



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/7/2018 **VisitType:** Monitoring Visit **Arrival:** 10:30 AM **Departure:** 12:45 PM

CCLC-39774

Victoria's Academy & Learning Center

110 E. DeRenne Avenue Savannah, GA 31405 Chatham County
 (912) 712-0001 victorias.academy@gmail.com

Regional Consultant

Roslyn Williams

Phone: (770) 357-7020

Fax: (770) 357-7019

roslyn.williams@decal.ga.gov

Mailing Address

Same

Quality Rated: ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/07/2018	Monitoring Visit	Good Standing	
08/30/2017	Licensing Study	Good Standing	
05/09/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Infants	2	6	C	10	C	NA	NA	Free Play
Main	B	Three Year Olds	1	11	C	13	C	NA	NA	Free Play
Main	C	Two Year Olds	1	5	C	6	C	NA	NA	Outside
Main	D		0	0	C	4	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 33			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 22			Total Capacity @35 sq. ft.: 33							
			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	40	C

Comments

Plan of Improvement: Developed This Date 02/07/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Karen Fowler, Program Official

Date

Roslyn Williams, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Met

Correction Deadline: 9/13/2017

Corrected on 2/7/2018

.08(1) - Five of five records reviewed contained the required documentation.

Evening Care

591-1-1-.32 Staffing/Supervision(CR)

Met

Comment

No evening care hours observed on this date.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

The program has the following capacity limitations:

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

Correction Deadline: 8/30/2017

Corrected on 2/7/2018

.25(13) - No potential hazards accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition **Not Met**

Finding

591-1-1-.15(3) requires baby bottles and formula to be labeled with the individual child's name; supplied by the Parent daily in bottles; and refrigerated at a temperature of forty (40) degrees Fahrenheit or less. Only the current day's formula or breast milk shall be served. If formula must be provided by the Center, only commercially prepared, ready-to-feed formula shall be used. Refrigerated or frozen breast milk shall only be heated or thawed under warm running water or in a container of warm water.

It was determined, based on observation, that eight bottles were not labeled on this date.

POI (Plan of Improvement)

The Center will train Staff to follow the required procedures, ensure that parents are fully informed, and will review and monitor regularly.

Correction Deadline: 2/9/2018

Recited on 2/7/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Hand washing requirements for diapering were discussed with the director on this date.

591-1-1-.17 Hygiene(CR) **Met**

Correction Deadline: 2/7/2018

Corrected on 2/7/2018

.17(7) - Proper handwashing observed on this date.

591-1-1-.20 Medications(CR) **Met**

Comment

No medication administered on this date.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Met****Correction Deadline: 8/30/2017****Corrected on 2/7/2018****.36(6) - Parent authorization on file for records reviewed.****Correction Deadline: 8/31/2017****Corrected on 2/7/2018****.36(7)(c) - A complete checklist was observed.****Correction Deadline: 8/31/2017****Corrected on 2/7/2018****.36(7)(c)2. - Designated staff person's signature on file for records reviewed.****Correction Deadline: 8/31/2017****Corrected on 2/7/2018****.36(7)(d)1. - Designated staff signature on file for records reviewed.****Correction Deadline: 8/30/2017****Corrected on 2/7/2018****.36(7)(d)2. - Second staff signature was documented on records reviewed.**

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Correction Deadline: 8/30/2017**Corrected on 2/7/2018****.30(1)(b) - Proper sleeping requirements were observed on this date.**

Staff Records

Records Reviewed: 7**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 08/24/2016

Staff # 2

Met

Date of Hire: 05/15/2017

Staff # 3

Met

Date of Hire: 01/02/2016

Staff # 4

Met

Date of Hire: 08/24/2016

Staff # 5

Met

Records Reviewed: 7

Records with Missing/Incomplete Components: 0

Date of Hire: 12/12/2016

Staff # 6

Met

Date of Hire: 05/01/2017

Staff # 7

Met

Date of Hire: 10/01/1990

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal records checks were observed to be complete.

591-1-1-.33 Staff Training

Met

Correction Deadline: 8/30/2017

Corrected on 2/7/2018

.33(2) - Documentation on file for all staff.

Correction Deadline: 9/29/2017

Corrected on 2/7/2018

.33(3) - Health and Safety training on file for all staff.

591-1-1-.31 Staff(CR)

Met

Correction Deadline: 8/30/2017

Corrected on 2/7/2018

.31(2)(b)2. - Lead teacher requirements on file.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Correction Deadline: 8/30/2017

Corrected on 2/7/2018

.32(7) - Children were supervised at all times.