



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/3/2020    **VisitType:** Licensing Study    **Arrival:** 3:30 PM    **Departure:** 5:00 PM

**CCLC-47080**

**Mt. Elizabeth Academy**

3450 Stilesboro Rd NW Kennesaw, GA 30152 Cobb County  
 (678) 257-2804 agodley@mtelizabeth.com

**Regional Consultant**

Alison Benson

Phone: (866) 369-6921  
 Fax: (866) 370-1204  
 alison.benson@decals.ga.gov

**Mailing Address**

2774 N Cobb Parkway, Suite 109-442  
 Kennesaw, GA 30152

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/03/2020	Licensing Study	Good Standing	
03/18/2020	Complaint Closure	Good Standing	
03/10/2020	Complaint Investigation Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 1's	One Year Olds	1	4	C	11	C	NA	NA	Outside
Main	B - 1's	One Year Olds	1	6	C	11	C	NA	NA	Outside
Main	C - infants	Infants	1	4	C	11	C	NA	NA	Floor Play
Main	D - infants	One Year Olds	1	4	C	11	C	NA	NA	Nap, Floor Play
Main	E - 2's	Two Year Olds	1	10	C	13	C	NA	NA	Outside
Main	F - 2's	Two Year Olds	1	8	C	13	C	NA	NA	Outside
Main	G		0	0	C	10	C	NA	NA	
Main	H - 3's	Two Year Olds and Three Year Olds	1	5	C	15	C	21	C	Free Play
Main	I - 3's	Three Year Olds	1	7	C	15	C	21	C	Free Play
Main	L - Afterschool	Three Year Olds	1	7	C	21	C	30	C	Free Play
Main	M - Afterschool	PreK	1	10	C	21	C	NA	NA	Circle Time
Main	N - 4's	PreK	2	16	C	21	C	29	C	Music
Main	O - 4's	PreK	2	15	C	21	C	30	C	Free Play, Clean Up
Total Capacity @35 sq. ft.: 150						Total Capacity @25 sq. ft.: 150		Building @35 capacity limited by Zoning		
Total # Children this Date: 96			Total Capacity @35 sq. ft.: 150			Total Capacity @25 sq. ft.: 150		Building @25 capacity limited by Zoning		

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- Infants and Toddlers	35	C

Main	B- Infants and Toddlers	49	C
Main	C- 3's and 4's	55	C
Main	D- Afterschool	125	C
Main	E- Courtyard	53	C
Main	F- Garden	5	C

**Comments**

An Administrative Review was conducted on August 3, 2020. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on August 11, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on June 16, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/ChildCare/ChildCareRulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCare/ChildCareRulesAndRegulations.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Ann Godley, Program Official

Date

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Alison Benson, Consultant

Date



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### Findings Report

**Date:** 8/3/2020    **VisitType:** Licensing Study    **Arrival:** 3:30 PM    **Departure:** 5:00 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

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**591-1-1-.08 Children's Records****Met****Comment**

Records were observed to be complete and well organized.

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**Facility**

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

Center appears clean and well maintained.

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**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Technical Assistance**

Discussed maintenance of resilient surface. Please fluff and redistribute.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Per director, no medication is being dispensed at this time..

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director/Provider on this date.

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**591-1-1-.13 Field Trips(CR)****N/A****Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Comment**

At this time the center does not provide routine transportation.

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**Sleeping & Resting Equipment**

**Comment**

Staff stated proper SIDS and infant sleeping position.

<b>Staff Records</b>
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**Records Reviewed: 25**

**Records with Missing/Incomplete Components: 0**

Staff # 1 Date of Hire: 06/15/2018	Met
Staff # 2 Date of Hire: 07/15/2019	Met
Staff # 3	Met
Staff # 4 Date of Hire: 07/23/2019	Met
Staff # 5 Date of Hire: 09/16/2019	Met
Staff # 6	Met
Staff # 7	Met
Staff # 8	Met
Staff # 9	Met
Staff # 10	Met
Staff # 11	Met
Staff # 12	Met
Staff # 13 Date of Hire: 06/05/2019	Met
Staff # 14	Met
Staff # 15 Date of Hire: 02/24/2020	Met
Staff # 16	Met
Staff # 17	Met
Staff # 18	Met

**Records Reviewed: 25**

**Records with Missing/Incomplete Components: 0**

Staff # 19 Date of Hire: 10/14/2019	Met
Staff # 20	Met
Staff # 21	Met
Staff # 22	Met
Staff # 23	Met
Staff # 24 Date of Hire: 01/06/2020	Met
Staff # 25 Date of Hire: 09/16/2019	Met

**Staff Credentials Reviewed: 7**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete.

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**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Evidence observed of center staff certified in First Aid and CPR.

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on May 12, 2020.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Adequate supervision observed on this date.