



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/5/2019    **VisitType:** Monitoring Visit    **Arrival:** 8:20 AM    **Departure:** 11:50 AM

**CCLC-47588**

**Storybrook Academy at Lanier Islands**

5325 Lanier Islands Parkway Buford, GA 30518 Hall County  
 (678) 831-9441 lanier@mystorybrookacademy.com

**Regional Consultant**

Malissa Champion  
 Phone: (770) 357-4925  
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 malissa.champion@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>		
09/05/2019	Monitoring Visit	Good Standing
06/04/2019	Complaint Investigation & Licensing Study	Good Standing
06/04/2019	Complaint Closure	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	1 left	One Year Olds	1	8	C	16	C	NA	NA	Free Play	
Main	1 Right	Infants	1	6	C	16	C	NA	NA	Diapering, Floor Play, Nap	
Main	2 left	Two Year Olds	1	10	C	21	C	NA	NA	Outside	
Main	2 Right	PreK	2	22	C	21	NC	NA	NA	Breakfast	
Main	3 left	Two Year Olds and Three Year Olds	1	10	C	23	C	NA	NA	Circle Time	
Main	3 Right	PreK	2	22	C	24	C	NA	NA	Breakfast	
Main	4 Right		2	0	C	23	C	NA	NA	Breakfast	
Main	4L		0	0	C	22	C	NA	NA		
Main	Upstairs		0	0	C	25	C	NA	NA		
Total Capacity @35 sq. ft.:						191	Total Capacity @25 sq. ft.:				0
Total # Children this Date: 78			Total Capacity @35 sq. ft.:			191	Total Capacity @25 sq. ft.:				0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A 1 left	123	C
Main	Playground B Middle	81	C
Main	Playground C Rightside	45	C
Main	Playground D Right	20	C

## Comments

The purpose of this visit was to conduct a monitoring visit and to follow up on the previous visit conducted on June 4, 2019.

Plan of Improvement: Developed This Date 09/05/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Chimese Moorehead, Program Official

Date

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Malissa Champion, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

Swimming rules discussed. Consultant observed proper documentation on this date.

**Facility**

**591-1-1-.06 Bathrooms** **Not Met**

**Finding**

591-1-1-.06(1) requires the center to provide a specified minimum number of flush toilets and hand washing sinks with running water for the use of all children, at least one flush toilet for children being potty-trained and to not substitute nursery potty chairs for a required flush toilet. It was determined based on observation that a toilet in the boys bathroom in Classroom 3R was not in working order on this date. It was also observed that the toilet in the boys bathroom in Classroom 3L was not in working order on this date.

**POI (Plan of Improvement)**

The center will add the required number of flush toilets and/or sinks or decrease the licensed capacity.

**Correction Deadline: 10/5/2019**

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were observed to be accessible to children on this date:

Classroom 4R

- One spray bottle of window cleaner located in an unlocked cabinet beneath the sink.
- Two cans of Sanis air freshener located in an unlocked cabinet beneath the sink.
- One bottle of Super-sorb absorbent cleaner located in an unlocked cabinet beneath the sink.
- One refill bottle of hand soap located in an unlocked cabinet beneath the sink.
- One container of Clorox wipes located on a child's table.

Classroom 4L

- Two spray cans of disinfectant located in an unlocked cabinet beneath the sink.
- One spray bottle of bleach water mix located in an unlocked cabinet beneath the sink.
- Eight cans of Sanis air freshener located in an unlocked cabinet beneath the sink.
- One bottle of bleach located in an unlocked cabinet beneath the sink.

Classroom Upstairs

- One bottle of Scrub Free bathroom cleaner located on the counter beside the sinks.
- One can of Sherwin Williams ceiling paint used as a door stop.

All items contained the phrase "Keep Out of Reach of Children."

