



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/16/2019    **VisitType:** Licensing Study    **Arrival:** 10:50 AM    **Departure:** 2:05 PM

**CCLC-39818**

**Children's Learning Center**

108 Park City Road Rossville, GA 30741 Catoosa County  
 (706) 858-2332 jcofer@parksidhc.com

**Regional Consultant**

Colleen Covey

Phone: (706) 256-7245

Fax: (706) 256-7244

colleen.covey@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/16/2019	Licensing Study	Good Standing	
08/14/2018	Monitoring Visit	Good Standing	
01/03/2018	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1st Right (Right Hall)	Infants and One Year Olds	2	9	C	11	C	NA	NA	Nap, Floor Play, Feeding
Main	B-2nd Right (Right Hall)		0	0	C	10	C	NA	NA	
Main	C-2nd Left (Right Hall)	Two Year Olds	2	15	C	18	C	NA	NA	Centers
Main	D-1st Left (Right Hall)	Three Year Olds	1	10	C	17	C	NA	NA	Outside
Main	E-Left Rear	One Year Olds	2	8	C	14	C	NA	NA	Diapering, Lunch
Main	F-Front Left	Four Year Olds	2	11	C	19	C	NA	NA	Outside

Total Capacity @35 sq. ft.: 89

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 53

Total Capacity @35 sq. ft.: 89

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	@nd AFrom Left Side	47	C
Main	3rd from Left	25	C
Main	E- 6wks-23mth	16	C
Main	Left Side	55	C
Main	Right Side	115	C

**Comments**

Follow up to the previous visit that was conducted on August 14, 2018 was completed on this date.

Required reporting in Decal Koala was discussed with the Director.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Carrie Cofer, Program Official

Date

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Colleen Covey, Consultant

Date



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### Findings Report

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**Arrival:** 10:50 AM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.03 Activities**

**Technical Assistance**

**Technical Assistance**

591-1-1-.03(2) - Please ensure lesson plans are dated.

**Correction Deadline: 1/16/2019**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

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**591-1-1-.08 Children's Records****Met****Comment**

Records were observed to be complete and well organized.

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**Facility**

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**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

Center appears clean and well maintained.

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**591-1-1-.26 Playgrounds(CR)****Defer****Defer**

591-1-1-.26(8)- The playground is in the process of undergoing a renovation. The area is not being used at this time. The center is using the other open areas with portable equipment for outdoor play.

**POI (Plan of Improvement)**

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency. The Director has received approval to purchase additional surfacing, which should arrive in September.

**Correction Deadline: 8/24/2018**

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

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**591-1-1-.18 Kitchen Operations****Met****Comment**

The center does not cook food. Meals are provided by the hospital. The food prep area where the meals are served appears clean and well organized.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)**

N/A

**Comment**

The Provider currently does not dispense/administer medication.

**Safety**

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**591-1-1-.05 Animals**

N/A

**Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)**

Met

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.13 Field Trips(CR)**

N/A

**Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)**

N/A

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

Met

**Comment**

Pleasant naptime environment observed.

**Staff Records**

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**Records Reviewed: 16****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 07/16/2018	
Staff # 2	Met
Date of Hire: 08/14/2017	
Staff # 3	Met
Date of Hire: 06/04/2018	
Staff # 4	Met
Date of Hire: 04/21/2016	
Staff # 5	Met
Date of Hire: 08/22/2018	
Staff # 6	Met
Date of Hire: 04/01/2016	

**Records Reviewed: 16**

**Records with Missing/Incomplete Components: 0**

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Staff # 7 Date of Hire: 12/12/2018	Met
Staff # 8 Date of Hire: 12/06/2018	Met
Staff # 9 Date of Hire: 09/12/2016	Met
Staff # 10 Date of Hire: 04/21/2016	Met
Staff # 11 Date of Hire: 08/02/2018	Met
Staff # 12 Date of Hire: 08/14/2017	Met
Staff # 13 Date of Hire: 07/27/2016	Met
Staff # 14 Date of Hire: 04/21/2016	Met
Staff # 15 Date of Hire: 04/21/2016	Met
Staff # 16 Date of Hire: 09/25/2018	Met

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**Staff Credentials Reviewed: 16**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Director provided three files for employees hired since last visit on August 14, 2018. Satisfactory criminal record checks were observed for the sixteen staff members employed on this date.

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**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

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**591-1-1-.33 Staff Training** **Met**

**Comment**

Documentation observed of required staff training for the 2018 year.

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.