

Bright from the Start Georgia Department of Early Care and Learning 2 Martin Luther King Jr. Drive SE, 670 East Tower Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/6/2020 VisitType: Monitoring Visit Arrival: 9:35 AM Departure: 11:00 AM

Deficient

CCLC-432

St. Stephen's Day School

220 S. Wayne St. Milledgeville, GA 31061 Baldwin County (478) 452-3417 dayschool@windstream.net

Mailing Address

P.O. Box 309 Milledgeville, GA 31059

Quality Rated: *





Regional Consultant

Valarie Musselwhite

Phone: (770) 357-9988 Fax: (678) 302-2440

valarie.musselwhite@decal.ga.gov

Joint with: Kesha McNeal

Compliance Zone Designation				
01/06/2020	Monitoring Visit	Good Standing		
08/20/2019	Licensing Study	Good Standing		
06/14/2019	Incident Investigation Closure	Good Standing		

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting

the rules. Support

Program performance is demonstrating a need for improvement in meeting

Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 1	Front Entrance Room	PreK	2	20	С	26	С	NA	NA	Circle Time,Outside
Building 1	Left Back	PreK	2	21	С	20	NC	NA	NA	Centers
Building 1	Right Room	Three Year Olds and Four Year Olds	3	18	С	45	С	NA	NA	Outside,Transitio
		Total Capacity @35 sq. ft.: 9	1		Total C ft.: 0	apacity @	25 sq.			
Building 2	Left	Two Year Olds and Three Year Olds	3	13	С	17	С	NA	NA	Free Play
		Total Capacity @35 sq. ft.: 1	7		Total C ft.: 0	apacity @	25 sq.			
Total # C	hildren this Date: 72	Total Capacity @35 sq. ft.: 1	08		Total C	apacity @	25 sq.			

Playground Playground Building Playground Occupancy Compliance

Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- · All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)





Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: https://qualityrated.decal.ga.gov/
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Valerie Dixon, Program Official	Date	Valarie Musselwhite, Consultant	Date
Kesha McNeal, Consultant	Date		



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities Met

Correction Deadline: 8/20/2019

Corrected on 1/6/2020

.03(9) - Correction of previous citation in that the center director stated staff are monitoring the playground daily for sticks and limbs, removing them from the play area, and monitoring children closely.

591-1-1-.12 Equipment & Toys(CR)

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Comment

Playground observed to be clean and in good repair.

Met

Health and Hygiene

591-1-1.10 Diapering Areas & Practices(CR)

Met

Comment

Staff stated proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Technical Assistance

Comment

Proper hand washing observed throughout the center.

Technical Assistance

591-1-1-.17(6) - Please ensure tight fitting lids remain on trash cans at all times.

Correction Deadline: 1/6/2020

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 14

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Date of Hire: 02/20/1995

Staff # 2 Met

Date of Hire: 07/30/2018

Staff # 3 Met

Date of Hire: 09/15/2005

Staff # 4 Met

Records Reviewed: 14	Records with Missing/Incomplete Components: 0
Staff # 5	Met
Staff # 6	Met
Staff # 7	Met
Staff # 8	Met
Staff # 9	Met
Staff # 10	Met
Staff # 11	Met
Staff # 12	Met
Staff # 13	Met
Staff # 14	Met
Staff Credentials Reviewed: 11	
591-1-109 Criminal Records and Comprehensiv	e Background Checks(CR) Met
Comment Criminal record checks were observed to be comple	te.
591-1-131 Staff(CR)	Met
Comment Staff observed to be compliant with applicable laws	and regulations.
	Staffing and Supervision
591-1-132 Staff:Child Ratios and Group Size(CF	R) Met
Correction Deadline: 8/20/2019	

Comment

Corrected on 1/6/2020

591-1-1-.32 Supervision(CR)

Staff observed to provide direct supervision and be attentive to children's needs.

Met

.32(2) - Correction of previous citation in that the consultant observed adequate staff:child ratios.