



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/28/2017    **VisitType:** Monitoring Visit    **Arrival:** 1:30 PM    **Departure:** 2:30 PM

**CCLC-39348**

**Original Baby Intown Learning Center**

832 Flat Shoals Avenue, SE Atlanta, GA 30316 DeKalb County  
(404) 543-9224 obabydaycare@gmail.com

**Regional Consultant**

Ashia Jackson

Phone: (770) 357-7070

Fax: (770) 357-7069

ashia.jackson@decals.ga.gov

**Mailing Address**

Same

<b>Compliance Zone Designation</b>		
09/28/2017	Monitoring Visit	Good Standing
05/09/2017	Licensing Study	Good Standing
07/18/2016	Complaint Closure	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Single	A/Large	Infants and One Year Olds and Two Year Olds	6	21	C	27	C	NA	NA	Transitioning,Na p
Total Capacity @35 sq. ft.:			27		Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 21			Total Capacity @35 sq. ft.:		27		Total Capacity @25 sq. ft.: 0			

Building	Playground	Playground Occupancy	Playground Compliance
Single	PG/A	44	C

**Comments**

Plan of Improvement: Developed This Date 09/28/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



**Sign up Today!**

[www.qualityrated.decal.ga.gov](http://www.qualityrated.decal.ga.gov)

Any Licensed Program Eligible to Participate

**Free** Approved Training

**Free** Technical Assistance

Eligible for \$1,000 Materials Mini Grant

1, 2, 3 Star Rated Programs Receive Bonus Packages

Great Marketing Tool

Raises the Bar in Child Care

For More Information:

Email: [QualityRated@decal.ga.gov](mailto:QualityRated@decal.ga.gov) or Call: 855-800-7747

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

---

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

---

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

---

Brooke Midgett, Program Official

Date

---

Ashia Jackson, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 9/28/2017    **VisitType:** Monitoring Visit    **Arrival:** 1:30 PM    **Departure:** 2:30 PM

**CCLC-39348**

**Original Baby Intown Learning Center**

832 Flat Shoals Avenue, SE Atlanta, GA 30316 DeKalb County  
(404) 543-9224 obabydaycare@gmail.com

**Mailing Address**  
Same

**Regional Consultant**

Ashia Jackson

Phone: (770) 357-7070

Fax: (770) 357-7069

ashia.jackson@dec.al.ga.gov

The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Observed-Variety Throughout Center

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Correction Deadline: 5/9/2017**

**Corrected on 9/28/2017**

**.19(1) - Previous citation corrected. The classroom is now licensed for 27.**

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Finding**

591-1-1-.25(13) requires that hazardous equipment, materials and supplies be inaccessible to children. It was determined based on the consultant's observation that unsafe storage of materials dangerous to children was observed as follows: diaper rash cream in cubbies accessible to children.

**POI (Plan of Improvement)**

To ensure the safe storage of hazardous items, the center will remove all hazards out of the reach of children.

**Correction Deadline: 9/28/2017**

**Recited on 9/28/2017**

---

**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Observation-Clean/Good Repair

**Health and Hygiene**

---

**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff Stated Proper Knowledge

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Observed-Proper Hand Washing Throughout

**591-1-1-.20 Medications(CR)****Met****Comment**

Discussed-Documentation/Procedures

**Organization**

---

**591-1-1-.16 Governing Body & License****Not Met****Finding**

591-1-1-.16(e) requires the Center to submit an application for an amended License at least 30 days in advance of the change if there is a change in the name of the program or Center, changes in the ages of the children to be served, an increase in the regular hours of operation such that the Center would be providing evening or night-time care in addition to day-time care, changes in the services provided, or additions to or changes in the use of the building by the licensed Center. If an emergency situation arises which makes it impossible to give thirty (30) days' notice, the management of the Center shall notify the Department by telephone and shall submit an application for an amended License as soon as management becomes aware of the change that will be necessitated by the emergency situation. In no case, however, shall a new owner operate the Center without first securing a new License or Permit from the Department. It was determined based on the consultant's observation that the center added a additional classroom to the building that was in use on this date. The center did not submit an amendment.

**POI (Plan of Improvement)**

An application for amendment and all necessary documentation will be submitted.

