



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/28/2018    **VisitType:** Monitoring Visit    **Arrival:** 1:30 PM    **Departure:** 4:40 PM

**CCLC-4287**

**Seeds of Faith Christian Academy**

1581 Fairburn Road, SW Atlanta, GA 30331 Fulton County  
 (404) 344-3985 admin@seedsofffaith.org

**Mailing Address**  
 1581 Fairburn Ave  
 Atlanta, GA 30331

**Regional Consultant**

Stephen Knighton

Phone: (770) 342-7943

Fax: (678) 891-5990

coty.cummings@decal.ga.gov

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/28/2018	Monitoring Visit	Good Standing	
02/27/2018	Licensing Study	Good Standing	
09/26/2017	MV POI Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 1R	Two Year Olds	1	10	C	13	C	NA	NA	Nap, Transitioning
Main	B- 3R	Three Year Olds and Four Year Olds	1	13	C	16	C	NA	NA	Transitioning
Main	C- 1L	Three Year Olds	1	11	C	16	C	NA	NA	Transitioning
Main	D- 4R	Four Year Olds	1	11	C	16	C	NA	NA	Snack
Main	Down 1L	Four Year Olds and Five Year Olds	1	11	C	15	C	NA	NA	Homework
Main	Down 2L	Four Year Olds and Five Year Olds	1	11	C	16	C	NA	NA	Homework
Main	Down 2R	Five Year Olds and Six Year Olds and Over	1	14	C	16	C	NA	NA	Homework
Main	Down 3R	Six Year Olds and Over	1	12	C	17	C	NA	NA	Homework
Main	E- 2L	Three Year Olds	1	11	C	16	C	NA	NA	Transitioning
Main	F- 3L	Six Year Olds and Over	1	8	C	17	C	NA	NA	Outside
Main	I - Library		0	0	C	27	C	NA	NA	
Main	J- Down 1R		0	0	C	14	C	NA	NA	
Total Capacity @35 sq. ft.: 199			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 112			Total Capacity @35 sq. ft.: 199			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Outside	98	C

### Comments

Plan of Improvement: Developed This Date 08/28/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Wanda Kimbrough, Program Official

Date

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Stephen Knighton, Consultant

Date



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### Findings Report

**Date:** 8/28/2018 **VisitType:** Monitoring Visit

**Arrival:** 1:30 PM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Correction Deadline: 2/27/2018**

**Corrected on 8/28/2018**

.19(1) - Consultant observed previous citation to be corrected in that all classrooms were observed to have the correct license capacity as required.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Center appears clean and well maintained.

**591-1-1-.26 Playgrounds(CR)**

**Technical Assistance**

**Correction Deadline: 3/9/2018**

**Corrected on 8/28/2018**

.26(4) - Consultant observed previous citation to be corrected in that all fencing gaps have been closed and secured and no longer present a potential escape or entrapment hazard.

**Technical Assistance**

591-1-1-.26(9) - Please monitor the thorn bushes that are growing through the fencing to ensure a potential safety concern doesn't exist.

Correction Deadline: 8/28/2018

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

Staff state proper knowledge of diapering procedures.

### 591-1-1-.17 Hygiene(CR)

Met

#### Comment

Proper hand washing observed throughout the center.

### 591-1-1-.20 Medications(CR)

Met

#### Comment

Documentation for medication dispensing observed complete.

## Policies and Procedures

### 591-1-1-.21 Operational Policies & Procedures

Met

Correction Deadline: 3/4/2018

Corrected on 8/28/2018

.21(3) - Consultant observed previous citation to be corrected in that all fire drills were observed to be conducted monthly as required.

## Safety

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Staff were observed to maintain a positive learning environment on this date.

### 591-1-1-.36 Transportation(CR)

Met

#### Comment

Center does not provide routine transportation.

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

#### Comment

Pleasant naptime environment observed.

## Staff Records

Records Reviewed: 19

Records with Missing/Incomplete Components: 3

Staff # 1

Met

Staff # 2

Met

Date of Hire: 08/01/2018

Staff # 3

Not Met

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Date of Hire: 08/01/2018"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 4 Met

Date of Hire: 07/25/2016

Staff # 5 Met

Staff # 6 Met

Date of Hire: 03/01/2016

Staff # 7 Met

Date of Hire: 06/01/2014

Staff # 8 Met

Date of Hire: 08/01/2017

Staff # 9 Met

Date of Hire: 08/01/2013

Staff # 10 Met

Date of Hire: 08/01/2018

Staff # 11 Met

Date of Hire: 08/05/2017

Staff # 12 Met

Date of Hire: 08/01/2018

Staff # 13 Met

Date of Hire: 07/25/2016

Staff # 14 Met

Date of Hire: 08/03/2016

Staff # 15 Not Met

Date of Hire: 08/01/2018

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 16 Met

Date of Hire: 08/01/2018

Staff # 17 Met

Staff # 18

Not Met

Date of Hire: 08/01/2018

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 19

Met

**Staff Credentials Reviewed: 19****591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

Criminal records checks were observed to be complete.

**591-1-1-.33 Staff Training****Met****Correction Deadline: 2/27/2018****Corrected on 8/28/2018****.33(1) - Consultant observed previous citation to be corrected in that all employed staff were observed to have employee orientation completed as required.****591-1-1-.31 Staff(CR)****Not Met****Finding**

591-1-1-.31(2)(c) requires the Center to maintain a copy and/or written verification of the credential or degree awarded to the lead teacher that is required by these rules in the lead teacher's file, to make the document available for inspection and to provide the document to Department staff upon request. It was determined based on a review of records that three lead teachers did not have an updated credential on file as required.

**POI (Plan of Improvement)**

The Center will review lead teacher records to ensure the required documentation is on file and will obtain and file it if not found.

**Correction Deadline: 9/3/2018****Recited on 8/28/2018****Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date.