



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/18/2018 **VisitType:** Monitoring Visit

Arrival: 12:45 PM

Departure: 3:00 PM

CCLC-47588

Storybrook Academy at Lanier Islands

5325 Lanier Islands Parkway Buford, GA 30518 Hall County
 (678) 831-9441 lanier@mystorybrookacademy.com

Regional Consultant

Stacy Whitten

Phone: (770) 405-7920

Fax: (404) 478-8021

stacy.whitten@dec.al.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation		
12/18/2018	Monitoring Visit	Good Standing
01/11/2018	Monitoring Visit	Good Standing
07/17/2017	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1 left	One Year Olds	1	8	C	16	C	NA	NA	Nap
Main	1 Right	Infants	2	10	C	16	C	NA	NA	Floor Play, Nap
Main	2 left	Two Year Olds	2	15	C	21	C	NA	NA	Nap
Main	2 Right		0	0	C	21	C	NA	NA	
Main	3 left	Three Year Olds and Four Year Olds	1	17	C	23	C	NA	NA	Nap
Main	3 Right		0	0	C	24	C	NA	NA	
Main	4 Right		0	0	C	23	C	NA	NA	
Main	4L		0	0	C	22	C	NA	NA	
Main	Upstairs	Six Year Olds and Over	1	18	C	25	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 191						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 68			Total Capacity @35 sq. ft.: 191			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A 1 left	123	C
Main	Playground B Middle	81	C
Main	Playground C Rightside	45	C
Main	Playground D Right	20	C

Comments

The purpose of this visit was to conduct a monitoring visit and follow up on previous rule violations.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Chimese Moorehead, Program Official

Date

Stacy Whitten, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Correction Deadline: 2/10/2018

Corrected on 12/18/2018

.25(11) - Correction of the previous citation in that the floor coverings were observed to be tight and smooth on this date.

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on an observation that the following hazards were observed accessible to children on this date:

In classroom 1L - a staff purse was observed to be stored on a low shelf, accessible to children.

In the front hall, the womens' bathroom was observed to be unlocked and two bottles of cleaning disinfectant were observed to be stored on the counter and accessible to children.

In the upstairs afterschool classroom, two cabinets were unlocked under the children's sink area, and one bottle of Oxyclean cleaner and multiple bottles of cleaners and disinfectants were stored accessible to children.

In classroom 3L - one cabinet was unlocked under the diaper changing table and one bottle of febreze air freshener was stored accessible to children.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 12/18/2018

Correction Deadline: 1/25/2018

Corrected on 12/18/2018

.25(3) - Correction of the previous citation in that consultant observed the center to be clean, free of debris and in good repair on this date. There were no toilets observed to be leaking on this date and all lights were functioning and in good repair.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Technical Assistance

591-1-1-.26(4) - Consultant discussed with provider to ensure the pole on the fencing in between the back left and right playgrounds is replaced so the pole remains capped.

Correction Deadline: 12/18/2018

Correction Deadline: 7/27/2017

Corrected on 12/18/2018

.26(8) - Correction of the previous citation in that consultant observed there to be adequate resilient surface under the fall zones on this date.

Food Service

591-1-1-.15 Food Service & Nutrition

Technical Assistance

Technical Assistance

591-1-1-.15(2) - Consultant discussed with provider to ensure infant feeding plans are updated regularly and every three months.

Correction Deadline: 12/18/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Correction Deadline: 1/11/2018

Corrected on 12/18/2018

.17(7) - Correction of the previous citation in that consultant observed the warm water to be functioning properly on this date. Staff stated proper handwashing knowledge and procedures on this date.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Correction Deadline: 1/11/2018

Corrected on 12/18/2018

.20(4) - Correction in previous citation in that consultant observed all medication to be stored inaccessible to children on this date.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Met

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Correction Deadline: 1/11/2018

Corrected on 12/18/2018

.30(2)(c) - Correction of the previous citation in that consultant observed all infants to sleep in cribs and to follow safe sleep practices on this date. Staff stated appropriate knowledge and safe sleep procedures.