**Correction Deadline: 9/28/2017****Safety**

---

**591-1-1-.11 Discipline(CR)****Met****Comment**

Observed-Positive Learning Environment

**591-1-1-.36 Transportation(CR)****Met****Comment**

No Routine Transportation Provided

**Sleeping & Resting Equipment**

---

**Comment**

Observed-Pleasant Naptime Environment

<b>Staff Records</b>
----------------------

**Records Reviewed: 10**

**Records with Missing/Incomplete Components: 0**

Staff # 2 Met  
 Date of Hire: 08/01/2015

**Records Reviewed: 10**

**Records with Missing/Incomplete Components: 6**

Staff # 1 Met  
 Date of Hire: 02/13/2017

Staff # 3 Not Met  
 Date of Hire: 01/25/2017

"Missing/Incomplete Components"  
 .33(3)-Health & Safety Certificate

Staff # 4 Not Met  
 Date of Hire: 05/08/2017

"Missing/Incomplete Components"  
 .09-Criminal Records Check Missing,.33(3)-Health & Safety Certificate

Staff # 5 Not Met  
 Date of Hire: 11/02/2016

"Missing/Incomplete Components"  
 .33(3)-Health & Safety Certificate

Staff # 6 Not Met  
 Date of Hire: 07/05/2016

"Missing/Incomplete Components"  
 .33(3)-Health & Safety Certificate

Staff # 7 Met  
 Date of Hire: 03/28/2017

Staff # 8 Not Met  
 Date of Hire: 08/01/2017

"Missing/Incomplete Components"  
 .09-Criminal Records Check Missing

Staff # 9 Met  
 Date of Hire: 07/17/2017

Staff # 10 Not Met

Date of Hire: 10/09/2017

"Missing/Incomplete Components"

.09-Criminal Records Check Missing,.09-Criminal Records Check Dissatisfied

**Staff Credentials Reviewed: 10****591-1-1-.09 Criminal Records Check(CR)****Not Met****Finding**

591-1-1-.09(1)(a) requires the Center to ensure that every Director, Employee and Provisional Employee of the Child Care Learning Center has a satisfactory records check determination before the individual is present at the Center or before the individual resides in a Center. It was determined based on documentation reviewed that two employee hired on August 1, 2017 and August 28, 2017 was present at the center without a satisfactory records check on file.

**POI (Plan of Improvement)**

The Center will obtain the Required Satisfactory Records Check Determination before an individual is present at the Center while any child is present for care or before residing in a Center.

**Correction Deadline: 9/28/2017****Finding**

591-1-1-.09(1)(i) requires that if the Center accept a satisfactory determination letter issued by the Department for a potential Director or Employee as evidence of that individual's Satisfactory Records Check Determination, the Records Check Clearance Date must be within the preceding 12 months from the hire date, and the Center does not know or reasonably should not know that the individual's satisfactory status has not changed. It was determined based on documentation reviewed that one employee hired April 15, 2017 was outside of the required portability date.

**POI (Plan of Improvement)**

The Center will ensure that each potential Employee bringing a satisfactory determination letter issued by the Department has a Satisfactory Records Check Determination that is dated within the preceding 12 months from the hire date. The Center will not employ individual's whose satisfactory status has changed.

**Correction Deadline: 9/28/2017****591-1-1-.14 First Aid & CPR****Met****Correction Deadline: 6/8/2017****Corrected on 9/28/2017****.14(1) - Previous citation corrected.****591-1-1-.33 Staff Training****Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on documentation reviewed that staff did not have documentation verifying the completion of the health and safety training.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

**Correction Deadline: 10/28/2017**

---

**591-1-1-.31 Staff(CR)****Not Met****Finding**

591-1-1-.31(13) prohibits Center Staff from committing any criminal act, as defined under Georgia law, in the presence of any child enrolled in the Center and requires Center staff to comply with all applicable laws and regulations. It was determined based on observation of records that a staff member was observed to have a forged satisfactory criminal records check determination letter on file for the center.

**POI (Plan of Improvement)**

The Center will ensure that all Staff comply with all applicable laws and regulations.

**Correction Deadline: 9/28/2017**

<b>Staffing and Supervision</b>
---------------------------------

---

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Observed-Appropriate Staff:Child Ratios

---

**591-1-1-.32 Supervision(CR)****Met****Comment**

Observed-Adequate Supervision