



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/17/2019 **VisitType:** Initial Licensing Study **Arrival:** 8:40 AM **Departure:** 4:00 PM

CCLC-49648

Karter Preparatory Academy

790 Clay Road Mableton, GA 30126 Cobb County
(770) 966-2821 lbosindele@yahoo.com

Regional Consultant

Tamra Thomas

Phone: (770) 405-7962

Fax: (404) 591-6172

tamra.thomas@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation		
01/17/2019	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	1st A-Left		0	0	C	11	C	NA	NA	
Building 2	2nd Middle		0	0	C	22	C	NA	NA	Lunch
Total Capacity @35 sq. ft.: 33			Total Capacity @25 sq. ft.: 0							
Main A	4th D-1st Left		0	0	C	15	C	NA	NA	
Main A	A-1st Right		0	0	C	24	C	NA	NA	Lunch
Main A	B-2nd Back Middle		0	0	C	9	C	NA	NA	
Main A	C-3rd Back left		0	0	C	11	C	NA	NA	
Main A	E-2nd right		0	0	C	5	C	NA	NA	
Total Capacity @35 sq. ft.: 64			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 0			Total Capacity @35 sq. ft.: 97			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Playground	A-3-12years	91	C
Playground	B- 6wks - 2years	25	C

Comments

The purpose of the visit was to conduct an initial licensing visit. The provider was issued permission to operate on this date.

The provider has a supervision plan on file for the route to the playground, and given the shape of the classroom B in building two.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.dec.al.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated, by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Dr. Lanre Osindele, Program Official

Date

Tamra Thomas, Consultant

Date



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

591-1-1-.03(2) The consultant observed lesson plans posted in each classroom on this date. The consultant discussed with the provider to ensure lesson plans and schedules are posted visible to the parent's.

Correction Deadline: 1/16/2019

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

591-1-1-.12(4) The consultant discussed with the provider to ensure all equipment and furniture of weight or mass that could cause injury from tipping, falling, or being pulled or pushed over is secured. The consultant observed in classroom C a portable refrigerator placed on the floor, but the provider stated the refrigerator will be placed on a table and secured.

Correction Deadline: 1/16/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Pool area is not licensed and was not in use at this time, and the gates were observed to be locked.

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Children were not enrolled on this date. The consultant observed an enrollment packet to meet DECAL requirement.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Comment

The provider has a license capacity of one-hundred (100) children.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards were observed accessible. The provider is in the process of adding children safety locks to classroom cabinets.

591-1-1-.26 Playgrounds(CR) **Technical Assistance**

Comment

Playground observed to be clean and in good repair. The consultant discussed with the provider to ensure all playgrounds are free of pine cones and loose sticks given the large pine trees, which can be potential hazards. The consultant discussed with the provider to ensure the trees are monitored by a tree specialist to ensure the limbs are not a hazard.

Technical Assistance

591-1-1-.26(5) - The provider excluded the right side gated playground from the license on this date given the overall hard surface would exceed the 1/4 allowed by 677 square feet. The provider stated, they will amend the license at a later date once the hard surface is removed or an approved layering method is complete. The consultant emailed the approved layering method that would require pictures of each step on file to be approved.

Correction Deadline: 2/15/2019

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decal.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

There were no children enrolled in the program on this date. Proper diaper facilities were observed with warm running water and proper ventilation.

591-1-1-.17 Hygiene(CR)

Met

Comment

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the director on this date.

591-1-1-.20 Medications(CR)

Met

Comment

Discussed proper medication documentation and procedures.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Comment

591-1-1-.21(3) The consultant reviewed the emergency drills form with the provider to ensure the required emergency drills for fire, tornado and other emergency situations are conducted. The consultant informed with provider the emergency drill documentation dates and times are to be maintained for two years.

Correction Deadline: 1/21/2019

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

There were no children enrolled on this date. The center's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

There were no children enrolled on this date. Proper field trip documentation and regulations regarding checklists, name tags and permission forms was discussed on this date.

591-1-1-.36 Transportation(CR)

Technical Assistance

Comment

No children were enrolled on this date. The stated DECAL transportation forms will be used and the a vehicle emergency form will be taken on the bus with each child transported, as required. The consultant discussed with the provider to monitor the first aid kit for all required DECAL first aid kit items.

Technical Assistance

591-1-1-.36(3)(a-b) - The provider stated, the 2hr transportation training will be complete by January 18, 2019 and a copy of the transportation certificate will be emailed to the consultant. The consultant discussed with the provider to ensure any staff with transportation duties will take the required two hour Transportation training.

2/1/2019 The provider emailed the transportation training certificate to the consultant.

Correction Deadline: 1/26/2019

Technical Assistance

591-1-1-.36(4)(c) - The consultant observed the fire extinguisher to be expired as of August 2018. The provider stated the seller of the vehicle will deliver an updated Fire Extinguisher before children are transported.

Correction Deadline: 1/16/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 3

Records with Missing/Incomplete Components: 1

Staff # 1

Met

Date of Hire: 01/02/2019

Staff # 2

Not Met

Date of Hire: 10/01/2018

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

Staff # 3

Met

Date of Hire: 01/14/2019

Staff Credentials Reviewed: 3

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete. The provider has three staff hired with comprehensive background checks on file on this date.

591-1-1-.33 Staff Training

Technical Assistance

Comment

Documentation observed of required staff training.

Technical Assistance

591-1-1-.33(7) - The consultant discussed with the provider to ensure each hired staff has the documentation of orientation form with the hire date.

Correction Deadline: 1/26/2019

591-1-1-.31 Staff(CR)

Met

Comment

The provider is in the process of hiring staff for the center as children enroll. The consultant discussed with the provider to ensure each classroom has a lead teacher with one of the required DECAL credential.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

There were no children enrolled on this date. Proper ratios and classroom capacities were discussed with the director on this date.

591-1-1-.32 Supervision(CR)**Met****Comment**

There were no children enrolled on this date. Proper supervision of children, including being prompt to children's needs, was discussed with the director on this date. The provider submitted a supervision plan for the route to the playground from the main building, and given the shape of building two classroom B.