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 9/5/2019**

**Correction Deadline: 6/4/2019**

**Corrected on 9/5/2019**

**.25(3) - The previous citation was observed to be corrected on this date. Consultant observed walls throughout the facility to be clean and in good repair during a walk through of the facility on this date.**

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591-1-1-.26 Playgrounds(CR)

**Correction Deadline: 6/4/2019**

**Corrected on 9/5/2019**

**.26(4) - The previous citation was observed to be corrected on this date. Consultant observed the fence to be in good repair on this date.**

**Correction Deadline: 6/4/2019**

**Corrected on 9/5/2019**

**.26(9) - The previous citation was observed to be corrected on this date. Consultant observed the wasp nests to no longer be active on this date.**

**Food Service**

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**591-1-1-.15 Food Service & Nutrition****Not Met****Finding**

591-1-1-.15(2) requires that a signed written feeding plan for children less than one (1) year of age shall be obtained from Parent(s) and that instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the child's assigned room and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies. It was determined based on observation that there was no evidence of signed written feeding plans for any infant less than one (1) year of age in Classroom 1R on this date.

**POI (Plan of Improvement)**

The Center Director will develop and implement a plan to obtain and post the completed feeding plan as part of the enrollment process and to have parents update the plans on a regular basis that will include center staff involved with enrollment and those working in the infant classrooms.

**Correction Deadline: 9/5/2019**

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)****Not Met****Finding**

591-1-1-.17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation that a one-year-old child in Classroom 1L did not have their hands washed with liquid soap and warm running water after being laid on the changing table to have their face and nose cleaned on this date.

**POI (Plan of Improvement)**

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

**Correction Deadline: 9/5/2019****Finding**

591-1-1-.17(7)(a) requires washcloth handwashing be used only for infants when the infant is too heavy to hold or cannot stand safely and for children with special needs; requires that an individual washcloth be used only once for each child before laundering. It was determined based on observation that an infant in Classroom 1R did not have their hands washed after diapering on this date.

**POI (Plan of Improvement)**

The Center will train Staff on how to correctly use washcloth handwashing and will review and monitor.

**Correction Deadline: 9/5/2019**

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**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures****Met****Correction Deadline: 6/9/2019****Corrected on 9/5/2019**

.21(3) - The previous citation was observed to be corrected on this date. Consultant observed complete emergency drills on this date.

<b>Safety</b>
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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.13 Field Trips(CR)****Not Met****Finding**

591-1-1-.13(1) requires Center Staff to notify Parents in advance of a child's participation in any field trip with a notice that includes the name and address of the trip destination, the date of the trip, time of departure and estimated arrival time back at the Center. It was determined based on observation that field trip documentation was missing the date and time of departure as well as estimated arrival time back to the center on multiple field trip forms. It was also observed that children's last names were not listed on any of the field trip documentation forms.

**POI (Plan of Improvement)**

The Center will add any missing items to the field trip notice and train Center Staff to complete all of the information on the correct form, and will have a system to ensure parents are notified in advance and to monitor usage of the field trip notice.

**Correction Deadline: 9/5/2019**

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**591-1-1-.36 Transportation(CR)****Not Met****Finding**

591-1-1-.36(4)(b) requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. It was determined based on observation that bus tag RNN8638 had built up dirt, trash and food throughout the floor on this date.

**POI (Plan of Improvement)**

The center will maintain that all transportation vehicles are clean, in safe repair, and free from hazards.

**Correction Deadline: 9/6/2019****Finding**

591-1-1-.36(4)(c) requires that each vehicle be equipped with a fire extinguisher maintained in working order and kept inaccessible to children. It was determined based on observation that bus tag RNN8639 was not equipped with a fire extinguisher on this date.

**POI (Plan of Improvement)**

The center will ensure that each vehicle has a working fire extinguisher and that the fire extinguisher is kept out of reach of children.

