



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/10/2018    **VisitType:** Licensing Study    **Arrival:** 10:00 AM    **Departure:** 12:00 PM

**CCLC-64**

**Kidsville USA, Branchview**

108 Branchview Drive Leesburg, GA 31763 Lee County  
 (229) 438-8700 ptata2@aol.com

**Regional Consultant**

Cresia Jackson

Phone: (229) 238-2958

Fax: (229) 238-2957

cresia.jackson@decal.ga.gov

**Mailing Address**

108 Branchview Street  
 Leesburg, GA 31763

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/10/2018	Licensing Study	Good Standing	
08/31/2017	Complaint Closure	Good Standing	
08/31/2017	Incident Investigation/Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	Room A Infant	Infants	2	11	C	13	C	NA	NA	Free Play, Nap	
Main	Room B (1 yr.-old)	One Year Olds	2	10	C	15	C	NA	NA	Free Play	
Main	Room C (2 Yrs.)	Two Year Olds and Three Year Olds	2	16	C	16	C	NA	NA	Outside	
Main	Room D (3 yrs.)	Three Year Olds	1	10	C	2	NC	NA	NA	Outside	
Main	Room D (Young 3)	Three Year Olds and Four Year Olds	1	10	C	17	C	23	C	Outside	
Main	Room E (3 & 4 yrs.)		0	0	C	22	C	30	C		
Main	Room F (PreK)		0	0	C	22	C	31	C		
Total Capacity @35 sq. ft.: 107						Total Capacity @25 sq. ft.: 130					
Total # Children this Date: 57						Total Capacity @35 sq. ft.: 107					Total Capacity @25 sq. ft.: 130

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground 3 & Up	304	C
Main	Playground Toddler 2	5	C
Main	Toddler 1	9	C

**Comments**

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decals.ga.gov](mailto:CCSRefutations@decals.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decals.ga.gov](mailto:qualityrated@decals.ga.gov)

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Georgee Pendley, Program Official

Date

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Cresia Jackson, Consultant

Date



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### Findings Report

**Date:** 1/10/2018 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 12:00 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

Center does not provide swimming activities.

### Facility

#### 591-1-1-.19 License Capacity(CR)

Met

#### Comment

Licensed capacity observed to be routinely met by center.

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

#### Comment

Center appears clean and well maintained.

#### 591-1-1-.26 Playgrounds(CR)

Met

#### Comment

Playground observed to be clean and in good repair.

### Health and Hygiene

#### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Complete documentation of transportation observed.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed.

**Comment**

Please ensure that cribs/cots are labeled for individual use.

**Staff Records**

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**Records Reviewed: 14****Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Date of Hire: 07/05/2016	
Staff # 2	Met
Date of Hire: 03/07/2017	
Staff # 3	Met
Date of Hire: 11/11/2015	
Staff # 4	Met
Date of Hire: 09/27/2016	
Staff # 5	Met
Date of Hire: 09/27/2016	
Staff # 6	Met
Date of Hire: 09/27/2016	
Staff # 7	Met

**Records Reviewed: 14**

**Records with Missing/Incomplete Components: 0**

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Date of Hire: 08/14/1997

Staff # 8 Met

Staff # 9 Met

Date of Hire: 06/16/2010

Staff # 10 Met

Staff # 11 Met

Date of Hire: 01/24/2011

Staff # 12 Met

Staff # 13 Met

Staff # 14 Met

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**Staff Credentials Reviewed: 14**

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**591-1-1-.09 Criminal Records Check(CR)** Met

**Comment**

Director provided [1 ] file(s) for employees hired since last visit.

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**591-1-1-.31 Staff(CR)** Met

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** Met

**Comment**

Adequate supervision observed on this date.

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**591-1-1-.32 Supervision(CR)** Met

**Comment**

Center observed to maintain appropriate staff:child ratios.