



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/17/2020    **VisitType:** Licensing Study    **Arrival:** 9:30 AM    **Departure:** 11:30 AM

**CCLC-51114**

**Liberty Eagle Academy**

800 Cedar Street Carrollton, GA 30117 Carroll County  
 (770) 744-3870 learn@libertyeagleacademy.com

**Regional Consultant**

Tomekia Hudson

Phone: (770) 544-5978

Fax: (770) 544-5980

tomekia.hudson@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/17/2020	Licensing Study	Good Standing	
03/02/2020	Monitoring Visit	Good Standing	
09/12/2019	Initial Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building I	A 1 yrs-2 yrs	Six Year Olds and Over	2	14	C	34	C	NA	NA	Centers
Building I	B Infants	Infants and One Year Olds	2	8	C	10	C	NA	NA	Floor Play, Feeding
Building I	C Infants	Infants and One Year Olds	2	3	C	10	C	NA	NA	Floor Play
Total Capacity @35 sq. ft.: 54			Total Capacity @25 sq. ft.: 0							
Building II	D 1 yrs- 2 yrs		0	0	C	20	C	NA	NA	
Building II	E 1 yrs-2 yrs	One Year Olds and Two Year Olds	2	11	C	20	C	NA	NA	Centers
Building II	F 1 yrs-2 yrs	Two Year Olds and Three Year Olds	2	13	C	20	C	NA	NA	Centers
Building II	G 3 yrs-6 yrs		0	0	C	20	C	NA	NA	
Total Capacity @35 sq. ft.: 80			Total Capacity @25 sq. ft.: 0							
Building III	H 3 yrs-6 yrs	Three Year Olds and Four Year Olds and Five Year Olds	2	18	C	30	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 30			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 67			Total Capacity @35 sq. ft.: 164			Total Capacity @25 sq. ft.: 0				


Building	Playground	Playground Occupancy	Playground Compliance
Building I	A	82	C
Building II	A	90	C
Building III	A	161	C

**Comments**

An Administrative Review was conducted on 9/17/20. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on 9/21/20 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Anna Harris, Program Official

Date

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Tomekia Hudson, Consultant

Date



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### Findings Report

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**Arrival:** 9:30 AM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**Comment**

Discussed rotating toys to support the procedures of daily disinfecting.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Parent authorizations obtained/completed.

**Facility****591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

Center appears clean and well maintained during virtual walk through.

**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair during virtual walk through.

**Food Service****591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

**Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://dec.al.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized during virtual walk through.

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Technical Assistance****Technical Assistance**

591-1-1-.10 - A Virtual Visit was conducted due to COVID-19 pandemic. Proper diapering procedure was not directly observed during the virtual walk through. Regulations regarding proper diapering procedures were discussed with the Provider on this date.

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center during virtual visit due to COVID-19 pandemic. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date.

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**591-1-1-.20 Medications(CR)****Technical Assistance****Comment**

Discussed proper medication documentation and procedures.

**Technical Assistance**

591-1-1-.20(3) - Ensure the center maintains a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication on a daily basis.

**Correction Deadline: 9/17/2020**

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<b>Policies and Procedures</b>
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**591-1-1-.27 Posted Notices****Met****Comment**

Observed all required posted notices.

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<b>Safety</b>
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**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.13 Field Trips(CR)****Met****Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

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<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed.

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<b>Staff Records</b>
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**Records Reviewed: 38****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 08/17/2020

Staff # 2 Met

Date of Hire: 07/30/2018

Staff # 3 Met

Date of Hire: 10/10/2019

Staff # 4 Met

Date of Hire: 08/01/2019

Staff # 5 Met

Date of Hire: 07/01/2019

Staff # 6 Met

Date of Hire: 02/24/2020

Staff # 7 Met

Date of Hire: 08/01/2019

Staff # 8 Met

Date of Hire: 06/02/2019

Staff # 9 Met

Date of Hire: 08/01/2019

Staff # 10 Met

Date of Hire: 08/03/2020

Staff # 11 Met

Staff # 12 Met

Date of Hire: 03/12/2018

Staff # 13 Met

Date of Hire: 02/28/2019

Staff # 14 Met

Date of Hire: 10/03/2016

Staff # 15 Met

Date of Hire: 09/30/2019

Staff # 16 Met

Date of Hire: 07/01/2019

Staff # 17 Date of Hire: 04/01/2020	Met
Staff # 18 Date of Hire: 10/07/2019	Met
Staff # 19 Date of Hire: 02/13/2019	Met
Staff # 20 Date of Hire: 01/28/2020	Met
Staff # 21	Met
Staff # 22 Date of Hire: 03/20/2020	Met
Staff # 23 Date of Hire: 03/19/2019	Met
Staff # 24 Date of Hire: 05/20/2020	Met
Staff # 25 Date of Hire: 02/01/2017	Met
Staff # 26 Date of Hire: 05/31/2019	Met
Staff # 27 Date of Hire: 02/14/2020	Met
Staff # 28 Date of Hire: 07/28/2020	Met
Staff # 29 Date of Hire: 07/03/2020	Met
Staff # 30 Date of Hire: 07/03/2020	Met
Staff # 31 Date of Hire: 06/04/2019	Met
Staff # 32	Met



Date of Hire: 04/25/2017

Staff # 33 Met

Date of Hire: 08/14/2020

Staff # 34 Met

Date of Hire: 08/01/2019

Staff # 35 Met

Staff # 36 Met

Staff # 37 Met

Date of Hire: 01/13/2020

Staff # 38 Met

Date of Hire: 08/28/2019

**Staff Credentials Reviewed: 11**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Director provided ten files for employees hired since last visit.

**591-1-1-.14 First Aid & CPR Met**

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

**Correction Deadline: 4/1/2020**

**Corrected on 9/17/2020**

**.14(2) - Citation corrected on this date. Center staff completed first aid and CPR.**

**591-1-1-.33 Staff Training Met**

**Comment**

Documentation observed of required staff training.

**591-1-1-.31 Staff(CR) Met**

**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order Issued on August 15, 2020.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Center observed to maintain appropriate staff:child ratios during virtual walk through.

**591-1-1-.32 Supervision(CR) Met**

**Comment**

Adequate supervision observed on this date during virtual walk through.