



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/8/2018    **VisitType:** Initial Licensing Study    **Arrival:** 10:00 AM    **Departure:** 2:45 PM

**CCLC-49746**

**Pitty Pat Day Care**

5124 Buena Vista Road Columbus, GA 31907 Muscogee County  
(706) 617-5843 patriciagibson055@yahoo.com

**Regional Consultant**

Neli Todorova

Phone: (770) 359-5167

Fax: (678) 891-5630

neli.todorova@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>		
11/08/2018	Initial Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A-1L-3's		0	0	C	4	C	NA	NA		
Main	B-Left Back-1's		0	0	C	4	C	NA	NA		
Main	C-2R Back-4's		0	0	C	9	C	NA	NA		
Main	D-1R-3's and 4's		0	0	C	7	C	NA	NA		
Total Capacity @35 sq. ft.:			22			Total Capacity @25 sq. ft.:		0			Building @35 capacity limited by Building Department
Total # Children this Date:			0			Total Capacity @35 sq. ft.:			22		
						Total Capacity @25 sq. ft.:			0		

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	9	C

**Comments**

The Child Care Learning Center was granted the Final License and Permission to Operate on this date. No children were present or enrolled during the visit. The Center's total Licensed capacity measured at 22 children, based on Consultant measurement of four of tfour classrooms licensed this date. Additionally, one layground was Licensed this date.

Plan of Improvement: Developed This Date 11/08/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.dec.state.ga.us/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Patricia Gibson, Program Official

Date

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Neli Todorova, Consultant

Date



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### Findings Report

**Date:** 11/8/2018    **VisitType:** Initial Licensing Study    **Arrival:** 10:00 AM    **Departure:** 2:45 PM

**CCLC-49746**

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The following information is associated with a Initial Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Discussed adding equipment and toys to enhance variety.

**Comment**

On this date, Consultant observed equipment, furniture and toys throughout the Center, to be non - hazardous, fully - secured, and not able to cause injury from tipping, falling, or being pulled or pushed over.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

On this date, the Center Director/Administrator stated that the program will not participate in Swimming activities. Consultant discussed Swimming requirements with Center Director/Administrator, prior to the visit and on this date. Consultant also stated to Center Director/Administrator that prior to participating in Swimming activities, in water two (2) feet in depth or greater, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review Swimming Rules.

### Facility

**591-1-1-.06 Bathrooms**

**Met**

**Comment**

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

The Child Care Learning Center was granted the Final License and Permission to Operate on this date. No children were present or enrolled during the visit. The Center's total Licensed capacity measured at 22 children, based on Consultant measurement of four of four classrooms licensed this date. Additionally, one Playground was licensed this date.

**Comment**

The program has the following capacity limitations: due to Building and Fire Marshal's requirements the capacity was limited to 22 children.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Technical Assistance****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**Technical Assistance**

591-1-1-.25(17) - Please ensure that there are no vines/shrubs growing on the playground and on the fence.

**Correction Deadline: 11/8/2018**

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**591-1-1-.26 Playgrounds(CR)****Not Met****Finding**

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on consultant's observation and measurements that the five-foot- tall slide on the playground had approximately four feet resilient surface space by the climbing ladder, when at least six feet resilient surface around climbing and swing equipment is required.

**POI (Plan of Improvement)**

The Director will remove the slide from the playground.

**Correction Deadline: 11/25/2018**

<b>Food Service</b>
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**591-1-1-.15 Food Service & Nutrition****Met****Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://dec.al.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

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**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized. A two compartment sink and all disposable dishes will be used.

There will be no cooking on site. Meals will be brought from home.

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

The Center was not operating and there were no children enrolled on this date. Consultant discussed Diapering requirements with Center Director and Administrator, prior to the visit and on this date. Additionally, Consultant observed proper diapering facilities (non - porous surface and adjacent sink) with warm running water and proper ventilation.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

The Center was not operating and there were no children enrolled on this date. Consultant discussed proper hand washing of children and staff with the Center Director/Administrator/Owner, prior to the visit and on this date.

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**591-1-1-.20 Medications(CR)****Met****Comment**

No children were enrolled in the program or present on this date. Consultant observed Department - approved medication authorization forms that the Center will use as required.

<b>Safety</b>
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**591-1-1-.11 Discipline(CR)****Met****Comment**

There were no children enrolled on this date. Consultant observed the center's discipline policy and discussed regulations regarding proper discipline with the Center Director/Administrator, prior to the visit and on this date.

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**591-1-1-.13 Field Trips(CR)****Met****Comment**

The Center Director and Owner stated that the Center will not provide routine Transportation and Field Trips at this time. Consultant discussed with Center Director and Owner, all requirements needed in order to transport and conduct field trips with children. Consultant also stated to Center Director and Owner that prior to providing Transportation and/or Field Trips, the Center is required to complete and maintain documentation of current CPR and First - Aid Training, as well as two (2) clock hours of Transportation Training, regarding the Center Director and all Center Staff participating in any aspect of Transportation, and ensure all Transportation/Field Trip regulations, checklists/forms and vehicle requirements are met. Further, Consultant stated to Center Director and Owner, that prior to providing Transportation and/or Field Trips, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review all Transportation and Field Trip requirements.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

The Center Director and Owner stated that the Center will not provide routine Transportation and Field Trips at this time. Consultant discussed with Center Director and Owner, all requirements needed in order to transport and conduct field trips with children. Consultant also stated to Center Director and Owner that prior to providing Transportation and/or Field Trips, the Center is required to complete and maintain documentation of current CPR and First - Aid Training, as well as two (2) clock hours of Transportation Training, regarding the Center Director and all Center Staff participating in any aspect of Transportation, and ensure all Transportation/Field Trip regulations, checklists/forms and vehicle requirements are met. Further, Consultant stated to Center Director and Owner, that prior to providing Transportation and/or Field Trips, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review all Transportation and Field Trip requirements.

<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

The center was not licensed for care of Infants on this date. The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

<b>Staff Records</b>
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**Records Reviewed: 3****Records with Missing/Incomplete Components: 0**

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Staff # 1

Met

**Records Reviewed: 3**

**Records with Missing/Incomplete Components: 0**

Date of Hire: 11/08/2018

Staff # 2

Met

Date of Hire: 11/08/2018

Staff # 3

Met

Date of Hire: 11/08/2018

**Staff Credentials Reviewed: 3**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Satisfactory Comprehensive Criminal record checks were observed to be complete for three staff. Consultant discussed that staff without a Satisfactory Comprehensive background check cannot be with the children by themselves.

**591-1-1-.14 First Aid & CPR**

**Met**

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training**

**Met**

**Comment**

Discussed: Health and Safety Training and CPR/First aid training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

There were no children enrolled on this date. Proper ratios and classroom capacities were discussed with the director on this date.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

A supervision plan was created on this date for the route to the Playground from classrooms A and B ( 1's and 3's).