



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/17/2018 **VisitType:** Monitoring Visit **Arrival:** 12:25 PM **Departure:** 2:00 PM

CCLC-39266

Janie Little Gems Daycare

500 Riverside Circle Jesup, GA 31545 Wayne County
(912) 385-2033 janieguyton16@gmail.com

Regional Consultant

Connie Boatright

Phone: (912) 544-9701

Fax: (912) 544-9700

connie.boatright@dec.al.ga.gov

Mailing Address

530 riverside circle
Jesup, GA 31545

Quality Rated: ★ ★

Compliance Zone Designation		
09/17/2018	Monitoring Visit	Good Standing
01/29/2018	Licensing Study	Good Standing
07/18/2017	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A		0	0	C	5	C	NA	NA	Not In Use
Main	B	Three Year Olds and Four Year Olds	1	8	C	12	C	NA	NA	Nap
Total Capacity @35 sq. ft.:			17			Total Capacity @25 sq. ft.:			0	
Total # Children this Date: 8			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.:			0	

Building	Playground	Playground Occupancy	Playground Compliance

Comments

This Monitoring Visit is the first regulatory visit for Janie Little Gems Daycare this 2018 - 2019 fiscal year.

The center currently has a two-star Quality Rating.

The center director stated no medication is administered, no field trips or transportation is provided.

The consultant reviewed all staff files and finds that each staff member has a satisfactory fingerprint criminal records clearance determination letter on file. The consultant discussed that effective October 1, 2018 all staff are required to have a comprehensive fingerprint criminal records clearance determination letter on file.

Four of the previous child records cited are no longer enrolled. The consultant reviewed a total of four child files on this visit.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Janie guyton, Program Official

Date

Connie Boatright, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 9/17/2018 **VisitType:** Monitoring Visit **Arrival:** 12:25 PM **Departure:** 2:00 PM

CCLC-39266

Janie Little Gems Daycare

500 Riverside Circle Jesup, GA 31545 Wayne County
(912) 385-2033 janieguyton16@gmail.com

Mailing Address
530 riverside circle
Jesup, GA 31545

Regional Consultant

Connie Boatright

Phone: (912) 544-9701
Fax: (912) 544-9700
connie.boatright@decal.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities

Met

Correction Deadline: 1/29/2018

Corrected on 9/17/2018

.03(6) - The previous citation is observed to be corrected on this date. The consultant did not observe any children in high chairs. A staff member stated children are only in high chairs to eat meals, snacks or drink their milk.

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met

591-1-1-.08 Children's Records**Met****Comment**

Records were observed to be complete and well organized.

Correction Deadline: 1/29/2018**Corrected on 9/17/2018****.08(1) - The previous citation is observed to be corrected on this date.****Facility**

591-1-1-.06 Bathrooms**Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained.

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

The center director will ensure that fence post are secure in the ground in efforts to keep the fence from leaning outwards.

Correction Deadline: 9/17/2018**Correction Deadline: 2/8/2018****Corrected on 9/17/2018****.26(8) - The previous citation is observed to be corrected on this date.****Food Service**

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

The center staff stated proper hand washing techniques.

Correction Deadline: 1/29/2018

Corrected on 9/17/2018

.17(7) - The previous citation is observed to be corrected on this date.

591-1-1-.20 Medications(CR) **Met**

Comment

The center director stated no medication is administered.

Correction Deadline: 9/17/2018

Policies and Procedures

591-1-1-.27 Posted Notices **Met**

Correction Deadline: 1/29/2018

Corrected on 9/17/2018

.27 - The previous citation is observed to be corrected.

Comment

Observed all required posted notices.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Comment

No infants was observed to be present today.

Correction Deadline: 9/17/2018

Staff Records

Records Reviewed: 3

Records with Missing/Incomplete Components: 0

Staff # 2 Met
Date of Hire: 02/01/2010

Staff # 3 Met
Date of Hire: 01/15/2016

Records Reviewed: 3

Records with Missing/Incomplete Components: 0

Staff # 1 Met
Date of Hire: 01/01/2009

Staff Credentials Reviewed: 3

591-1-1-.09 Criminal Records Check(CR) Met

Comment

Criminal records checks were observed to be complete.

591-1-1-.24 Personnel Records Met

Correction Deadline: 2/3/2018

Corrected on 9/17/2018

.24(1) - The previous citation is observed to be corrected on this date.

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training.

Correction Deadline: 2/28/2018

Corrected on 9/17/2018

.33(3) - The previous citation is observed to be corrected on this date.

Correction Deadline: 2/28/2018

Corrected on 9/17/2018

.33(6) - The previous citation is observed to be corrected on this date.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.