



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/24/2019 **VisitType:** Licensing Study

Arrival: 7:05 AM

Departure: 10:25 AM

CCLC-46236

Childcare Network #107

105 Old Mill Road North LaGrange, GA 30241 Troup County
 (706) 407-0534 cni107@childcarenetwork.com

Regional Consultant

Laura Swann

Phone: (706) 855-3454

Fax: (706) 434-7641

laura.swann@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|------------------|---------------|--|
| 10/24/2019 | Licensing Study | Good Standing | |
| 04/19/2019 | Licensing Study | Good Standing | |
| 10/23/2018 | Monitoring Visit | Good Standing | |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|---------------------------------|--------------------|---------------------------|-------|----------|------|-------------------------------|--------------|------------|--------------|--------------------------|
| Main | Rm. A - 6wks-2yrs | | 0 | 0 | C | 8 | C | NA | NA | |
| Main | Rm. B- 6wks-2yrs | | 0 | 0 | C | 8 | C | NA | NA | |
| Main | Rm. C- 12mth-24mth | One Year Olds | 1 | 4 | C | 16 | C | NA | NA | Centers |
| Main | Rm. D- 2's | Two Year Olds | 1 | 7 | C | 21 | C | NA | NA | Transitioning, Breakfast |
| Main | Rm. E- 3yrs-5yrs | | 0 | 0 | C | 17 | C | NA | NA | |
| Main | Rm. F- School age | | 0 | 0 | C | 26 | C | NA | NA | |
| Main | Rm. G- 3yrs-5yrs | PreK | 1 | 9 | C | 23 | C | NA | NA | Breakfast, Transitioning |
| Main | Rm. H- 3yrs-5yrs | | 0 | 0 | C | 23 | C | NA | NA | |
| Main | Rm. I- 3's | | 0 | 0 | C | 18 | C | NA | NA | |
| Main | Rm. J- 3's | | 0 | 0 | C | 17 | C | NA | NA | |
| Main | Rm. K- 6wks-12mth | Infants and One Year Olds | 1 | 3 | C | 16 | C | NA | NA | Breakfast |
| Total Capacity @35 sq. ft.: 193 | | | | | | Total Capacity @25 sq. ft.: 0 | | | | |
| Total # Children this Date: 23 | | | | | | Total Capacity @25 sq. ft.: 0 | | | | |


| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|-------------------|----------------------|-----------------------|
| Main | A- Infants | 12 | C |
| Main | B- Preschool/PreK | 114 | C |
| Main | C- ASP | 55 | C |

| | | | |
|------|--------------------|----|---|
| Main | D-2's and HS | 33 | C |
| Main | E-EHS and Toddlers | 22 | C |

Comments

Plan of Improvement: Developed This Date 10/24/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Shantavius Dunlap, Program Official

Date

Laura Swann, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

| | |
|-----------|-----|
| Child # 1 | Met |
| Child # 2 | Met |
| Child # 3 | Met |
| Child # 4 | Met |
| Child # 5 | Met |

591-1-1-.08 Children's Records**Technical Assistance****Technical Assistance**

591-1-1-.08(6) - Consultant reviewed with the director that requires the Center to maintain records of a child's daily arrival and departure for the twelve (12) preceding months that the Parent or person(s) authorized by the Parent documents, in written or electronic format, each time the Parent or authorized person drops off and picks up the child. The documentation shall include at least the date, the child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person at the time of arrival and departure.

Correction Deadline: 10/24/2019

| |
|-----------------|
| Facility |
|-----------------|

591-1-1-.06 Bathrooms**Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Technical Assistance**

591-1-1-.25(8) - Please secure all cords in use to the wall making them inaccessible to children.

Correction Deadline: 10/24/2019**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair.

| |
|---------------------|
| Food Service |
|---------------------|

591-1-1-.15 Food Service & Nutrition**Met****Correction Deadline: 4/26/2019****Corrected on 10/24/2019**

.15(2) - Correction observed on this date. Infant feeding plans were updated.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

| |
|---------------------------|
| Health and Hygiene |
|---------------------------|

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Not Met****Finding**

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation that in classroom G three child were observed to not wash their hands upon arrival for care. Further, children moved from classroom D to H were observed to not wash their hands upon moving.

POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 10/24/2019

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that no fire drill was conducted in June 2019.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 10/29/2019**Safety**

591-1-1-.05 Animals**Met****Comment**

Animals maintained clean and appropriately caged.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Sleeping & Resting Equipment

Comment

The correct number of mats, sheets and blankets were observed on this date.

| |
|----------------------|
| Staff Records |
|----------------------|

Records Reviewed: 12

Records with Missing/Incomplete Components: 0

| | |
|--|-----|
| Staff # 1 Date of Hire: 03/08/2018 | Met |
| Staff # 2 Date of Hire: 08/06/2019 | Met |
| Staff # 3 Date of Hire: 02/13/2019 | Met |
| Staff # 4 Date of Hire: 08/12/2018 | Met |
| Staff # 5 Date of Hire: 06/19/2019 | Met |
| Staff # 6 Date of Hire: 07/13/2018 | Met |
| Staff # 7 | Met |
| Staff # 8 Date of Hire: 08/05/2019 | Met |
| Staff # 9 Date of Hire: 03/06/2019 | Met |
| Staff # 10 Date of Hire: 07/02/2019 | Met |
| Staff # 11 Date of Hire: 03/08/2018 | Met |
| Staff # 12 Date of Hire: 07/31/2019 | Met |

Staff Credentials Reviewed: 7

Comment

Criminal record checks were observed to be complete.

Comment

Director provided 8 file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR

Met

Comment

Evidence observed of at least 50% of center staff certified in First Aid and CPR.

Comment

Please replace/add missing/expired item(s) in first aid kit(s).

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

| |
|---------------------------------|
| Staffing and Supervision |
|---------------------------------|

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Technical Assistance

Technical Assistance

591-1-1-.32(4) - Consultant reminded the director that children over three years old can only be combined with child under two years the first and last hour of business.

Correction Deadline: 10/24/2019

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.