



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/30/2017 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 3:05 PM **Departure:** 7:30 PM

CCLC-502

Marietta Academy

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Regional Consultant

Patty Malone

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Mailing Address

Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/30/2017	Complaint Investigation & Monitoring Visit	Good Standing	
05/09/2017	Monitoring Visit	Good Standing	
12/02/2016	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bldg 3	1L Pre K 1		0	0	C	26	C	NA	NA	
Bldg 3	1R Pre K 2		0	0	C	26	C	NA	NA	
Total Capacity @35 sq. ft.: 52			Total Capacity @25 sq. ft.: 171							
Bldg II	Room H		0	0	C	11	C	NA	NA	
Bldg II	Room I		0	0	C	7	C	NA	NA	
Total Capacity @35 sq. ft.: 18			Total Capacity @25 sq. ft.: 171							
Main	Rm C middle rear	Infants and One Year Olds and Two Year Olds	2	5	C	11	C	NA	NA	Music,Floor Play
Main	Rm D middle front		0	0	C	10	C	NA	NA	
Main	Rm E Right Rear		0	0	C	18	C	25	C	
Main	Rm F Rt front		0	0	C	18	C	26	C	
Main	Room A 1st Left	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	2	24	C	0	NC	26	C	Transitioning,Mu sic,Snack
Main	Room B 2nd Left		0	0	C	26	C	NA	NA	
Total Capacity @35 sq. ft.: 83			Total Capacity @25 sq. ft.: 171							
Total # Children this Date: 29			Total Capacity @35 sq. ft.: 153			Total Capacity @25 sq. ft.: 171				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A Left Preschool	85	C
Main	PG B rear toddler	13	C

Comments

Visit conducted during approved 25 square feet capacity time-frame.

The site visit was conducted on this date. The final report will be sent to the provider.

The final report was sent to the provider on September 5, 2017.

Plan of Improvement: Developed This Date 08/30/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Maureen Hart, Program Official

Date _____

Patty Malone, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined based on observation that the center had an unsecured flat screen television stored on top of a book case on classroom A.

POI (Plan of Improvement)

The Center will ensure that the identified equipment or furniture and any other such existing or future items are secured adequately and will have a system for checking these for stability.

Correction Deadline: 8/30/2017

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No Swimming Activities Provided

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the gate separating playground A and playground B had a gap measuring approximately twelve inches on the left side and approximately four inches on the right side. Additionally, there was a five inch gap where the metal fence post meets the wooden fence on the back left corner of playground A.

POI (Plan of Improvement)

The Center will repair the fencing to cover the gaps.

Correction Deadline: 9/13/2017**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that there were two exposed bolts on the wooden border near the swings and a large exposed tree root near the metal slide structure on playground A . Additionally, there were swing chains hanging on the infant swing set on playground B.

POI (Plan of Improvement)

The Center will remove push the bolts into the border, remove the tree root and remove the swing chains.

Correction Deadline: 9/13/2017**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff stated proper practices.

591-1-1-.20 Medications(CR)**Met****Correction Deadline: 5/9/2017****Corrected on 8/30/2017****.20(5) - This citation was observed to be corrected.****Organization****591-1-1-.37 Inspections & Investigations****Not Met****Finding**

591-1-1-.37(e) requires the Center shall not make or condone any Staff to make a false or misleading statement to the Department in connection with any authorized investigation or inspection being conducted by the Department. It was determined based on a review of records that the center presented a falsified fingerprint determination letter for an employee hired on February 24, 2017.

POI (Plan of Improvement)

The Center will not make, or condone Staff to make false or misleading statements to the Department. The center director provided documentation that the employee was terminated for providing falsified documents to the center.

Correction Deadline: 8/30/2017

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Observed-Discussion/Redirection

591-1-1-.36 Transportation(CR)

Met

Correction Deadline: 5/10/2017

Corrected on 8/30/2017

.36(7)(c)2. - This citation was observed to be corrected on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Infant cribs were compliant on this date.

Staff Records

Records Reviewed: 13

Records with Missing/Incomplete Components: 3

Staff # 1

Met

Date of Hire: 08/11/2008

Staff # 2

Met

Date of Hire: 08/30/2010

Staff # 3

Met

Date of Hire: 07/24/2017

Staff # 4

Not Met

Date of Hire: 08/10/2010

"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate

Staff # 5

Met

Date of Hire: 01/03/2017

Staff # 6

Met

Date of Hire: 07/31/2017

Staff # 7

Met

Date of Hire: 07/25/2016

Staff # 8

Not Met

Date of Hire: 10/30/2000

Records Reviewed: 13**Records with Missing/Incomplete Components: 3**"Missing/Incomplete Components"

.33(2)-Health & Safety Certificate

Staff # 9 Met
Date of Hire: 08/01/2017

Staff # 10 Met
Date of Hire: 07/30/2017

Staff # 11 Met
Date of Hire: 08/30/2017

Staff # 12 Not Met
Date of Hire: 02/24/2017

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 13 Met
Date of Hire: 03/18/2014

Staff Credentials Reviewed: 13**591-1-1-.09 Criminal Records Check(CR)****Not Met****Comment**

The consultant reviewed thirteen staff files. A 1-day letter was sent to the center.

Finding

591-1-1-.09(1)(i) requires that if the Center accept a satisfactory determination letter issued by the Department for a potential Director or Employee as evidence of that individual's Satisfactory Records Check Determination, the Records Check Clearance Date must be within the preceding 12 months from the hire date, and the Center does not know or reasonably should not know that the individual's satisfactory status has not changed. It was determined based on a review of records that the center had one employee hired on February 24, 2017, with a satisfactory fingerprint letter dated more than twelve months prior to the hire date.

POI (Plan of Improvement)

The center will not allow the employee to be present at the center while children are present for care until a satisfactory fingerprint determination letter is received from the department. The center director provided documentation that the employee was terminated from employment.

Correction Deadline: 8/30/2017**591-1-1-.33 Staff Training****Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that the center had two staff hired prior to September 30, 2016 without documentation of the required health and safety training by the deadline of June 30, 2017.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 9/29/2017

Finding

Previously Cited: 591-1-1-.33(4) requires ten clock hours of annual training for supervisory and caregiver Staff, except for independent contractors, Students-in-Training and volunteers, in the subjects of early childhood education, child development or subjects related to the position. It was determined based on observation that the director did not have documentation of ten hours of annual training for 2015.

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on a review of records that the director did not have documentation of ten hours of annual training for 2016.

POI (Plan of Improvement)

Previously Cited: Staff will complete training.

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2017

Recited on 8/30/2017

591-1-1-.31 Staff(CR)	Met
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Comment

Staff met requirements on this date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)	Met
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Comment

Observed-Adequate Supervision