



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/9/2020    **VisitType:** Monitoring Visit    **Arrival:** 10:45 AM    **Departure:** 11:45 AM

**CCLC-465**

**Bells Ferry Learning Center**

6761 Highway 92 Woodstock, GA 30189 Cherokee County  
 (770) 591-1100 sharon@bellsferrylc.com

**Regional Consultant**

Rachael Brown

Phone: (770) 342-7795  
 Fax: (678) 891-5887  
 rachael.brown@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
09/09/2020	Monitoring Visit	Good Standing
02/14/2020	Complaint Closure	Good Standing
02/11/2020	Complaint Investigation Follow Up	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	First Left	Infants	1	2	C	15	C	NA	NA	Floor Play
Main	First Right	PreK	2	10	C	19	C	NA	NA	Free Play
Main	Fourth Left	Six Year Olds and Over	1	5	C	13	C	NA	NA	Homework
Main	Fourth Right	Five Year Olds	1	4	C	22	C	NA	NA	Circle Time
Main	Middle Back	Three Year Olds	1	11	C	24	C	NA	NA	Outside
Main	Second Left	One Year Olds	1	3	C	13	C	NA	NA	Diapering,Free Play
Main	Second Right	PreK	2	12	C	20	C	NA	NA	Transitioning,Free Play
Main	Third Left	Two Year Olds	1	9	C	13	C	NA	NA	Circle Time,Free Play
Main	Third Right	PreK	2	17	C	24	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 163						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 73			Total Capacity @35 sq. ft.: 163			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Left Playground	16	C
Main	Middle Back Playground	110	C
Main	Right Playground	62	C

### Comments

A virtual inspection was conducted on September 9, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 12, 2020 was reviewed during the virtual inspection. Consultant discussed proposed rule changes with the Director on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>

Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Sharon Foster, Program Official

Date

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Rachael Brown, Consultant

Date



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### Findings Report

**Date:** 9/9/2020    **VisitType:** Monitoring Visit    **Arrival:** 10:45 AM    **Departure:** 11:45 AM

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The following information is associated with a Monitoring Visit:

**Activities and Equipment****591-1-1-.12 Equipment & Toys(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. Equipment and toys observed to be secure during the virtual walk through.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)****N/A****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through there was no pool observed on the property. Per the provider no swimming activities were provided.

**Facility****591-1-1-.19 License Capacity(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Licensed capacity was observed to be met during the virtual walk through.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through storage of cleaning supplies and possible hazards were discussed. There were no hazards observed to be accessible to the children this date.

**591-1-1-.26 Playgrounds(CR)****Met**

**Correction Deadline: 10/9/2019**

Corrected on 9/9/2020

.26(6) - Citation observed to be corrected on this date. Consultant observed all large playground equipment to be removed from all playground. The Center stated new playground equipment was being purchased for all playgrounds. A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the playground area was observed and appeared to be in good repair.

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Director on this date. During the virtual walk through diapering was observed and the provider displayed proper knowledge of the rules and regulations.

### 591-1-1-.17 Hygiene(CR)

Met

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing requirements were discussed with the Director on this date. Liquid soap and paper towels were observed accessible in the restroom area. Appropriate hand washing was observed during the virtual walk through.

### 591-1-1-.20 Medications(CR)

N/A

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Per the provider medication was not dispensed.

## Safety

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Age-appropriate discussion and/or redirection was observed during the virtual walk through.

### 591-1-1-.36 Transportation(CR)

Met

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. A current vehicle inspection and complete transportation logs were observed. The vehicle used to transport children was observed and appeared to be in good repair.

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

#### Technical Assistance

591-1-1-.30 - A Virtual Visit was conducted due to the COVID-19 pandemic. SIDS and infant safe sleep were discussed and the provider stated proper knowledge of rules and regulations regarding infant safe sleep. Cots and mats were observed and appeared to be in good repair. The storage and sanitizing of sheets and blankets was discussed with the Director on this date.

## Staff Records

Records Reviewed: 19

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 03/05/2018

Staff # 2 Date of Hire: 10/10/2018	Met
Staff # 3 Date of Hire: 10/28/2019	Met
Staff # 4 Date of Hire: 05/28/2018	Met
Staff # 5 Date of Hire: 11/28/2018	Met
Staff # 6 Date of Hire: 08/10/2020	Met
Staff # 7 Date of Hire: 02/19/2020	Met
Staff # 8 Date of Hire: 07/28/2008	Met
Staff # 9 Date of Hire: 07/24/2018	Met
Staff # 10 Date of Hire: 06/02/2008	Met
Staff # 11 Date of Hire: 11/29/2017	Met
Staff # 12 Date of Hire: 07/25/2019	Met
Staff # 13 Date of Hire: 07/25/2016	Met
Staff # 14 Date of Hire: 07/27/2009	Met
Staff # 15 Date of Hire: 04/12/2001	Met
Staff # 16 Date of Hire: 07/07/2000	Met

**Records Reviewed: 19**

**Records with Missing/Incomplete Components: 0**

Staff # 17 Met  
Date of Hire: 11/10/2014

Staff # 18 Met  
Date of Hire: 08/13/2020

Staff # 19 Met  
Date of Hire: 12/09/2019

**Staff Credentials Reviewed: 14**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Criminal background checks were observed to be complete. Director provided three files for employees hired since last visit.

**591-1-1-.14 First Aid & CPR Defer**

**Defer**

591-1-1-.14(2)-A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be evaluated on the next regulatory visit. The Director stated that in person CPR/First Aid classes were unable to be scheduled due to the COVID-19 pandemic. The Director stated that a virtual class for First Aid/CPR with in person testing was being considered by the approved CPR/First Aid certification instructor.

**POI (Plan of Improvement)**

The Center will ensure all staff members have satisfactorily completed first aid and CPR training by the specified date through a Bright From the Start approved training class.

**Correction Deadline: 3/31/2020**

**591-1-1-.31 Staff(CR) Met**

**Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on May 12, 2020.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through appropriate ratio was observed.

**591-1-1-.32 Supervision(CR) Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through adequate supervision was observed.