Met

Staff Credentials Reviewed: 13

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.33 Staff Training

Met

Correction Deadline: 8/16/2018

Corrected on 2/18/2019

.33(3) - Citation observed corrected on this date.

Correction Deadline: 8/16/2018

Corrected on 2/18/2019

.33(6) - The consultant observed complete documentation of training for all staff members on this date.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.