Staff Records

Records Reviewed: 36

Records with Missing/Incomplete Components: 2

Staff # 1

Met

Date of Hire: 07/17/2017

Staff # 2

Met

Date of Hire: 10/10/2016

Staff # 3

Not Met

Date of Hire: 10/11/2018

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 4 Date of Hire: 02/29/2016	Met
Staff # 5 Date of Hire: 08/29/2018	Met
Staff # 6 Date of Hire: 07/17/2017	Met
Staff # 7 Date of Hire: 07/23/2018	Met
Staff # 8 Date of Hire: 08/04/2017	Met
Staff # 9 Date of Hire: 08/22/2018	Met
Staff # 10 Date of Hire: 05/09/2016	Met
Staff # 11 Date of Hire: 08/01/2018	Met
Staff # 12 Date of Hire: 08/27/2018 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	Not Met
Staff # 13 Date of Hire: 08/16/2017	Met
Staff # 14 Date of Hire: 04/11/2017	Met
Staff # 15 Date of Hire: 05/24/2018	Met
Staff # 16 Date of Hire: 08/01/2017	Met
Staff # 17 Date of Hire: 07/29/2016	Met
Staff # 18	Met

Date of Hire: 01/23/2017

Staff # 19 Met

Date of Hire: 07/17/2017

Staff # 20 Met

Date of Hire: 09/01/2016

Staff # 21 Met

Date of Hire: 07/17/2017

Staff # 22 Met

Date of Hire: 08/01/2018

Staff # 23 Met

Date of Hire: 11/17/2018

Staff # 24 Met

Date of Hire: 02/06/2017

Staff # 25 Met

Date of Hire: 06/29/2017

Staff # 26 Met

Date of Hire: 08/01/2017

Staff # 27 Met

Date of Hire: 10/05/2017

Staff # 28 Met

Date of Hire: 03/23/2018

Staff # 29 Met

Date of Hire: 03/20/2017

Staff # 30 Met

Staff # 31 Met

Date of Hire: 08/01/2017

Staff # 32 Met

Date of Hire: 11/05/2018

Staff # 33 Met

Date of Hire: 09/01/2017

Records Reviewed: 36

Records with Missing/Incomplete Components: 2

Staff # 34 Met
Date of Hire: 08/01/2017

Staff # 35 Met
Date of Hire: 11/08/2012

Staff # 36 Met
Date of Hire: 07/31/2017

Staff Credentials Reviewed: 36

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Not Met

Finding

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records that two employees were on site and working without evidence of a submitting a records check application or fingerprints. Two staff members were observed to not have a final satisfactory records determination letter on this date.

POI (Plan of Improvement)

The Center will ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required.

Correction Deadline: 12/18/2018

591-1-1-.09 Criminal Records Check(CR) Met

Correction Deadline: 1/11/2018

Corrected on 12/18/2018

.09(1)(d) - Correction of the previous citation in that consultant observed staff with fingerprint determinations to be dated within the past 12 months.

Correction Deadline: 1/25/2018

Corrected on 12/18/2018

.09(1)(i) - Correction of the previous citation in that consultant observed employees with satisfactory records check determinations on file to have been dated within the past 12 months.

591-1-1-.14 First Aid & CPR Met

Correction Deadline: 2/10/2018

Corrected on 12/18/2018

.14(2) - Correction of the previous citation in that consultant observed evidence of staff hired more than 90 days ago to have taken the required first aid and CPR training.

591-1-1-.33 Staff Training Met

Correction Deadline: 2/10/2018

Corrected on 12/18/2018

.33(3) - Correction of the previous citation in that consultant observed staff hired more than 90 days ago to have evidence of completing the required Health and Safety Training Orientation.

591-1-1-.31 Staff(CR) Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.