**Correction Deadline: 9/5/2019**

<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Met****Correction Deadline: 6/4/2019**

**Corrected on 9/5/2019**

**.30(1)(a)3 - The previous citation was observed to be corrected on this date. Consultant observed all of the infant crib sheets to be tight-fitting on this date.**

**Finding**

591-1-1-.30(2) requires the Center to provide a safe sleep environment in accordance with American Academy of Pediatrics (AAP), Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials (ASTM) recommendations as listed in these rules for all infants. Center Staff shall place an infant to sleep on the infant's back in a crib unless the Center has been provided a physician's written statement authorizing another sleep position for that particular infant that includes how the infant shall be placed to sleep and a time frame that the instructions are to be followed. When an infant can easily turn over from back to front and back again, Staff shall continue to put the infant to sleep initially on the infant's back but allow the infant to roll over into his or her preferred position and not re-position the infant. Sleepers, sleep sacks and wearable blankets that fit according to the commercial manufacturer's guidelines and will not slide up around the infant's face may be used when necessary for the comfort of the sleeping infant. Swaddling shall not be used unless the Center has been provided a physician's written statement authorizing its use for a particular infant that includes instructions and a time frame for swaddling the infant. Center Staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items and shall not attach objects or allow objects to be attached to a crib with a sleeping infant, such as, but not limited to, crib gyms, toys, mirrors and mobiles. It was determined based on observation that an infant had fallen asleep in a bouncy seat with a blanket covering their face on this date.

**POI (Plan of Improvement)**

The Center will take all steps necessary to provide a safe sleep environment for infants as listed in these rules; will train Staff to follow these rules; and will monitor for compliance.

**Correction Deadline: 9/5/2019**

**Technical Assistance**

591-1-1-.30(2)(c) - Consultant discussed with provider to monitor infants when they are in equipment and to transfer them to safety-approved cribs if they fall asleep.

**Correction Deadline: 9/5/2019**

<b>Staff Records</b>
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**Records Reviewed: 11**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 12/27/2018	
Staff # 2	Met
Date of Hire: 05/20/2019	
Staff # 3	Met
Date of Hire: 03/26/2019	
Staff # 4	Met
Date of Hire: 08/09/2017	
Staff # 5	Met



Date of Hire: 06/06/2019

Staff # 6 Met

Staff # 7 Met

Date of Hire: 07/17/2017

Staff # 8 Met

Staff # 9 Met

Staff # 10 Met

Staff # 11 Met

Date of Hire: 07/15/2019

**Staff Credentials Reviewed: 6**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided seven files for employees hired since last visit on June 4, 2019.

**591-1-1-.14 First Aid & CPR Not Met**

**Finding**

591-1-1-.14(3) requires the Center to have a first aid kit in each building of the Center and in any vehicle used by the Center for transportation of children, that contains scissors, tweezers, gauze pads, adhesive tape, thermometer, band-aids, assorted sizes, antibacterial ointment, insect-sting preparation, an antiseptic cleansing solution, triangular bandages, rubber gloves, protective eye wear, a protective face mask, and a cold pack. The first aid kit, together with a first aid instruction manual which must be kept with the kit at all times, shall be stored so that it is not accessible to children but is easily accessible to Staff. It was determined based on observation that a first aid kit was not located on bus tag number RNN8639 on this date.

**POI (Plan of Improvement)**

Center Staff will provide any missing first aid kits, add any missing items to each first aid kit and will develop and use a plan for checking the kits and replacing missing items in each kit in the future. First aid kits and instruction manuals will be stored so that they kits are not accessible to children but are easily accessible to Center Staff.

**Correction Deadline: 9/5/2019**

**Recited on 9/5/2019**

**591-1-1-.31 Staff(CR) Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Correction Deadline: 6/4/2019**

Corrected on 9/5/2019

.32(1) - The previous citation was observed to be corrected on this date. Consultant observed appropriate Staff: child ratios during a walk through of the facility on this date.

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591-1-1-.32 Supervision(CR)

Met

**Comment**

Adequate supervision observed on this date.