



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/14/2020 **VisitType:** Initial Licensing Study **Arrival:** 9:45 AM **Departure:** 2:30 PM

CCLC-52510

Oxford Trails Academy

400 Kedron Dr. Peachtree City, GA 30269 Fayette County
(770) 486-1448 oxfordta@yahoo.com

Regional Consultant

Jennifer Salies

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jennifer.salies@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation		
04/14/2020	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 12mths-18mths		0	0	C	11	C	NA	NA	
Main	B- 1's & 2's		0	0	C	20	C	NA	NA	
Main	C- 3's		0	0	C	20	C	28	C	
Main	D- 3's & 4's		0	0	C	20	C	28	C	
Main	E- 4'st		0	0	C	20	C	28	C	
Main	F- 5-12 yrs		0	0	C	20	C	28	C	
Main	G- 6wks-18mths		0	0	C	15	C	NA	NA	

Total Capacity @35 sq. ft.: 126

Total Capacity @25 sq. ft.: 150

Total # Children this Date: 0

Total Capacity @35 sq. ft.: 126

Total Capacity @25 sq. ft.: 150

Building @25 capacity limited by Insufficient Toilets/Sinks

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A: 1's & 2's	30	C
Main	PG B: 3-4 yr	33	C
Main	PG C - 5-12 yrs	57	C
Main	PG D- 6wks-18 mths	11	C

Comments

Final License issued on this date. Consultant discussed Quality Rated, DECAL Scholars, and the Criminal Records rules and regulation on this date. Facility carries Liability Insurance. Facility is currently closed due to COVID-19

Plan of Improvement: Developed This Date 04/14/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.dec.al.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Adrienne Harris, Program Official

Date

Jennifer Salies, Consultant

Date



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12(4) - Consultant discussed anchoring the computer monitors to the desk top so that they are not a tipping hazard in classrooms C, D, E, and F.

Correction Deadline: 4/14/2020

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Technical Assistance

Technical Assistance

591-1-1-.06(5) - Consultant discussed adding a shower curtain to create a barrier between the toilets for classrooms C and F where the four (4) year old and older children use the bathroom.

Correction Deadline: 4/24/2020

591-1-1-.19 License Capacity(CR)

Met

Comment

Final License issued on this date. The overall licensed capacity is 126 children.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

591-1-1-.25(13) - Consultant discussed placing the brooms out of reach of the children in classrooms C and F.

Correction Deadline: 4/14/2020

Technical Assistance

591-1-1-.25(17) - Due to the facility being closed until April 30, 2020, consultant discussed removing all vegetation growing through the fence on playgrounds C and D.

Correction Deadline: 4/14/2020

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute mulch under the tire swing.

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

There were no children present on this date. Proper hand washing of children and staff was discussed with the director on this date.

591-1-1-.20 Medications(CR) **Met**

Comment

Discussed proper medication documentation and procedures.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

There were no children present on this date. The center's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director on this date.

591-1-1-.36 Transportation(CR) **Met**

Comment

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position. Fifteen (15) of fifteen (15) cribs were present meeting safety compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards as they were manufactured in 2012.

Staff Records

Records Reviewed: 9

Records with Missing/Incomplete Components: 0

Staff # 1 Date of Hire: 06/29/2016	Met
Staff # 2 Date of Hire: 06/10/2019	Met
Staff # 3 Date of Hire: 11/14/2005	Met
Staff # 4 Date of Hire: 08/13/2010	Met
Staff # 5 Date of Hire: 06/04/2018	Met
Staff # 6 Date of Hire: 09/30/2013	Met
Staff # 7 Date of Hire: 09/15/2014	Met
Staff # 8 Date of Hire: 11/14/2005	Met
Staff # 9 Date of Hire: 02/01/2020	Met

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete. Twenty (20) of twenty (20) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Discussed combining children of mixed ages.

Comment

There were no children present on this date. Proper ratios and classroom capacities were discussed with the director on this date.

591-1-1-.32 Supervision(CR) Met

Comment

A supervision plan was created on this date for classrooms D and E for the distance to the bathrooms. A supervision plan was also created on this date for the diaper changing tables facing the walls as well as for playgrounds B and C due to their shape.